**DATE:** September 25, 2019

**2019**
**Transfer**

**DEPARTMENT HEAD:** Ellie Torres

**DEPARTMENT** Hidalgo County Pct. 4

**ACCOUNT NUMBER:** 9-1200-431-00-124-005-0-XXX

**Contact Perso** Nick Perez **Ph#:** (956) 383-3112

**SUBJECT:** **Intradepartmental transfer(s)** (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Intradepartmental transfer(s) (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

| FROM OBJECT CODE | OBJECT DESCRIPTION | TO OBJECT CODE | OBJECT DESCRIPTION | AMOUNT |
|---|---|---|---|---|
| 430 | PCT4 ADM-REPAIR & MAINT SRV | 584 | PCT4 ADM-REGISTRATION FEES | $ 300.00 |
| 430 | PCT4 ADM-REPAIR & MAINT SRV | 610 | PCT4 ADM-GENERAL SUPPLIES | $ 363.53 |
| 660 | PCT4 ADM-FURN & EQUIP CNTRLD | 583 | PCT4 ADM-TRAVEL OUT OF COUNTY | $ 1,600.00 |
| | | | **TOTAL** | **2,263.53** |

**REASON**:
**Transfer to fund staff development trainings/office supplies.**

**DEPARTMENT HEAD SIGNATURE**

/ /
**DATE**

APPROVED COMMISSIONERS' COURT

ATTEST COUNTY CLERK