DATE: October 29, 2019

DEPARTMENT HEAD: JUDGE

DEPARTMENT NAME: 464TH DISTRICT COURT

ACCOUNT NUMBER: 9-1100-412-00-012-001-0-XXX

SUBJECT: **Intra-departmental Transfer/s (increase/decrease) in Accordance with Local Government Code, Chapter 111, Subchapter C, Section 111.070, Subsection C.**

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Intra-departmental transfer/s (increase/decrease) in accordance with Local Government Code, Chapter 111, Subchapter C Section 111.070, Subsection C.

FROM OBJECT CODE	OBJECT DESCRIPTION	TO OBJECT CODE	OBJECT DESCRIPTION	AMOUNT
640	REFERENCE MATERIALS	520	INSURANCE OTHER THAN EMPLOYEE BENEFITS	$102.10
660	FURNITURE & EQUIPMENT	520	INSURANCE OTHER THAN EMPLOYEE BENEFITS	102.78
810	DUES AND MEMBERSHIPS	610	GENERAL SUPPLIES	85.00
			TOTAL	289.88

REASON: TO PROPERLY CLASSIFY EXPENSES.

DEPARTMENT HEAD SIGNATURE

APPROVED COMMISSIONERS' COURT / / **DATE** **ATTEST COUNTY CLERK**