

September 3, 2019

Eddie Guerra, Sheriff
Attn: David Friedlein, Captain
County of Hidalgo Sheriff's Office
711 El Cibolo Rd.
Edinburg, Texas 78541

**RE: Professional Engineering Services Agreement #C-18-273-11-20
Work Authorization No. 2 ~ Preliminary Design and Construction Phase Services of
the Hidalgo County Sheriff's Office Detention Barracks
PO #803340**

Dear Sheriff Guerra:

Attached for your review and approval is our invoice for services rendered under Work Authorization #2 during the month of August 2019 on the subject referenced project.

The following is attached:


- Invoice No. 20172

The following is a narrative of the progress for this period.

TASK	% Complete
1.1 – Update HCSO Project Imperatives	10%
UPDATED: B2Z has begun to update the project imperatives for the project. B2Z will work with the HCSO to fully update the project imperatives once the findings of the Texas Commission on Jail Standards (TCJS) assessment is complete.	
1.2 – Update Project Management Plan - Stakeholder Register & Directory, Steering & Governing Committee, Baseline Schedule, Project Risk Register, Communication Plan, Document Control Framework, PMIS, Exhibits, Procurement Methodology, Addtl. Consultant Requirements	10%
UPDATED: B2Z has begun cataloging information to update the Project Management Plan (PMP) for the project based on information provided by the HCSO and the TCJS. B2Z will work with the HCSO to fully update the PMP once the findings of the Texas Commission on Jail Standards (TCJS) assessment is complete, and the HCSO and Hidalgo County Commissioner's Court have reached a decision on how to proceed.	

2.1 - Update Preliminary Project Budget	0%
<u>NO UPDATE:</u> This task has not begun.	
3.1 – SUB: Sentinel Consultants	0%
<u>NO UPDATE:</u> This task has not begun.	
3.2 - Meetings & Coordination with HCSO staff for project definition and development	10%
<u>UPDATED:</u> B2Z has been in weekly communication with the HCSO with regards to the needs-assessment being conducted by the TCJS. B2Z held a meeting on August 22, 2019 with HCSO staff to discuss the future workshop where the TCJS will present their findings on the HCSO County Jail needs assessment.	
3.3 - Coordination with TCJS for Hidalgo County Jail Project Workshop	0%
<u>NO UPDATE:</u> This task has not begun.	
3.4 - Briefing Meetings with Hidalgo County Sheriff	0%
<u>NO UPDATE:</u> This task has not begun.	

Should you have any questions regarding this submittal, please do not hesitate to call me at (956) 585-3773.

Sincerely, 

Carlos Del Angel
Senior Construction Manager
B2Z Engineering, LLC



P.O. Box 2724
 McAllen, Tx. 78502
 (956) 585-3773

Invoice

Date	Invoice #
9/3/2019	20172

Please send remittance with copy of invoice to:

Attn: Mrs. Aisha Gonzalez
 P.O. Box 2724
 McAllen, Tx. 78502

Bill To:

County of Hidalgo Sheriff's Office
 711 El Cibolo Rd.
 Edinburg, TX 78541

Project Info:

Sheriff's Office Jail Barracks
 Contract # C-18-273-11-20
 Work Authorization #2
 Detention Facility Barracks

B2Z JOB: 2301
 PO # 803340

Billing Period August 2019

Description	Contract	Previous Applications	Current Completed	Total Completed	% Complete
Detention Facility Barracks - Work Authorization #2					
1.0 Preliminary Design Values					
Task 1.1 - Update HCSO Project Imperatives	\$ 1,500.03	\$ -	\$ 150.00	\$ 150.00	10.00%
Task 1.2 - Update Project Management Plan	\$ 4,183.98	\$ -	\$ 418.40	\$ 418.40	10.00%
2.0 Preliminary Cost Estimate					
Task 2.1 - Update Preliminary Project Budget	\$ 1,500.03	\$ -	\$ -	\$ -	0.00%
3.0 Meetings, Coordination & Support for Project Development (Preliminary Design)					
Task 3.1 - SUB: Sentinel Consultants	\$ 6,000.00	\$ -	\$ -	\$ -	0.00%
Task 3.2 - Meetings & Coordination with HCSO staff for project definition & development	\$ 9,500.18	\$ -	\$ 950.02	\$ 950.02	10.00%
Task 3.3 - Coordination with TCJS for Hidalgo County Jail Project Workshop	\$ 4,040.62	\$ -	\$ -	\$ -	0.00%
Task 3.4 - Briefing Meetings with Hidalgo County Sheriff	\$ 2,864.92	\$ -	\$ -	\$ -	0.00%
Direct Expenses	\$ 2,508.00	\$ -	\$ -	\$ -	0.00%
Total For This Billing Period					\$1,518.42

Work Authorization ~ Summary

<u>WA No.</u>	<u>WA Amount</u>	<u>Previously Inv.</u>	<u>Percent Complete</u>	<u>Remaining Balance</u>
2	\$32,097.76	\$0.00	4.7%	\$30,579.34

Aisha Gonzalez - President