

MEMORANDUM

To: Eddie Olivarez, Chief Administrative Officer
Hidalgo County Health Department
Josie Garces, Administrative Asst.

From: Yvette Salinas, Contract Specialist III
Hidalgo County Purchasing Department

Date: August 15, 2019

Subject: Hidalgo County Health Department: Chief Physician/Health Authority
Bid No. 2019-182-YSS

CC: Project File

Please review the following **SPECIFICATIONS** and verify if all requirements are met by signing below and indicating **APPROVE** (or) **DISAPPROVE**. If specifications do not meet your approval, make any and all modifications necessary and return the revised copy to the yvette.salinas@co.hidalgo.tx.us by **Wednesday, August 21, 2019, 10:00 am.**

If you have any questions, please call me at (956) 318-2626 ext# 4874.

APPROVE <input type="checkbox"/>	DISAPPROVE <input type="checkbox"/>
APPROVE WITH MODIFICATIONS <input checked="" type="checkbox"/>	

Funds Availability: YES / NO / _____

Other (Specify) _____

Budget Account No.: 9-1100-441-00-340-001-0-331

Eduardo Olivarez Eduardo Olivarez Health Dpt 8/21/19
SIGNATURE PRINTED NAME DEPARTMENT DATE

Submit this form to the Hidalgo County Purchasing Department via email to: yvette.salinas@co.hidalgo.tx.us.

Enclosures

- n. The Chief Physician/Health Authority will participate in the planning and/or coordination of any population health, collaborative primary care and/or medical research practice that will be in collaboration with the University of Texas Rio Grande Valley Medical School and its affiliated partners.
- o. The Chief Physician/Health Authority will be responsible to coordinate coverage by a licensed Family Practice Physician at a minimum in the event of a scheduled or unscheduled absence. The Chief Physician/Health Authority must notify the Chief administrative officer on any of the planned or unplanned leave. The substitute Physician must meet all requirements of Texas Medical Board and Hidalgo County. The Chief Physician/Health Authority will be responsible to compensate and over see the substitute Physicians professional actions.
- p. In the event Hidalgo County exercises its' option to terminate as further described herein the Chief Physician/Health Authority agrees to continue to render all services until such time as new Chief Physician/Health Authority contract is awarded.;
- q. The Chief Physician/Health Authority may occasionally be required to, at his own expense, travel within the four-county (Hidalgo, Willacy, Cameron and Starr)-Rio Grande Valley Area. Should travel be required outside the four-county and Rio Grande Valley Area, the Chief Physician/Health Authority shall be reimbursed by the County in the same amount and manner as for Hidalgo County Employees;
- r. The Chief Physician/Health Authority will be responsible to submit a monthly invoice in adherence to County procedures utilizing the sample invoice provided by Hidalgo County Health and Human Services.
- s. HIPPA & DUA Agreements-The Chief Physician/Health Authority shall agree to execute any and all necessary documents which may be supplemental to the terms of this Agreement and to take all additional actions, including endorsing any and all documents which may be necessary or appropriate to give full force and effect to the basic terms and intent of this Agreement.

Training as per federal and state grant requirements. Must attend HIPPA/ HB 300 /TB/HIV/STD/HEP B security

Hidalgo County proposes to pay the "Chief Physician(s)" monthly by check.

PARTICIPANTS ARE NOT TO PROVIDE A FEE SCHEDULE AT THIS TIME WITH THIS SUBMITTAL: The fee will be negotiated based on the scope of work.

PART III SELECTION AND SCHEDULES

SELECTION PROCEDURES/EVALUATION SYSTEM:

The evaluation consists of a 100-point scoring system. However, after the 100-point evaluation, Hidalgo County Commissioner's Court may elect to narrow the participating firms and request a presentation from a representative from firms.

- A. Hidalgo County Commissioner's Court and/or an Evaluation Committee (selected and/or designated by (Commissioner's Court) will review, score and evaluate the written Statements of Qualifications (SOQ's) received in response to this Hidalgo County request for qualifications.
- B. After the SOQ's have been reviewed, scored and evaluated, a grid will be presented to Commissioner's Court for the purposes of ranking.

EVALUATION (GRADING, SCORING) CRITERIA:

- 1. Physician Qualifications/Certifications/ and other Credentials- (20 points)