



---

## Zika FY20 Contract Funding Increase

1 message

---

Ruiz, Kevin (DSHS) <Kevin.Ruiz@dshs.texas.gov>

Tue, Oct 29, 2019 at 4:53 PM

To: Miguel @hchd.org, "eddie.olivarez@hchd.org" <eddie.olivarez@hchd.org>

Cc: "connie.sanchez@hchd.org" <connie.sanchez@hchd.org>, "Thompson, Erin (DSHS)" <Erin.Thompson@dshs.texas.gov>

Hello Mike and Eddie,

DSHS is amending the FY20 Zika Health Care Services Program (DFCHS/ZIKA-HCS) contract. We are increasing the funding for FY20 (current period through June 30, 2020).

In addition, DSHS is adding language into the contract which will allow DSHS the option to extend the contract term through June 30, 2021. **The funding beyond June 30, 2020 is dependent on the award of applicable federal grant funds and at the discretion of the DSHS. No work may continue beyond June 30, 2020 and no charges may be incurred unless DSHS issues a Written Notice to Proceed to Grantee.**

- DSHS expects contractors' budget descriptions for FY20 to remain the same as in the initial FY20 budget.
  - Note: Zika testing supplies and contraceptives are the only new allowable expenses and they can only be purchased with CMS funds.
- Note: the Salary divisions between CMS and Title V must reflect the division of work between "Clinic" and "Outreach" Activities. (i.e. if a staff member performs 50% Clinic Activities and 50% Outreach Activities, then the salary split needs to reflect this on the budget forms).
- Please complete the attached Face Page (no signature required on the form). It is critical to notate the signature authority and the program contact person on the form. In addition, when returning the form via email, please provide the name and email address of anyone else that would need to sign other attachments i.e. (FFATA form).
- Also, please provide a excel budget summary (PDF is fine) that lists the Budget Categories and expenses split between Outreach funds and the Clinic funds.

**Please use the attached FY20 Budget to develop a Revised FY20 categorical budget for the project with the following funding allocations.**

Hidalgo County FY20 Contract Funding

Hidalgo County	Current Funding	Additional Funds	New Total Amount
CMS allocation amount	\$ 509,600.00	CMS funds \$ 90,366.00	<b>CMS</b>  <b>\$599,966.00</b>
Title V allocation amount	\$ 73,437.00	Title V funds \$ 219,105.00	<b>Title V</b>  <b>\$292,542.00</b>
Total allocation amount:	\$ 583,037.00	Total: \$ 309,471.00	<b>Total allocation:</b>  <b>\$892,508.00</b>

- In addition please complete the attached FY20 Face Page (no signature required on the form). It is critical to notate the signature authority and the program contact person on the form. In addition, when returning the form via email, please provide the names of anyone else that would need to complete and sign other Contract attachments i.e. (FFATA form).

DSHS will send the upcoming contract Amendment to your authorized representative via DocuSign® email; which allows you to view and sign the Amendment electronically.

**Submit budget and face page to me, Kevin Ruiz, by Tuesday, noon, November 5, 2019 or earlier if possible.**

As a reminder, the budget templates are locked to prevent the deletion of formulas.

- Dollar amounts must be in whole numbers.
- Please limit FTEs to two decimal places.
- Please do not use cents or formulas in the Excel cells.

Please contact me regarding any questions.

Sincerely,

Kevin Ruiz, CTCM, CTPM

Texas Department of State Health Services

Contract Management Section, MC 1990

P.O Box 149347

Austin, TX. 78714-9347

512-776-2192 Phone

512-776-7391 Fax

[Kevin.Ruiz@dshs.texas.gov](mailto:Kevin.Ruiz@dshs.texas.gov)



---

**2 attachments**



**Face Page for FY20 Zika-HCS.DOCX**

27K



**FY20 Hidalgo County CostsOnlyBudget Final Revised 021219.xls**

149K