



COUNTY OF HIDALGO

DEPARTMENT OF HUMAN RESOURCES

DISCRETIONARY STEPS District Attorney

Date: 09/18/2019

Discretionary Step: Step 2 Step 3 Step 4 Step 5

Employee No. _____ Department Name: Criminal District Attorney
 Position Title: Assistant District Attorney II Slot No.: 0137/ A131
 Dept./Prg. #: 080-007/ 080-002 Effective Date: 09/24/2019
(Next full pay period)

POSITION REQUIREMENTS:

Education: *Juris Doctorate (JD)* *Other:* _____
 Experience: 0 years 1 year 3 years 5 years 7 or more years
 Certificates/Licenses: _____

JUSTIFICATION FOR STEP INCREASE:

Education: *Juris Doctorate (JD)* *Other:* _____
 Experience: 0 years 1 year 2 years 3 years 4 years 5 or more years
 Certificates/Licenses: _____

REQUIREMENTS:	
Step 2 - Exceed minimum by 2 years	Step 4 - Exceed minimum by 4 years
Step 3 - Exceed minimum by 3 years	Step 5 - Exceed minimum by 5 or more years

JUSTIFICATION:

Attorney meets the required experience.

Please make sure supporting documentation is attached (i.e. certificates, degrees, resume, etc.) Forms that are submitted without supporting documentation will not be considered.

 Elected Official Signature

9/18/2019
 Date