HIDALGO COUNTY

Department Of Budget & Management

INTRA-DEPARTMENTAL TRANSFER FORM

DATE: 10/08/2019

DEPARTMENT HEAD: Judge Luis J. Garza

DEPARTMENT NAME: Justice of the peace Pct.3 Pl.1

ACCOUNT NUMBER: 9-1100-412-00-065-001-0-XXX

CONTACT PERSON: Debra Lee Gonzalez **PHONE:** 519-8422

SUBJECT: Intradepartmental Transfer(s)

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Intradepartmental transfer(s) (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

FROM OBJECT CODE	OBJECT DESCRIPTION	TO OBJECT CODE	OBJECT DESCRIPTION	AMOUNT
581	Travel in county	610	General Supplies	$500.00
583	Travel out of county	535	Postage	$880.00
			TOTAL	$1,380.00

REASON: Our department has received an influx of high debt filings and need to purchase file folders and send letters for court hearings. We have used up available resources at hand.

Department Head Signature 10/08/2019 **Date**

Approved Commissioners' Court **Attest County Clerk**