HIDALGO COUNTY

Department Of Budget & Management

INTRA-DEPARTMENTAL TRANSFER FORM

DATE: 10/29/2019

DEPARTMENT HEAD: Jason Pena

DEPARTMENT NAME: Justice of the Peace 5-1

ACCOUNT NUMBER: 9-1100-412-00-069-001-0-XXX

CONTACT PERSON: Melanie M Guzman **PHONE:** 1502

SUBJECT: Intradepartmental Transfer(s)

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Intradepartmental transfer(s) (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

FROM OBJECT CODE	OBJECT DESCRIPTION	TO OBJECT CODE	OBJECT DESCRIPTION	AMOUNT
442	Equip & Vehicle Rent	610	General supplies	138.00
660	Furn & Equip Cntrld	610	General supplies	720.00
631	Bottled Water	610	General supplies	200.00
605	Clothing & Uniforms	610	General supplies	82.11
550	Printing and Binding	610	General supplies	543.24
535	Postage	610	General supplies	200.00
			TOTAL	$1883.35

REASON: Individual office desks needed. None provided upon opening of office in 2018.

Department Head Signature

10/29/2019

Date

Approved Commissioners' Court

Attest County Clerk