

Requesting approval to pay invoice # 11327229 in the amount of \$12,870.92 for engineering services rendered in connection with Mile 6 Project - WA#1, as submitted by contracted project engineer, L & G Consulting Engineers, Inc.

G. AI-67512 Pct. #1 is requesting acceptance & approval of invoice 11327212 in the amount of \$675.00 for FM 493 South project- WA#1, as submitted by contracted project engineer, L & G Consulting Engineers, Inc.

H. AI-67507 PCT. #1: Requesting approval to pay invoice # 11327252 in the amount of \$73,381.80 for FM 1015 Project - WA#1, as submitted by contracted project engineer, L & G Consulting Engineers, Inc.

I. AI-67461 BCAP / Pct. 3 Requesting acceptance and approval of Application for Payment No.1 in the amount of \$62,512.20 for RDH Site & Concrete LLC contracted vendor for El Flaco Chiquito Subdivision (Pct. 3) as submitted by project engineer Javier Hinojosa Engineering (C-CAP-18-168-07-03).

J. AI-67487 Executive Office - Traffic Engineering: Acceptance and approval of the following invoice for representation at HCMPO Policy Meetings & HCMPO Technical Meetings with authority for County Treasurer to issue payment after review and auditing procedures are completed by County Auditor:

Vendor	Invoice Date	Invoice #	Amount	PO
L&G Consulting Engineers, Inc.	10/31/18	11327238	\$12,577.44	775957

K. AI-67362 1. Requesting authority to exercise the final one (1) year Renewal/Extension, as provided/stated in the current multiple contract agreements, under the same rates, terms, and conditions, for the purpose of "Janitorial and Industrial Chemicals and Supplies", commencing: 01/01/19 - 12/31/19.
2. Contracts:
E-18-260-11-06 - Gulf Coast Paper Co. Inc.
E-18-260A-11-06 - CC Distributors, Inc.
E-18-260B-11-06 - Unipak, Corp.

L. AI-67381 Approval to exercise the fourth/4th [of five (5) extensions possible] with Tropical Texas Behavioral Health [Center], MHMR as provided in the original contract #C-13-356-12-20 for "Screening Assessments and Psychiatric Evaluation of Inmates Incarcerated at the County Jail" for Hidalgo County Sheriff's Office under the same terms and conditions.

M. AI-67359 Approval of the addition of fuel cards/users including, but not limited to, the following:
1. Hidalgo County Sheriff's Office - Fuel Cards/Users
2. Hidalgo County Adult Probation Department- Fuel Card Users
3. Hidalgo County Planning Department - Fuel Card Users



E-18-257-11-06

Hidalgo County Purchasing Department
2812 S. Business Highway 281
Edinburg, Texas 78539
(956) 318-2626/ Fax: (956) 318-2629

October 17, 2018

W. Terry Crocker, Chief Executive Office
c/o Michelle Nielsen, Contracts Manager
Tropical Texas Behavioral Health Center (MHMR)
1901 South 24th Avenue
Edinburg, Texas 78540
P (956) 289-7000

Via email: tcrocker@ttbh.org
mnielsen@ttbh.org
Term: January 1, 2019 – December 31, 2019

Re: **HB Form 1295 Required/Renewal/Extension Notice**
~~E-17-225-08-22~~ – "Screening Assessments and Psychiatric Evaluation of Inmates Incarcerated
at the County Jail" – Hidalgo County Sheriff's Office

Dear Mr. Crocker:

Be advised, that Hidalgo County has chosen the option to exercise the Fourth (4th) of five (5) One (1) Year term, under the same rates, terms and conditions with **Tropical Texas Behavioral Health Center (MHMR)** for the above-referenced project. In order to proceed with the extension, the County is required, as of January 1, 2016, to comply with the **Texas Government Code, §2252.908**, and the rules issued by the **Texas Ethics Commission** found in Title 1, Section 46.1, 46.3 and 46.5 of the Texas Administrative Code. In accordance with these requirements for the type of contract/renewal being considered, a business must submit a completed Certificate of Interested Parties Form 1295, to the County before the County may enter into a contract with the business entity.

Thus, in order for County staff to process the above-referenced extension/renewal; you must complete and file Form 1295 with the Texas Ethics Commission. Form 1295 can be found at the following website:

https://www.ethics.state.tx.us/whatsnew/elf_info_form1295.htm

In **box 3** of **Form 1295**, provide reference No. **E-18-257-HGO**. Once completed and filed with the Texas Ethics Commission, Form 1295 must be printed, signed and submitted to our office by the deadline stated below.

In order to proceed with approval of **Renewal/Extension** for the above-referenced project by Commissioners Court, the signed "HB Form 1295" and "Extension Notice" must be received in our office completed via fax to (956) 292-7612 or via email to heidi.ortiz@co.hidalgo.tx.us by no later than Monday, October 29, 2018. Hidalgo County cannot enter into a contract/renewal until Form 1295 is submitted, therefore, failure to timely submit Form 1295 may result in a delay of the award.

In, addition, please include your "**Updated Certificate of Insurance**" with acknowledgment of receipt to this notice by signing below and returning to the Hidalgo County Purchasing Department, via email to heidi.ortiz@co.hidalgo.tx.us by no later than date reflected above.

By: _____


Date: 10-18-18

Hidalgo County Purchasing Department welcomes and appreciates your participation in the contract process. If any further assistance is required, please do not hesitate to call the Purchasing Department 956/318-2626.

Sincerely,


Martha L. Salazar, CPPB
Hidalgo County Purchasing Agent

MLS/hgo

 Texas Council
Risk Management Fund
P.O. Box 26655, Austin, Texas 78755-0655
(512) 346-5314 FAX (512) 346-9321

October 19, 2018

Hidalgo County
2812 S. Business Highway 281
Edinburg, TX 78539

Subject: Verification of Coverage
Member Tropical Texas Behavioral Health
Contract: 031

The Tropical Texas Behavioral Health has requested that we verify insurance coverages with you. This is to advise you that the Tropical Texas Behavioral Health is a member of the Texas Council Risk Management Fund.

This is to verify that with respect to the coverages required by your contract, the Tropical Texas Behavioral Health currently has the following:


Workers' Compensation		Statutory
General Liability	\$ 1,000,000.	Per Occurrence & Annual Aggregate Deductible
	\$1,000.	
Automobile Liability	\$ 1,000,000.	Per Occurrence Deductible
	\$1,000.	
Professional Liability (Claims Made Form)	\$ 1,000,000.	Per Claim Annual Aggregate
Sexual Misconduct	\$ 3,000,000.	
	\$ 100,000.	Per Claim (no coverage for intentional acts) Deductible
	\$1,000.	

All coverages are effective 09/01/2018 and are **considered continuous until cancelled.**

Please accept this letter as proof of insurance. As a Self-Insurance Fund, we do not issue certificates of insurance. Should you need additional information, please contact me at (512) 346-5314.

Sincerely,
TEXAS COUNCIL RISK MANAGEMENT FUND

Shela Ferrell
Customer Service Associate

 Texas Council
Risk Management Fund
P.O. Box 26655, Austin, Texas 78755-0655
(512) 346-5314 FAX (512) 346-9321

CERTIFICATE OF INTERESTED PARTIES

FORM 1295

1 of 1

Complete Nos. 1 - 4 and 6 if there are interested parties.
 Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

OFFICE USE ONLY CERTIFICATION OF FILING

1 Name of business entity filing form, and the city, state and country of the business entity's place of business.

Tropical Texas Behavioral Health
 Edinburg, TX United States

Certificate Number:
 2018-415489

Date Filed:
 10/17/2018

2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.

Hidalgo County

Date Acknowledged:
 10/25/2018

3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.

E-18-257-HGO
 Screening Assessments & Psychiatric Evaluations of inmates incarcerated at the County Jail

4	Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
			Controlling	Intermediary
	Crocker, W. Terry	Edinburg, TX United States		X

5 Check only if there is NO Interested Party.

6 UNSWORN DECLARATION

My name is _____, and my date of birth is _____.

My address is _____, _____, _____, _____, _____.
(street) (city) (state) (zip code) (country)

I declare under penalty of perjury that the foregoing is true and correct.

Executed in _____ County, State of _____, on the _____ day of _____, 20____.
(month) (year)

 Signature of authorized agent of contracting business entity
 (Declarant)

CERTIFICATE OF INTERESTED PARTIES

FORM 1295

1 of 1

Complete Nos. 1 - 4 and 6 if there are interested parties.
Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

OFFICE USE ONLY CERTIFICATION OF FILING

Certificate Number:
2018-415489

Date Filed:
10/17/2018

Date Acknowledged:

1 Name of business entity filing form, and the city, state and country of the business entity's place of business.

Tropical Texas Behavioral Health
Edinburg, TX United States

2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.

Hidalgo County

3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.

E-18-257-HGO
Screening Assessments & Psychiatric Evaluations of inmates incarcerated at the County Jail

4	Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
			Controlling	Intermediary
	Crocker, W. Terry	Edinburg, TX United States		X

5 Check only if there is NO Interested Party.

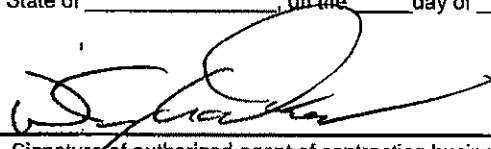
6 UNSWORN DECLARATION

My name is W. Terry Crocker, and my date of birth is 10-5-1964

My address is 4808 W Highland Ave, McAllen, TX, 78501, USA
(street) (city) (state) (zip code) (country)

I declare under penalty of perjury that the foregoing is true and correct.

Executed in Hidalgo County, State of Texas, on the 18th day of Oct, 2018
(month) (year)



Signature of authorized agent of contracting business entity
(Declarant)

E-17-225-08-22



Hidalgo County Purchasing Department
2812 S. Business Highway 281
Edinburg, Texas 78539
(956) 318-2626/ Fax: (956) 318-2629

August 3, 2017

W. Terry Crocker, Chief Executive Officer
c/o Michelle Nielsen, Contracts Manager
Tropical Texas Behavioral Health Center (MHMR)
1901 South 24th Avenue
Edinburg, Texas 78540
P (956) 289-7000

via email tcrocker@ttbh.org
via email mnielsen@ttbh.org
~~TERM: JANUARY 01, 2016 - DECEMBER 31, 2016~~

Re: Extension/HB1295 Form Notice
Contract# E-16-390-11-15 (C-13-356-12-20) -Screening Assessments and Psychiatric Evaluation of
Inmates Incarcerated at the County Jail - Hidalgo County Sheriff's Office

Dear Mr. Crocker:

Be advised, that County has chosen the option to exercise the **THIRD (3RD) YEAR** of the additional five (5) one (1) year periods, under the same rates, terms and conditions with Tropical Texas Behavioral Health Center (MHMR) for the referenced project. However, in order to proceed with approval of the extension, the County is required, as of **January 1, 2016**, to comply with the Texas Government Code, **§2252.908**, and the rules issued by the Texas Ethics Commission found in Title 1, Section 46.1, 46.3 and 46.5 of the Texas Administrative Code. In accordance with these requirements for the type of contract being considered, a business must submit a completed Certificate of Interested Parties Form 1295, to the County before the County may enter into a contract with the business entity.

Thus, in order for County staff to process the above referenced extension/renewal; you must complete Form 1295 and file Form 1295 with the Texas Ethics Commission. You can find the 1295 Form through the Texas Ethics Commission at the following website:

https://www.ethics.state.tx.us/whatsnew/elf_info_form1295.htm

In box 3 of Form 1295, provide Renewal/Extension No. E-17-225-00-00. Once completed and filed with the Texas Ethics Commission, Form 1295 must be printed and signed in the presence of a notary and submitted to our office by the deadline stated below.

In order to proceed with approval of Renewal/Extension for referenced project by Commissioners Court, the signed and notarized "HB Form 1295" and "Extension Notice" must be received in our office completed via fax to (956) 292-7612 or via email to: Leticia.saenz@co.hidalgo.tx.us by no later than Friday, August 11, 2017. Hidalgo County cannot enter into a contract until Form 1295 is submitted, therefore, failure to timely submit Form 1295 signed, and notarized may result in delay of award.

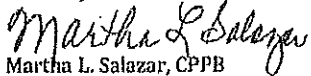
In, addition, please include your "Updated Certificate of Insurance" with acknowledgment of receipt to this notice by signing below and returning to the Hidalgo County Purchasing Department, via email: leticia.saenz@co.hidalgo.tx.us by no later than date reflected above

By: 
W. Terry Crocker, Chief Executive Officer

Date: 8/15/17

Hidalgo County Purchasing Department welcomes and appreciates your participation in the contract process. If any further assistance is required, please do not hesitate to call the Purchasing Department 956/318-2626.

Sincerely,


Martha L. Salazar, CPPB
Hidalgo County Purchasing Agent

MLS/lhs
Enclosures

CERTIFICATE OF INTERESTED PARTIES

FORM 1295

1 of 1

Complete Nos. 1 - 4 and 6 if there are interested parties.
Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

**OFFICE USE ONLY
CERTIFICATION OF FILING**

1 Name of business entity filing form, and the city, state and country of the business entity's place of business.
Tropical Texas Behavioral Health
Edinburg, TX United States

Certificate Number:
2017-247735

Date Filed:
08/09/2017

2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.
Hidalgo County

Date Acknowledged:

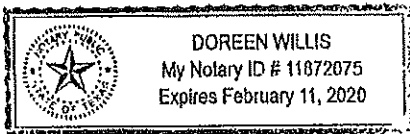
3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.
E-17-225-00-00 -
Psychiatric Services

4	Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
			Controlling	Intermediary
	Crocker, Terry	Edinburg, TX United States		X

5 Check only if there is NO Interested Party.

6 AFFIDAVIT

I swear, or affirm, under penalty of perjury, that the above disclosure is true and correct.



AFFIX NOTARY STAMP / SEAL ABOVE

[Handwritten Signature]

Signature of authorized agent of contracting business entity

Sworn to and subscribed before me, by the said W. TERRY CROCKER, this the 15 day of AUGUST, 2017, to certify which, witness my hand and seal of office.

[Handwritten Signature] DOREEN WILLIS EXECUTIVE ASSISTANT
Signature of officer administering oath Printed name of officer administering oath Title of officer administering oath

CERTIFICATE OF INTERESTED PARTIES

FORM **1295**

1 of 1

Complete Nos. 1 - 4 and 6 if there are interested parties.
 Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

**OFFICE USE ONLY
 CERTIFICATION OF FILING**

1 Name of business entity filing form, and the city, state and country of the business entity's place of business.
 Tropical Texas Behavioral Health
 Edinburg, TX United States

Certificate Number:
 2017-247735

Date Filed:
 08/09/2017

2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.
 Hidalgo County

Date Acknowledged:
 08/18/2017

3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.
 E-17-225-00-00
 Psychiatric Services

4	Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
			Controlling	Intermediary
	Crocker, Terry	Edinburg, TX United States		X

5 Check only if there is NO Interested Party.


6 AFFIDAVIT I swear, or affirm, under penalty of perjury, that the above disclosure is true and correct.

 Signature of authorized agent of contracting business entity

AFFIX NOTARY STAMP / SEAL ABOVE

Sworn to and subscribed before me, by the said _____, this the _____ day of _____, 20_____, to certify which, witness my hand and seal of office.

 Signature of officer administering oath Printed name of officer administering oath Title of officer administering oath



Texas Council
 Risk Management Fund
 P.O. Box 26655, Austin, Texas 78755-0655
 (512) 346-5314 FAX (512) 346-9321

August 18, 2017

Leticia H. Saenz, CPPB/Contracts Manager
 County of Hidalgo
 Hidalgo County Purchasing Department
 2812 South Business Highway 281
 Edinburg, TX 78539

Subject: Verification of Coverage
 Contract: 031
 RE: Tropical Texas Behavioral Health

The Tropical Texas Behavioral Health has requested that we verify insurance coverages with you. This is to advise you that the Tropical Texas Behavioral Health is a member of the Texas Council Risk Management Fund.

The Tropical Texas Behavioral Health currently has the following coverages in effect:

Workers' Compensation		Statutory
General Liability	\$ 1,000,000. \$1,000.	Per Occurrence & Annual Aggregate (No blanket contractual liability) Deductible
Automobile Liability	\$ 1,000,000. \$1,000.	Per Occurrence Deductible
Auto Physical Damage	\$500. \$500.	Collision Deductible Comprehensive Deductible
Professional Liability	\$ 1,000,000.	Per Claim
	\$ 3,000,000.	Annual Aggregate
Sexual Misconduct	\$ 100,000. \$1,000.	Per Claim (No coverage for intentional acts) Deductible
Errors & Omissions Liability	\$ 1,000,000. \$1,000.	Combined Single Limit Deductible

All coverages are effective 09/01/2017 and are **considered continuous until cancelled.**

Please accept this letter as proof of insurance. As a Self-Insurance Fund, we do not issue certificates of insurance. Should you need additional information, please contact me at (512) 346-5314.

Sincerely,
TEXAS COUNCIL RISK MANAGEMENT FUND

A handwritten signature in black ink, appearing to read "Ernest J Garcia". The signature is written in a cursive style with a long, sweeping horizontal line extending to the left.

Ernest J Garcia
Customer Service Associate

SPECIAL MEETING - August 22, 2017

BE IT REMEMBERED, that on this 22nd day of August A.D., 2017, there was begun and held a SPECIAL MEETING of the Honorable Commissioners' Court of Hidalgo County, Texas, wherein the following members thereof were present, to-wit:

HONORABLE RAMON GARCIA

HIDALGO COUNTY JUDGE

HONORABLE DAVID FUENTES

COMMISSIONER, PRECINCT NO. 1

HONORABLE EDUARDO "EDDIE" CANTU

COMMISSIONER, PRECINCT NO. 2

HONORABLE JOSEPH PALACIOS

COMMISSIONER, PRECINCT NO. 4

and ARTURO GUAJARDO, JR., COUNTY CLERK & EX-OFFICIO CLERK OF THE COMMISSIONERS' COURT of Hidalgo County, Texas, wherein the following proceedings were had, to-wit:

August 22, 2017



AGENDA
CC REGULAR CONSENT
COMMISSIONERS' COURT
August 22, 2017
9:30 A.M.

NOTICE is hereby given in accordance with Chapter 551, Texas Government Code, that a **SPECIAL MEETING** of the Commissioners' Court will be held at the Edinburg Council Chambers 415 W. University Drive, Edinburg, Hidalgo County, Texas. Discussion and possible action relating to the following business will be transacted:

NOTICE TO THE PUBLIC
CONSENT AGENDA

The following items are of a routine or administrative nature. The Commissioners' Court has been furnished with background and support on each item, and/or it has been discussed at a previous meeting. All items will be acted upon by one vote without being discussed separately unless requested by a Court Commissioner, in which event the item or items will immediately be withdrawn for individual consideration in its normal sequence after the items not requiring separate discussion have been acted upon. The remaining items will be adopted by one vote.

On motion by COMMISSIONER PCT. 2, EDUARDO "EDDIE" CANTU, seconded by COMMISSIONER PCT. 4, JOSEPH PALACIOS, the Court made a UNANIMOUS vote of approval with the exception of Items.3.R. and 11.I. to be pulled for further discussion.

Vote: 4 - 0 - Unanimously

- 1. AI-61289 Approval of check register and payment of claims and bills - (Payments from Juvenile Probation, Adult Probation, LEOSE Fund, DA Motor Vehicle Theft Fund, DA Check Fraud Fund, DA Forfeiture Fund, Sheriff Forfeiture Funds, Constable Forfeiture Funds, HIDTA Forfeiture Funds and VIT Interest Fund are presented for recording purposes only.)**

Norma Garcia petitioned clarification on check no. 459406 in the amount of \$963.70 before they can disperse. They should have something by the end of the week.

Steve Crain recommended the court to bring the item back.

Garcia stated that on the check register this check needs to be remove.

On motion by COMMISSIONER PCT. 1, DAVID FUENTES, seconded by COMMISSIONER PCT. 4, JOSEPH PALACIOS, the Court made a UNANIMOUS vote of approval.

Vote: 4 - 0 - Unanimously

- 2. Auditor's Office:**

2. Approval of wire transfer to cover claims paid.

On motion by COMMISSIONER PCT. 4, JOSEPH PALACIOS, seconded by COMMISSIONER PCT. 2, EDUARDO "EDDIE" CANTU, the Court made a UNANIMOUS vote of approval.

Vote: 3 - 0 – Unanimously

Commissioner David Fuentes abstained from voting on this item.

11.

Purchasing Dept - Notes:

A. FOR ANY CONTRACT(S) AWARDED AND APPROVED UNDER THIS AGENDA, EXECUTED COPIES OF THE CONTRACT(S) WILL BE AVAILABLE ON THE COUNTY INTRA-NET WEBSITE AND WILL BE FORWARDED VIA E-MAIL, FAX OR HAND DELIVERED TO HIDALGO COUNTY AUDITOR'S OFFICE.
B. ANY AND ALL REQUESTS FOR PAYMENT(S) APPROVED WILL BE SUBJECT TO COUNTY AUDITORS PROCESSING PROCEDURES INCLUDING AUTHORITY FOR COUNTY TREASURER TO ISSUE PAYMENT(S)/CHECK(S).

A. AI-60472 Requesting authority to exercise the additional one (1) year option to extend the following contracts (under the same rates, terms and conditions) with Roy's Hauling Services, Inc. for the provisions as describes below for Hidalgo County Precinct No. 4:

- C-16-230-09-13 -Pit Run Caliche Base
- C-16-233-08-16 -Hauling Services of All Road Material (Excluding Hot Mix)

Martha Salazar made correction to the caption, she indicated that the caption should read for request approval of a 60 day extension and not 1 year.

On motion by COMMISSIONER PCT. 4, JOSEPH PALACIOS, seconded by COMMISSIONER PCT. 2, EDUARDO "EDDIE" CANTU, the Court made a UNANIMOUS vote of approval.

Vote: 4 - 0 – Unanimously

B. AI-61274 1. Approval of Supplemental Agreement #5 - WA 1 for "Additional Services" with an "increase" of (\$ 11,510.00) revising the estimated total cost to (\$ 85,830.00) as submitted by project engineer, Halff Associates, Inc., under (on call) Professional Services Agreement# C-16-188-05-10 for "Building Repairs, Renovations, Alteration, Additions and/or Other Related Services to County Owned Buildings" (on an as needed basis) for Precinct 4, [Project: "Sanitation Collection Facility and "M" Road Building"].

2. Pursuant to Article 14 of the "professional engineering services" agreement with Halff & Associates, Inc., is requesting approval to engage the services of SUB-CONTRACTOR -CHANIN ENGINEERING under SA5-WA1 in connection to Contract # C-16-188-05-10.

C. AI-61094 Requesting authority to exercise the first (1st) year of the additional two (2) one (1) year periods as provided in agreement# C-16-075-07-26 (under the same rates, terms and conditions) with OTSO d/b/a Valley Wide Security Services, effective, 10/19/17, expires, 10/18/18.

- D. AI-61096** Requesting approval of the third (3rd) year of the additional five (5) one (1) year periods (under the same rates, terms and conditions) as stated in current agreement # E-16-390-11-15 (E-16-390-11-15) with Tropical Texas Behavioral Health Ctr (MHMR for the provisions of: "Screening Assessments and Psychiatric Evaluation of Inmates Incarcerated at the County Jail" (on as needed basis) for the Hidalgo County Sheriff's Office, effective, 01/01/18, expires, 12/31/18.

APPROVED

- E. AI-61144** Approval of Application for Payment No. 4 in the amount of \$87,367.70 for the Pct 2 Yuma Avenue Extension project submitted by contractor, Texas Cordia Construction, LLC through Contract C-16-281-11-15 and as reviewed by project inspector, Eugene Palacios, P.E.
- F. AI-61264** Requesting approval of payment of Invoice #64-4 in the amount of \$4,007.50 submitted by project engineer, Cruz-Hogan Consultants Inc., for engineering services provided under Contract C-15-424-01-19 (WA#1), for Pct 2 Plena Vista Subdivision Road and Drainage Improvement project.
- G. AI-61142** Approval of Application for Payment No. 1 in the amount of \$21,250.00 to Erickson Construction, LLC. for the, "Precinct 2 Construction Manager at Risk (CMAR) for Palmer Palmer Pavilion/Les Gilmore Kitchen Renovation Project", through Contract# C-16-406-06-27, and as certified for payment by project engineer, B2Z Engineering, LLC.
- H. AI-61259** Approval of Application for Payment No. 3 in the amount of \$127,167.56 for the Pct 2 Regional Linear Park project submitted by contractor, Clore Construction, LLC through Contract C-16-378-02-21 and as reviewed by project engineer, Ricardo Gallaga, P.E.
- I. AI-61249** Approval to exercise the County's option to extend for the final one (1) year term under contract #C-16-176-09-06 with Lhoist North America for "Lime Road Material and Services," for Hidalgo County Precinct No. 2 under the same rates, terms & conditions.
- J. AI-61252** Approval of payment of Invoice #20027 in the amount of \$1,076.79 submitted by project engineer, B2Z Engineering LLC, for engineering services provided under Contract C-16-326-08-23 (WA#6), for Pct 2 Palmer Pavilion Renovation Project.
- K. AI-61226** Pct. 1 is requesting acceptance & approval of invoice 11326403 in the amount of \$750.00 for FM 493 South project, as submitted by contracted/project engineer, L & G Consulting Engineers, Inc.
- L. AI-61152** Request to remove fixed asset from Office of Emergency Management inventory list with detailed description of the asset attached as "Exhibit A" Inventory Listing.



E-16-390-11-15

Hidalgo County Purchasing Department
2812 S. Business Highway 281
Edinburg, Texas 78539
(956) 318-2626/ Fax: (956) 318-2629

November 07, 2016

W. Terry Crocker, Chief Executive Officer
c/o Michelle Nielsen, Contracts Manager
Tropical Texas Behavioral Health Center (MHMR)
1901 South 24th Avenue
Edinburg, Texas 78540
(956) 289-7000

via email tcrocker@ttbh.org
via email mnielsen@ttbh.org

Re: **Extension/HB1295 Form Notice**
Contract# E-15-388-10-29 (C-13-956-12-20) -Screening Assessments and Psychiatric Evaluation of Inmates Incarcerated at the County Jail - Hidalgo County Sheriff's Office

Dear Mr. Crocker:

Be advised, that County has chosen the option to exercise the additional **ONE (1) YEAR** period, under the same rates, terms and conditions with Tropical Texas Behavioral Health Center (MHMR) for the referenced project. However, in order to proceed with approval of the extension, the County is required, as of **January 1, 2016**, to comply with the Texas Government Code, §2252.908, and the rules issued by the Texas Ethics Commission found in Title 1, Section 46.1, 46.3 and 46.5 of the Texas Administrative Code. In accordance with these requirements for the type of contract being considered, a business must submit a completed Certificate of Interested Parties Form 1295, to the County before the County may enter into a contract with the business entity.

Thus, in order for County staff to process the above referenced extension/renewal; you must complete Form 1295 and file Form 1295 with the Texas Ethics Commission. You can find the 1295 Form through the Texas Ethics Commission at the following website:

https://www.ethics.state.tx.us/whatsnew/elf_info_form1295.htm

In box 3 of Form 1295, provide Renewal/Extension No. **E-16-390-00-00**. Once completed and filed with the Texas Ethics Commission, Form 1295 must be printed and signed in the presence of a notary and submitted to our office by the deadline stated below.

In order to proceed with approval of Renewal/Extension for referenced project by **Commissioners Court**, the signed and notarized "HB Form 1295" and "Extension Notice" must be received in our office completed via fax to (956) 292-7612 or via email to: Leticia.saenz@co.hidalgo.tx.us **by no later than Friday, November 9, 2016**. Hidalgo County cannot enter into a contract until Form 1295 is submitted, therefore, failure to timely submit Form 1295 signed, and notarized may result in delay of award.

In, addition, please include your "Updated Certificate of Insurance" with acknowledgment of receipt to this notice by signing below and returning to the Hidalgo County Purchasing Department, via email: leticia.saenz@co.hidalgo.tx.us by no later than date reflected above.

By:


W. Terry Crocker, Chief Executive Officer

Date:

11-7-16

Hidalgo County Purchasing Department welcomes and appreciates your participation in the contract process. If any further assistance is required, please do not hesitate to call the Purchasing Department 956/318-2626.

Sincerely,

Martha L. Salazar, CPPB
Hidalgo County Purchasing Agent

MLS/lhs
Enclosures

CERTIFICATE OF INTERESTED PARTIES

FORM 1295

1 of 1

Complete Nos. 1 - 4 and 6 if there are interested parties.
Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

OFFICE USE ONLY CERTIFICATION OF FILING

1 Name of business entity filing form, and the city, state and country of the business entity's place of business.
Tropical Texas Behavioral Health
Edinburg, TX United States

Certificate Number:
2016-134112

Date Filed:
11/08/2016

2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.
Hidalgo County

Date Acknowledged:

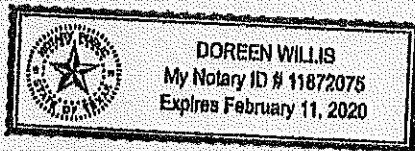
3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.
E-15-388-10-29
Psychiatric Services

4	Name of Interested Party	City, State, Country (place of business)	Nature of Interest (check applicable)	
			Controlling	Intermediary
	Crocker, W Terry	Edinburg, TX United States		X

5 Check only if there is NO interested party.

6 AFFIDAVIT

I swear, or affirm, under penalty of perjury, that the above disclosure is true and correct.



[Handwritten Signature]

Signature of authorized agent of contracting business entity

AFFIX NOTARY STAMP / SEAL ABOVE

Sworn to and subscribed before me, by the said W. TERRY CROCKER, this the 9 day of NOVEMBER 2016, to certify which, witness my hand and seal of office.

[Handwritten Signature] DOREEN WILLIS EXECUTIVE ASSISTANT
Signature of officer administering oath Printed name of officer administering oath Title of officer administering oath

CERTIFICATE OF INTERESTED PARTIES

FORM 1295

1 of 1

Complete Nos. 1 - 4 and 6 if there are interested parties.
 Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

OFFICE USE ONLY CERTIFICATION OF FILING

1 Name of business entity filing form, and the city, state and country of the business entity's place of business.
 Tropical Texas Behavioral Health
 Edinburg, TX United States

Certificate Number:
 2016-134112

Date Filed:
 11/08/2016

2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.
 Hidalgo County

Date Acknowledged:
 11/09/2016

3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.
 E-15-388-10-29
 Psychiatric Services

4	Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
			Controlling	Intermediary
	Crocker, W Terry	Edinburg, TX United States		X

5 Check only if there is NO Interested Party.


6 AFFIDAVIT I swear, or affirm, under penalty of perjury, that the above disclosure is true and correct.

 Signature of authorized agent of contracting business entity

AFFIX NOTARY STAMP / SEAL ABOVE

Sworn to and subscribed before me, by the said _____, this the _____ day of _____, 20_____, to certify which, witness my hand and seal of office.

 Signature of officer administering oath Printed name of officer administering oath Title of officer administering oath


**Texas Council
Risk Management Fund**
 P.O. Box 26655, Austin, Texas 78755-0655
 (512) 346-5314 FAX (512) 346-9321

November 7, 2016

Leticia H. Saenz, CPPB/Contracts Manager
 County of Hidalgo
 Hidalgo County Purchasing Department
 2812 South Business Highway 281
 Edinburg, TX 78539

Subject: Verification of Coverage
 Contract: 031
 RE: Tropical Texas Behavioral Health

The Tropical Texas Behavioral Health has requested that we verify insurance coverages with you. This is to advise you that the Tropical Texas Behavioral Health is a member of the Texas Council Risk Management Fund.

The Tropical Texas Behavioral Health currently has the following coverages in effect:

Workers' Compensation		Statutory
General Liability	\$ 1,000,000. \$1,000.	Per Occurrence & Annual Aggregate (No blanket contractual liability) Deductible
Automobile Liability	\$ 1,000,000. \$1,000.	Per Occurrence Deductible
Auto Physical Damage	\$500. \$500.	Collision Deductible Comprehensive Deductible
Professional Liability	\$ 1,000,000. \$ 3,000,000.	Per Claim Annual Aggregate
Sexual Misconduct	\$ 100,000. \$1,000.	Per Claim (No coverage for intentional acts) Deductible
Errors & Omissions Liability	\$ 1,000,000. \$1,000.	Combined Single Limit Deductible

All coverages are effective 09/01/2016 and are considered continuous until cancelled.

Please accept this letter as proof of insurance. As a Self-Insurance Fund, we do not issue certificates of insurance. Should you need additional information, please contact me at (512) 348-5314.

Sincerely,
TEXAS COUNCIL RISK MANAGEMENT FUND

A handwritten signature in black ink, appearing to read "Ernest J. Garcia". The signature is written in a cursive style with a long, sweeping underline that extends to the left.

Ernest J Garcia
Customer Service Associate

SPECIAL MEETING - November 15, 2016

BE IT REMEMBERED, that on this 15th day of November A.D., 2016, there was begun and held a **SPECIAL MEETING** of the **Honorable Commissioners' Court of Hidalgo County, Texas**, wherein the following members thereof were present, to-wit:

HONORABLE RAMON GARCIA	HIDALGO COUNTY JUDGE
HONORABLE A.C. CUELLAR, JR.	COMMISSIONER, PRECINCT NO. 1
HONORABLE EDUARDO "EDDIE" CANTU	COMMISSIONER, PRECINCT NO. 2
HONORABLE JOE M. FLORES	COMMISSIONER, PRECINCT NO. 3
HONORABLE JOSEPH PALACIOS	COMMISSIONER, PRECINCT NO. 4

and **ARTURO GUAJARDO, JR., COUNTY CLERK & EX-OFFICIO CLERK OF THE COMMISSIONERS' COURT of Hidalgo County, Texas**, wherein the following proceedings were had, to-wit:

November 15, 2016



**AGENDA
CC REGULAR
HIDALGO COUNTY
COMMISSIONERS COURT MEETING
November 15, 2016
9:30 A.M.**

NOTICE is hereby given in accordance with Chapter 551, Texas Government Code, that a SPECIAL MEETING of the Commissioners' Court will be held at the Edinburg Council Chambers 415 W. University Drive, Edinburg, Hidalgo County, Texas. Discussion and possible action relating to the following business will be transacted:

1. Roll Call

All members of the court attended the meeting.

2. Pledge of Allegiance

Judge Garcia led the courtroom in reciting the Pledge of Allegiance.

3. Prayer

Virginia Townsend led the courtroom in Prayer.

Judge Garcia requested a moment of silence in honor and memory of formal County Commissioner Precinct 4, Leonardo Camrillo who served from 1983 and 1994.

4. Approval of Consent Agenda

The court approved the entire consent agenda.

Court proceeded to Item 6.A.

5. County Judge's Office:

- A. AI-57330** Proclamation declaring November 2016 as National Home Care and Hospice Month to recognize the services provided and the nurses, home care aides, therapists, and social workers who help care for those in need.

On motion by COMMISSIONER PCT. 3, JOE M. FLORES, seconded by COMMISSIONER PCT. 1, A.C. CUELLAR, JR., the Court made a UNANIMOUS vote of approval.

Vote: 5 - 0 - Unanimously

Court proceeded to Item 5.C.

- B. AI-57197** Presentation by Mr. Tim Ousley and possible action regarding Palm Valley Animal Center.

Executive Director Tim Ousley appealed to the court regarding the funding for the animal center. Although, the center obtains money from fund raising, galas, donations and county and municipality contracts, the director petitioned the court for an increase to the contribution. According to Ousley, their expenditures exceeded the funding received of \$1.7 from municipal and county's. Ousley reported that they are running out of funds and are running into substantial deficit. The director formally requested the county for an increase and modification of the existing contract beginning on January 1, of \$241,000 increase.

Under the current 2017 contract, the county is providing \$548,000 the increase asked for is of \$241,000

Commissioner Palacios recognized the impeccable job done by the board and encouraged the the increase to keep the impeccable equability of service for animals.

Ousley informed that the main cities that donate are City of Mission, City of Pharr, City of Weslaco, City of Edinburg which has a holding facility.

November 15, 2016

20. Purchasing Department:

Notes:

A. FOR ANY CONTRACT(S) AWARDED AND APPROVED UNDER THIS AGENDA, EXECUTED COPIES OF THE CONTRACT(S) WILL BE AVAILABLE ON THE COUNTY INTRA-NET WEBSITE AND WILL BE FOWARDED VIA E-MAIL, FAX OR HAND DELIVERED TO HIDALGO COUNTY AUDITOR'S OFFICE.

B. ANY AND ALL REQUESTS FOR PAYMENT(S) APPROVED WILL BE SUBJECT TO COUNTY AUDITORS PROCESSING PROCEDURES INCLUDING AUTHORITY FOR COUNTY TREASURER TO ISSUE PAYMENT(S)/CHECK(S).

A. Hidalgo County

1. AI-57204 A. Presentation of sole response [SOQ] received from Southmost Realty, Appraisals & Court Expert for: Expansion of Current Appraisal Services Providers: RFQ#2016-005A-09-07SMA for addition to the existing approved "Pool" of providers [with term of eligibility to coincide with expiration of current pool in March of 2017]; and, if more participation is desired for expansion of the "pool",

Commissioner Palacios stepped away.

On motion by COMMISSIONER PCT. 1, A.C. CUELLAR, JR., seconded by COMMISSIONER PCT. 3, JOE M. FLORES, the Court made a UNANIMOUS vote of approval.

Vote: 3 - 0 - Unanimously

B. Authority to advertise an additional time to encourage participation for: Expansion of Current Pool of Appraisal Services Providers with term to coincide with expiration of current approved pool of March 2017 including approval of the RFQ procurement packet [as newly accepted and adopted by HCCC to include Title VI and other changes].

On motion by COMMISSIONER PCT. 3, JOE M. FLORES, seconded by COMMISSIONER PCT. 1, A.C. CUELLAR, JR., the Court made a UNANIMOUS vote of approval.

Vote: 3 - 0 - Unanimously

2. AI-57184 A. Requesting approval to declare the items listed in Exhibit "A" (attached herein), office furniture, equipment and vehicles as "Surplus" for the purpose of sale through auction scheduled for 12-07-2016 [in the event assets not sold on 12-07-2016 we will retry to sell on 12-10-2016 auction] in accordance with Texas Local Government Code 263.152 (a)(1); AND, in the event "NO BIDS" received on either auction date,

On motion by COMMISSIONER PCT. 1, A.C. CUELLAR, JR., seconded by COMMISSIONER PCT. 3, JOE M. FLORES, the Court made a UNANIMOUS vote of approval.

Vote: 3 - 0 - Unanimously

B. Pursuant to Texas Local Government Code, 263.151(1) and/or 263.152(a)(3), Commissioners Court proceed to: "...order any of the property to be destroyed or otherwise disposed of as worthless in as much as the sale of said items CC undertook to sell (under Subsection (1) at auction on 12-07-2016 and 12-10-2016 resulted in no bids were received;

Judge Garcia joined the meeting.

On motion by COMMISSIONER PCT. 1, A.C. CUELLAR, JR., seconded by COMMISSIONER PCT. 3, JOE M. FLORES, the Court made a UNANIMOUS vote of approval.

Vote: 4 - 0 - Unanimously

C. Requesting authority to publish advertisement for the auction of surplus equipment and vehicles scheduled for 12-07-2016 and if need be 12-10-2016, including but not limited to Seized, Abandoned and Unclaimed Property or additional and/or necessary auctions.

On motion by COMMISSIONER PCT. 1, A.C. CUELLAR, JR., seconded by COMMISSIONER PCT. 2, EDUARDO "EDDIE" CANTU, the Court made a UNANIMOUS vote of approval.

Vote: 4 - 0 - Unanimously

B. Pct. 1