DATE: November 1, 2019

DEPARTMENT HEAD: Sergio Cruz

DEPARTMENT NAME: Department of Budget & Management

ACCOUNT NUMBER: 9-2201-415-00-115-009-0-XXX

Contact Person: Damaris San Miguel **Ph#:** (956) 292-7025 Ext. 5410

2019
Transfer

AI-73085

SUBJECT: **Intradepartmental transfer(s)** (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Intradepartmental transfer(s) (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

FROM OBJECT CODE	OBJECT DESCRIPTION	**TO** OBJECT CODE	OBJECT DESCRIPTION	**AMOUNT**
610	GENERAL SUPPLIES	630	FOOD	800.00
			TOTAL	$ 800.00

REASON:
Transfer is needed to cover future costs of Coffee Talk Meetings for Department Heads.

DEPARTMENT HEAD SIGNATURE

DATE

APPROVED COMMISSIONERS' COURT

ATTEST COUNTY CLERK