DATE: November 15, 2019

DEPARTMENT HEAD: Ricardo Saldana, EMC

DEPARTMENT NAME: Division of Emergency Services-Emergency Management

ACCOUNT NUMBER: 9-1100-429-00-110-075-0-

SUBJECT: Intra-departmental Transfer/s (increase/decrease) in Accordance with Local Government Code, Chapter 111, Subchapter C, Section 111.070, Subsection C.

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Intra-departmental transfer/s (increase/decrease) in accordance with Local Government Code, Chapter 111, Subchapter C, Section 111.070, Subsection C.

FROM OBJECT CODE	OBJECT NAME	TO OBJECT CODE	OBJECT NAME	AMOUNT
584	REGISRATION FEES	583	OUT OF COUNTY EMP TRAVEL	300.00
630	FOOD	583	OUT OF COUNTY EMP TRAVEL	300.00
630	FOOD	605	CLOTHING AND UNIFORMS	40.00
			TOTAL	640.00

REASON: TRANSFER IS BEING REQUESTED IS BEING REQUESTED TO COVER EXPENSES RELATED TO REQUIRED EMERGENCY MANAGEMENT TRAINING AND MEETINGS ALONG WITH THE PURCHASE OF ADDITIONAL RESPONSE UNIFORMS FOR EOC PERSONNEL.

DEPARTMENT HEAD SIGNATURE

APPROVED COMMISSIONERS' COURT / / **DATE** **ATTEST COUNTY CLERK**