

COUNTY of HIDALGO



EDINBURG, TEXAS 78539

HIDALGO COUNTY AUDITOR'S OFFICE
Hidalgo County Administration Building
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Edinburg, Texas 78539-6243
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October 7, 2019

The Honorable Richard Cortez, Hidalgo County Judge
The Honorable David Fuentes, Commissioner, Precinct No. 1
The Honorable Eduardo "Eddie" Cantu, Commissioner, Precinct No. 2
The Honorable Jose M. Flores, Commissioner, Precinct No. 3
The Honorable Ellie Torres, Commissioner, Precinct No. 4

RE: Certification of Revenue

Dear Judge and Commissioners:

Pursuant to Local Government Code § 111.0706 SPECIAL BUDGET FOR GRANT OR AID MONEY:

The county auditor shall certify to the commissioners' court the receipt of all public or private grant or aid money that is available for disbursement in a fiscal year but not included in the budget for that fiscal year. On certification, the court shall adopt a special budget for the limited purpose of spending the grant or aid money for its intended purpose.

I, Maria Arcilia Duran, County Auditor of Hidalgo County, certify to the Hidalgo County Commissioners Court the receipt of an award from the Office of the Governor Criminal Justice Division. These funds may now be made available by creating a new special budget or amending a current budget for its intended purposes.

AMOUNT
\$ 143,481.04

PURPOSE
Award No. 3110404
Hidalgo County Domestic Violence Court

CERTIFIED BY:

Maria Arcilia Duran, CPA
Hidalgo County Auditor

10-9-19
Date

HIDALGO COUNTY DISTRICT JUDGES

LUIS M. SINGLETERRY JUDGE, 92ND D.C. FERNANDO MANCIAS JUDGE, 93RD D.C. J. R. "BOBBY" FLORES JUDGE, 130TH D.C. ROSE GUERRA REYNA JUDGE, 206TH D.C. MARLA CUELLAR JUDGE, 275TH D.C. MARIO E. RAMIREZ, JR. JUDGE, 322ND D.C. NOE GONZALEZ JUDGE, 370TH D.C. OVERSEER LETICIA LOPEZ JUDGE, 388TH D.C. L. KENO VASQUEZ JUDGE, 398TH D.C. ISRAEL RAMON, JR. JUDGE, 430TH D.C. RENEE R. BETANCOURT JUDGE, 448TH D.C. JUDGE, 464TH D.C.

AI-72662

Adult Probation 8. A.

CC REGULAR AGENDA SPECIAL MTG

Meeting
Date: 10/08/2019

Submitted Maria Castilleja, ADULT PROBATION
For:

Submitted Maria Castilleja, ADULT PROBATION
By:

Department: ADULT PROBATION

Information

CAPTION

Domestic Violence Grant (1289)

1. Approval to accept the Domestic Violence Court grant from the Office of Governor (Criminal Justice Division) in the amount of \$143,481.04 for the grant period of 10/1/19 thru 9/30/20
2. Approval of certification of revenues as approved by the County Auditor's Office for the Domestic Violence Court Grant in the amount of \$143,481.04 and appropriation of the same.

BACKGROUND

AI 68776 - CC 2/12/19: Approval of Resolutions for the following 2020 Criminal Justice Division (CJD) of the Governor's Office grants: Domestic Violence Court Grant

Resolution authorized the department to apply for the grant and was signed on 2/12/19.

Fiscal Impact

CALENDAR
YEAR:

2019 ACCT. #:

9-1289-423-00-320-048-0-XXX

FUNDS
AVAILABLE Y MATCHING N
Y/N?: FUNDS Y/N?:

BUDGETARY IMPACT:

Appropriation of funds for FY 2020, pending certification of revenues by Co. Auditor. Grant fiscal year is from 10-1-19 to 9-30-2020. No cash match required.

Revenue acct #9-1289-331-12-320-048-0-000 *DOMESTIC VIOLENCE CRT-REVENUES*

Attachments

Domestic Violence SOGA

Domestic Violence budget details

request to certify revenues

appropriation

Form Review

Inbox	Reviewed By	Date
Budget & Management	Veronica Ortiz	10/04/2019 02:24 PM
Ivan Cantu	Ivan Cantu	10/04/2019 04:32 PM
Final Approval	Monica Salinas	10/04/2019 06:07 PM
Form Started By: Maria Castilleja		Started On: 10/04/2019 11:55 AM
Final Approval Date: 10/04/2019		



Rossana Schettino <rossana.schettino@auditor.co.hidalgo.tx.us>

certification of revenues

1 message

Rosario Ramirez-Castilleja <rosario.castilleja@hidalgocountycscd.org>
To: Rossana Schettino <rossana.schettino@auditor.co.hidalgo.tx.us>

Fri, Oct 4, 2019 at 12:06 PM

Please certify the revenues for the Domestic Violence Court Grant.

Rosario Ramirez-Castilleja

Hidalgo County CSCD

Budget/Fiscal Director

P.O. Box 970

Edinburg, TX 78540

956.587.6009

Fax 956.318.2488

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Statement of Grant Award (SOGA)

The Statement of Grant Award is the official notice of award from the Office of the Governor (OOG). This Grant Agreement and all terms, conditions, provisions and obligations set forth herein shall be binding upon and shall inure to the benefit of the Parties and their respective successors and assigns and all other State of Texas agencies and any other agencies, departments, divisions, governmental entities, public corporations, and other entities which shall be successors to each of the Parties or which shall succeed to or become obligated to perform or become bound by any of the covenants, agreements or obligations hereunder of each of the Parties hereto.

The approved project narrative and budget for this award are reflected in eGrants on the 'Narrative' and 'Budget/Details' tabs. By accepting the Grant Award in eGrants, the Grantee agrees to strictly comply with the requirements and obligations of this Grant Agreement including any and all applicable federal and state statutes, regulations, policies, guidelines and requirements. In instances where conflicting requirements apply to a Grantee, the more restrictive requirement applies.

The Grant Agreement includes the Statement of Grant Award; the OOG Grantee Conditions and Responsibilities; the Grant Application in eGrants; and the other identified documents in the Grant Application and Grant Award, including but not limited to: 2 CFR Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards; Chapter 783 of the Texas Government Code, Title 34, Part 1, Chapter 20, Subchapter E, Division 4 of the Texas Administrative Code, and the Uniform Grant Management Standards (UGMS) developed by the Comptroller of Public Accounts; the state Funding Announcement or Solicitation under which the grant application was made, and for federal funding, the Funding Announcement or Solicitation under which the OOG was awarded funds; and any applicable documents referenced in the documents listed above. For grants awarded from the U.S. Department of Justice, the current applicable version of the Department of Justice Grants Financial Guide and any applicable provisions in Title 28 of the CFR apply. For grants awarded from the Federal Emergency Management Agency (FEMA), all Information Bulletins and Policies published by the FEMA Grants Program Directorate apply. The OOG reserves the right to add additional responsibilities and requirements, with or without advance notice to the Grantee.

By clicking on the 'Accept' button within the 'Accept Award' tab, the Grantee accepts the responsibility for the grant project, agrees and certifies compliance with the requirements outlined in the Grant Agreement, including all provisions incorporated herein, and agrees with the following conditions of grant funding. The grantee's funds will not be released until the grantee has satisfied the requirements of the following Condition(s) of Funding and Other Fund-Specific Requirement(s), if any, cited below:

Grant Number:	3110404	Award Amount:	\$143,481.04
Date Awarded:	10/3/2019	Grantee Cash Match:	\$0.00
Grant Period:	10/01/2019 - 09/30/2020	Grantee In Kind Match:	\$0.00
Liquidation Date:	12/29/2020	Total Project Cost:	\$143,481.04
Program Fund:	DJ-Edward Byrne Memorial Justice Assistance Grant Program		
Grantee Name:	Hidalgo County		
Project Title:	Domestic Violence Court		
Grant Manager:	Sylvia Garcia		
DUNS Number:	103110834		

CFDA:	16.738 - Edward Byrne Memorial Justice Assistance Grant Program
Federal Awarding Agency:	U.S. Department of Justice, Office of Justice Programs, Bureau of Justice Assistance
Federal Award Date:	10/1/2018
Federal/State Award ID Number:	2018-DJ-BX-0485
Total Federal Award/State Funds Appropriated:	\$13,448,181.00
Pass Thru Entity Name:	Texas Office of the Governor – Criminal Justice Division (CJD)
Is the Award R&D:	No
Federal/State Award Description:	The purpose of this program is to reduce crime and improve the criminal justice system.

Print This Page

Agency Name: Hidalgo County
Grant/App: 3110404 **Start Date:** 10/1/2019 **End Date:** 9/30/2020

Project Title: Domestic Violence Court
Status: Active Grant

Budget Details Information
Budget Information by Budget Line Item:

CATEGORY	SUB CATEGORY	DESCRIPTION	OOG	CASH MATCH	IN-KIND MATCH	GPI	TOTAL	UNIT/%
Personnel	Counselor and/or Therapist (licensed)	Licensed Professional Counselor will provide assessment for the participants as well as counseling services to the participants of the program according to their individual needs. Counselor Initials M.M. (1): Annual Salary \$52,000.00, Health \$7,471.20, Life \$26.64, FICA \$3,978.00, Retirement \$6,193.20, Unemployment \$312.00, Total: \$69,981.04.	\$69,981.04	\$0.00	\$0.00	\$0.00	\$69,981.04	100
Personnel	Assistant	The Assistant Court Coordinator will handle all docket information, scheduling, and other court related duties. Initial Y. A. Annual Salary \$ Supplemental Salary: \$10,670, Health: \$624.04,	\$13,500.00	\$0.00	\$0.00	\$0.00	\$13,500.00	27

		Life: \$6.86, FICA: \$816.26, Retirement: \$1296.41, Unemp: \$64.02, Workers Comp: \$22.41, Total: \$13,500.00, 3-6 hours per week. Annual Salary \$49,927.00						
Personnel	Assistant	The Assistant Court Coordinator will handle all docket information, scheduling, and other court related duties. Initial M.G. Annual Salary: . Supplemental Salary: \$2,700.00, Health: \$241.67, Life: \$1.86, FICA: \$206.55, Retirement: \$328.05, Unemp: \$16.20, Workers Comp: \$5.67, Total: \$3,500.00, 3-6 hours per week. Annual Salary \$67,525.00	\$3,500.00	\$0.00	\$0.00	\$0.00	\$3,500.00	5
Personnel	Probation Officer	Probation Officer (1) supervises and monitors the offenders in the program; will provide case management for the offenders in the program, officer conducts visits as needed and administers drug tests; also attends staffings and court hearings and	\$35,000.00	\$0.00	\$0.00	\$0.00	\$35,000.00	50

		<p>keeps the judge informed of participants' progress. Probation Officer Initial D. M. (1): 50% Annual Salary \$25,956.00, Health \$3,735.60, Life \$13.32, FICA \$1,985.64, Retirement \$3,153.66, Unemployment \$155.78, Total Annual Salary \$70,000</p>						
Personnel	Prosecutor	<p>Prosecutor will represent the State in staffing and court. Initial M. L. Annual Salary: Supplemental Salary: \$11,594.36, Health: \$1,020.66, Life: \$6.96, FICA: \$886.97, Retirement: \$1,408.72, Unemployment: \$69.57, Worker's Comp: \$12.76, Total: \$15,000.00. Hours: 4-6 hours a week. Annual Salary \$69,500.00</p>	\$15,000.00	\$0.00	\$0.00	\$0.00	\$15,000.00	21
Travel and Training	In-State Registration Fees, Training, and/or Travel	<p>This item will pay for travel, training, and registration fees for Domestic Violence Court staff members attending in state trainings and conferences. In-State Travel: In</p>	\$2,500.00	\$0.00	\$0.00	\$0.00	\$2,500.00	0

		<p>State: . 64th Annual Professional Growth Conference . Location: Dallas, Texas. Dates: November 11-14, 2019. Registration: \$150.00 . Hotel: \$159.00 x 3 nights = \$477.00. Travel: \$200.00 (in mileage) . Per diem: \$65.00 a day per person = \$195.00. Total: \$1022.00 per person (approx.). Will try to send 1 Probation Officer and 1 Counselor .</p>						
Travel and Training	Out-of-State Registration Fees, Training, and/or Travel	<p>Members of the Domestic Violence Court will attend trainings aimed at enhancing their knowledge on how effectively run the program. Out-of-State Travel: . APPA 2020 Winter Training Institute. Location: New Orleans, LA . Dates: Jan 5-9, 2019. Registration: \$385.00 (member rate) . Hotel: approx. \$180.00 x 4 nights = \$720.00. Travel: \$300 . Per diem: \$65.00a day per person = \$195.00. Total:</p>	\$2,500.00	\$0.00	\$0.00	\$0.00	\$2,500.00	0

		<p>\$1600.00 per person (approx.). Will try to send 1 counselor and 1 probation officer.. .</p> <p>Justification: . 1. The conference is related to grant activities as it provides continuing education not only for probation officers but also for counselors. The APPA conferences are one of the only conferences available where the focus is not only how to provide efficient community supervision but also treatment related to defendants on community supervision. . 2. Attendance to conferences will impact the project's goals and objective by exposing the probation officer and counselor to the necessary training to provide adequate and effective supervision to all participants of the domestic violence court. Additionally, to keep track of current trends and ever evolving evidence based practices. . 3.</p>					
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		Attendance to out of state, centralized training provide a very good overview on how effective supervision and treatment of domestic violence courts from all over the United States. Being exposed to different approaches based to a variety of demographics will make sure our program continues to provide culturally sensitive approaches to all participants. .						
Supplies and Direct Operating Expenses	Office Supplies (e.g., paper, postage, calculator)	Office supplies to run program, paper, pens, ink, folders, etc.	\$1,500.00	\$0.00	\$0.00	\$0.00	\$1,500.00	0

You are logged in as **User Name:** apatrick

DATE: October 7, 2019

DEPARTMENT HEAD: Arnold K. Patrick, Executive Director

DEPARTMENT NAME: Adult Probation

PROGRAM: DOMESTIC VIOLENCE COURT

ACCOUNT NUMBER: 9-1289-423-00-320-048-0-XXX

SUBJECT: Budget Amendments (decrease/increase) in Accordance with Local Government Code, Chapter 111, Subchapter C

Honorable Bobby Flores, Community Supervision & Corrections Department Overseer

I would like to request the following amendments (increases) to my department budget in accordance with Local Government Code, Chapter 111, Subchapter C.

INCREASE OBJECT NUMBER(S)				ACCOUNT (OBJECT) NAME		AMOUNT
9-1289-423-00-320-048-0-	113			Domestic Violence Court	Full-Time Employees	75,070.54
9-1289-423-00-320-048-0-	117			Domestic Violence Court	Supplemental Pay	24,297.00
9-1289-423-00-320-048-0-	211			Domestic Violence Court	Health Insurance	16,674.75
9-1289-423-00-320-048-0-	212			Domestic Violence Court	Life Insurance	58.92
9-1289-423-00-320-048-0-	220			Domestic Violence Court	FICA	7,601.62
9-1289-423-00-320-048-0-	230			Domestic Violence Court	Retirement	12,651.84
9-1289-423-00-320-048-0-	250			Domestic Violence Court	Unemployment Compensation	599.65
9-1289-423-00-320-048-0-	260			Domestic Violence Court	Worker's Compensation	26.72
9-1289-423-00-320-048-0-	583			Domestic Violence Court	Travel Out of County	3,930.00
9-1289-423-00-320-048-0-	584			Domestic Violence Court	Registration Fees	1,070.00
9-1289-423-00-320-048-0-	610			Domestic Violence Court	General Supplies	1,500.00
TOTAL APPROPRIATION						143,481.04
9-1289-331-12-320-048-0-	000			Domestic Violence Court Revenues		143,481.04
TOTAL REVENUES						143,481.04

REASON:

To setup the FY2020 Domestic Violence Court budget #3110404 from 10/01/2019 to 9/30/2020.

Comm Crt.

Arnold K. Patrick, Director
Hidalgo County CSCD

Date

Arcilia Duran, CPA

Date

0.*

75,070.54+

24,297.00+

16,674.75+

58.92+

7,601.62+

12,651.84+

599.65+

26.72+

3,930.00+

1,070.00+

1,500.00+

143,481.04*+

0.*