



COUNTY OF HIDALGO

DEPARTMENT OF HUMAN RESOURCES

PERSONNEL ADJUSTMENT REQUEST FORM

RCVD DEPT BDGT & MGMT
OCT 21 '19 AM 11:03

NOTE: Complete multiple personnel action form if department is requesting more than (3) personnel actions.

Date: 10/18/2019 Current Slot No.: A003
 Department Name: Public Defender's Current Position Title: Public Defender II
 Department No.: 085-019 Requested Position Title: Public Defender II

REQUEST FOR: New Position Temporary Position* Position Reclassification Other Adjust Supplemental Pay #3

SALARY REQUEST:	<u>\$ 19,380.00</u>	<u>\$ 19,225.00</u>	<u>-\$ 155.00</u>
	Current Budgeted Amount	Proposed Budgeted Amount	Net Change
SALARY REQUEST:			<u>\$ 0.00</u>
	Current Budgeted Amount	Proposed Budgeted Amount	Net Change
TOTAL BUDGETARY IMPACT:	<u>-\$ 155.00</u>		

POSITION TO BE FUNDED FROM ONE OF THE FOLLOWING:

Current Department Budget Annual Budget Cycle Will Require Additional Funds
 Salary Adjustment Other Public Defender TTBH

POSITION TYPE: Full Time Regular Object Code 113 Part Time Regular Object Code 114
 Full Time Temporary Object Code 121 Part Time Temporary Object Code 122

CIVIL SERVICE: Exempt FLSA: Exempt
 Non-Exempt Non-Exempt

*** TEMPORARY POSITIONS:**

Start Date	End Date	Work Schedule	Hours per Week	No. of Weeks
Annual Salary		Hourly Rate		
Step 1 Salary / 2,080 Hours Per Year = Hourly Rate				
No. of Weeks x Hours per Week = Total Hours x Hourly Rate = Budgeted Salary				

JUSTIFICATION FOR NEW POSITION / SALARY ADJUSTMENT: (Explain why position or adjustment request is essential)

Decrease due to increase in fringe benefits.

[Signature]
 Department Head
[Signature]
 Department of Human Resources
[Signature]
 Department of Budget & Management

10-18-19
 Date
10/21/19
 Date
10/22/19
 Date

RECEIVED

OCT 18 2019

DEPARTMENT OF HUMAN RESOURCES