



Hidalgo County Head Start Program Policy Council Agenda

DATE: October 16, 2019

SUBJECT: Presentation for Discussion, Consideration and Approval to Enter into a Memorandum of Understanding (MOU) Between Hidalgo County Head Start Program and Texas A&M University Health Science Center

RATIONALE/NEED: Memorandum of Understanding (MOU) is to collaborate with Texas A&M University Health Science Center in conducting education and outreach program involving the disease process of asthma in children ages three to five years old.

RECOMMENDATION: Administration recommends approval.

COST: There is no cost.

RELATED INFORMATION INCLUDED: Memorandum of Understanding

INITIATED BY: Ambrosio Tovar, Procurement Director

A. Tovar

REVIEWED BY: Mr. Edmundo Garcia, Assistant Director

Edmundo Garcia for EG

PROGRAM DIRECTOR'S APPROVAL

Jeresa Flores

Memorandum of Understanding

Hidalgo County Head Start Program

And

Texas A&M Health Science Center/School of Public Health

Texas A&M Health Science Center/School of Public Health and Hidalgo County Head Start Program agree to collaborate in the services of the educational outreach and screening for the Head Start Centers. This asthma program is a one year two months, evidenced-based education and outreach program in collaboration with the *Hidalgo County Head Start Centers*. It focuses on using a holistic approach for case management, control of asthma triggers, and medication assistance that will provide the components for all parents and their children to take care and prevent their asthma attacks and have their disease controlled. Our focus is on childhood asthma home management and our goal is to achieve improve the health and quality of life of all participants as well as cost savings with the implementation of this program.

Center Sites:

All of the Head Start Center sites (as listed on Exhibit A) will be serviced by Texas A&M Health Science Center/School of Public Health.

Our commitment to this collaboration will consist of the following:

1. Texas A&M Health Science Center/School of Public Health will coordinate services with the designated Hidalgo County Head Start Program personnel. Services will be rendered according to the agreed upon schedule and a protocol for referring participants will be developed.
2. All referrals to the Intervention Specialist will be attained through the designated Hidalgo County Head Start Program representative.
3. Texas A&M Health Science Center/School of Public Health and Hidalgo County Head Start Program will cooperate fully to make it possible for individuals to receive services, as detailed below:
 - Provide Screening to determine if the children are at risk for developing asthma.
 - Will refer children to local hospitals/medical providers for diagnosis.
 - Children diagnosed with asthma will be asked to participate in the educational program provided by Promotoras and overseen by Dr. Genny Carrillo.
 - Will include learning asthma signs and symptoms
 - Will learn what to do in case of an asthma attack,
 - Will learn the use of medications, spacers, peak flow meters
 - Will learn how to decrease asthma triggers in the home environment by keeping it dry, clean , ventilated, pest-free, safe contaminant free, and decreasing hazardous exposures.
 - Will improve the children's/parents knowledge of asthma management, quality of life, and health care utilization.
 - Will conduct surveys to determine the knowledge gained, families will be surveyed at 3, 6, 9, and 12 months with the following instruments:
 - Academy of Pediatrics Children's Health Survey on Asthma (CHSA)
 - Asthma Home Environment and Trigger Checklist (AHEAT)
 - Healthy Homes Pre and Post-test Knowledge Survey
 - Exit Behavioral Survey
 - Satisfaction Survey
 - Will provide covers for mattresses
 - Will provide pillows to all children.

4. Hidalgo County Head Start Program staff will maintain confidentiality requirements in accordance to Federal Confidentiality rules (42CFR2) as well as State of Texas confidentiality rules.

Insurance

At all times during the term of this Memorandum of Understanding (MOU), Texas A&M Health Science Center/School of Public Health shall maintain in place a commercial general liability insurance policy insuring its property against bodily injury and property damage claims brought in connection with this MOU. Texas A&M Health Science Center/School of Public Health agrees to carry insurance in the amounts shown below:

- Workers Compensation Insurance with statutory limits, and Employer’s Liability Insurance with limits of not less than \$1,000,000:

Employers Liability - Each Accident	\$1,000,000
Employers Liability - Each Employee	\$1,000,000
Employers Liability - Policy Limit	\$1,000,000

- Commercial General Liability Insurance with limits of not less than:

Each Occurrence Limit	\$1,000,000
Damage to Rented Premises	\$ 100,000
Personal & Advertising Injury	\$1,000,000

- Professional Liability Insurance with limits of not less than:

Each Occurrence Limit	\$1,000,000
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Business Auto Liability Insurance covering all owned, non-owned or hired automobiles, with limits of not less than \$1,000,000 Combined Single Limit Bodily Injury and Property Damage.

Indemnification

Texas A&M Health Science Center/School of Public Health will and does hereby agree to indemnify, protect, defend with counsel approved by Head Start, and hold harmless Head Start and Hidalgo County, and their respective elected officials, officers, directors, attorneys, employees, representatives and agents (collectively “**Indemnitees**”) from and against all damages, losses, liens, causes of action, suits, judgments, expenses, and other claims of any nature, kind, or description, including reasonable attorneys’ fees incurred in investigating, defending or settling any of the foregoing (collectively “**Claims**”) by any person or entity, arising out of, caused by, or resulting from Texas A&M Health Science Center/School of Public Health performance under or breach of this Agreement and that are caused in whole or in part by any negligent act, negligent omission or willful misconduct of Texas A&M Health Science Center/School of Public Health employees, anyone directly employed by the Texas A&M Health Science Center/School of Public Health or anyone for whose acts of the Texas A&M Health Science Center/School of Public Health may be liable. The provisions of this section will not be construed to eliminate or reduce any other indemnification or right which any Indemnitee has by law or equity. All parties will be entitled to be represented by counsel at their own expense.

Termination

Either party may terminate the Agreement, with or without cause, by giving ten (10) days written notice to the other.

Term

This Collaborative Agreement will be enforced from October 1, 2019 through June 30, 2021 and may be amended or terminated by either party by submitting a written request at any time.

Governing Law

This Memorandum of Understanding will be construed in accordance with the Laws of the State of Texas and is performable in Hidalgo County, Texas.

Consideration

This Agreement is being made in consideration of the following: Texas A&M Health Science Center/School of Public Health and Hidalgo County Head Start Program agree that there will be no financial exchange of monies or other compensation.

Texas A&M Health Science Center/School of Public Health:

Authorized Signature Date

Genny Carrillo, M.D. Sc.D. M.S.P., M.P., Associate Professor
Print Name and Title

Hidalgo County Head Start Program

Honorable Richard Cortez
Hidalgo County Judge

Teresa Flores, Executive Director
Hidalgo County Head Start Program

Date

Date

ATTEST:

Arturo Guajardo, Jr.
Hidalgo County Clerk

Approved As To Form:
Oxford & González, P.C.
By: 

Ricardo González

Date Approved by Policy Council:
Date Approved by Commissioner's Court:

Exhibit A Center Directory 2019-2021

Alamo H/S CM: Mary De La Rosa 303 South 7 th Alamo, TX 78516 Phone 787-4318 Fax 283-0573	Edinburg V H/S CM: Ludinvina Almaguer 3500 E. F.M. 2812 Edinburg, TX 78539 Phone 383-0665 Fax 383-2760	Mission III H/S CM: Perla G. Pruneda 3401 N. Mayberry Mission, TX 78572 Phone 580-9709 Fax 581-3252	Progreso H/S CM: Maricela Infante 109 W. Palm Ave Progreso, TX 78579 Phone 565-0107 Fax 514-0317
Alton H/S CM: Simona Peña 202 W. Dawes Ave. Alton, TX 78572 Phone 581-8854 Fax 583-6016	Farias HS CM: Alma Zepeda 1100 W. Acacia St. Alamo, TX 78516 Phone 354-2114 Ext:7545 Fax 354-3070	Mission IV H/S CM: Diana Anzaldúa 301 South Inspiration Mission, TX 78574 Phone 581-6409 / 581-6453 Fax 581-1835	San Carlos H/S CM: Diana Mireles 134 North 86 San Carlos, TX 78539 Phone 381-9119 Fax 381-9307
Carmen Anaya H/S CM: Ninfa Santana 1000 W. Dicker Rd. Pharr, TX 78577 Phone 784-8544 Fax 354-3073	Hidalgo H/S CM: Irma Garza 607 South 5th St. Hidalgo, TX 78557 Phone 843-8361 / 843-6321 Fax 843-6739	Monte Alto H/S CM: Alejandra Perez 25249 1ST STREET Monte Alto, TX 78538 Phone 262-4591 Fax 262-9229	San Juan I H/S CM: Veronica Garcia 200 North Cougar San Juan, TX 78589 Phone 787-4358 Fax 787-8265
Captain J. Castro H/S CM: Mirna Gonzalez 200 South Mayberry Mission, TX 78572 Phone 997-0531 / 997-0595 Fax 997-0184	J.R.G. H/S (Edcouch) CM: Nereyda (Santos) Ramirez 1210 Santa Rosa Ave. Elsa, TX 78538 262-0422 Phone 262-0420 / 262-0421 / Fax 262-0423	Navarro HS CM: Marisa Casares 2100 West Hackberry McAllen, TX 78501 Phone 661-4446 Fax 632-8745	San Juan II H/S CM: Norma Donava 601 Earling Rd. San Juan, TX 78589 Phone 782-1056 / 781-7486 Fax 781-9022
Donna I H/S CM: Maria H. Najera 1402 Silver Ave. Donna, TX 78537 Phone 464-2443 Fax 464-5373	La Herencia H/S CM: Olga Rubio RR 3 Box 3059 Mercedes, TX 78570 Phone 514-4828 Fax 514-4917	North Bridge H/S CM: Natalia Salas 2001 North Bridge Ave. Weslaco, TX 78596 969-7104 Phone 969-7101 / 969-7103 / Fax 969-7105	Sullivan City H/S CM: Idolina Rivera 379 E. Expressway 83 Sullivan CITY, TX 78595 Phone 485-2996 Fax 485-9597
Donna II H/S CM: Aholibama Lopez 1715 Miller Ave. Donna, TX 78537 Phone 464-2561 Fax 461-3830	La Joya H/S CM: Marissa Guerra 105 E. 5th & Leo Ave. La Joya, TX 78560 Phone 581-2022 / 581-1372 Fax 584-7298	Palacios H/S CM: Virginia Montanez 801 E. Thomas Drive Pharr TX. 78577 Phone 354-2112 Ext: 7540 Fax 354-3069	Theodore Roosevelt CM: Jananette Mecalco 4801 South 26 th McAllen, TX 78503 Phone 971-4439 Fax 631-1476
Edinburg I H/S CM: Maria Salinas 225 South 25th St. Edinburg, TX 78539 Phone 383-3922 / 383-0931 Fax 383-0823	Longoria H/S CM: Margie Moreno 2500 N. Cypress Pharr, TX 78577 Phone 354-2110 Fax 354-3068	Palmview II H/S CM: Cynthia Gonzalez 618 N Breyfogle Rd. Palmview, TX 78574 Phone 583-4435 / 583-4413 Fax 584-3178	UTRGV H/S CM: Delia Sustayta 1201 W. University Drive Col. Of Ed, Rm 1.408/1.410 Edinburg, TX 78539 Phone 665-2465 Fax 665-2466
Edinburg III H/S CM: Lucila Poblano 3817 Veterans Blvd. Edinburg, TX 78539 Phone 383-7041 Fax 383-7370	Mercedes I H/S CM: Veronica Zamora 630 S. 6 th Street Mercedes, TX 78570 Phone 825-5132 Fax 514-2353	Palmview III H/S CM: Elizabeth Gonzalez 1208 Paula Drive Rear (Unit 3) Palmview, TX 78574 Phone 584-3860 Fax 584-3857	Weslaco III H/S CM: Nelda Sanchez 1317 W. Expressway 83 Weslaco, TX 78596 Phone 968-9751 Fax 969-8668
Edinburg IV H/S CM: Estefana Barco 3215 Richardson Rd. Edinburg, TX 78539 Phone 383-4730 Fax 316-0432	Mission II H/S CM: Martha Vara 1105 East 8th St. Mission, TX 78572 Phone 581-3635 Fax 583-6218	Pharr H/S CM: Mariza Garcia 415 E. Clark Pharr, TX 78577 Phone 781-0116 / 283-7827 Fax 787-4750	Western Rd. H/S CM: Marianita Garcia 8245 E. Poinsetta Dr. Mission, TX 78573 Phone 583-9700 Fax 581-8155