

EXHIBIT “B”
EVALUATION CRITERIA
Hidalgo County
“Independent Audit Services”
RFQ No. 2019-232-00-00-ABV

Please read very carefully the two steps that will be utilized to review /and score the submitted responses (SOQ’s) to Hidalgo County RFQ. Participants **must** comply with STEP 1 in order to continue and be eligible for STEP 2.

A. REQUIRED COMPLIANCE ELEMENTS AND EVALUATION CRITERIA:

Statement of Qualifications (SOQ’s) will be considered/evaluated using two steps.

• **STEP 1: Required Compliance Elements:**

Firms **must** meet and submit all the mandatory elements detailed herein (a thru d) for consideration in order to qualify to proceed to Step 2.

1. Prerequisite/Mandatory Elements

- a. The audit firm is independent and licensed to practice in Texas;
- b. The firm has no conflict of interest with regard to any other work performed by the firm for the County;
- c. The firm adheres and complies to the instructions in preparing the response (SOQ) to this request for qualifications by submitting a complete statement of qualifications; and
- d. The firm submits a copy of its last external quality control review report and the firm has a record of quality audit work.

• **STEP 2: Evaluation Criteria:**

Statement of Qualifications evaluated and scored for technical qualifications. The following represent the principal selection criteria which will be considered during the evaluation process.

2. Technical Quality: (Maximum Points - 100)

- a. Expertise and Experience (Maximum Points - 70)
 - 1) The firm's past experience and performance on comparable government engagements (Maximum Points - 40)
 - 2) The quality of the firm's professional personnel to be assigned to the engagement and the quality of the firm's management support personnel to be available for technical consultation (Maximum Points - 30)
- b. Audit Approach (Maximum Points - 30)
 - 1) Adequacy of proposed staffing plan for various segments of the engagement (Maximum Points - 10)
 - 2) Adequacy of sampling techniques (Maximum Points - 10)
 - 3) Adequacy of analytical procedures (Maximum Points - 10)

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EVALUATION FORM
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SELECTION CRITERIA	Maximum Points breakdown	SCORE
1) Expertise and Experience (maximum points - 70)		
1) The firm's past experience and performance on comparable government engagements	40	
2) The quality of the firm's professional personnel to be assigned to the engagement and the quality of the firm's management support personnel to be available for technical consultation	30	
	TOTAL:	
Comments/Rationale for Points		
2) AUDIT APPROACH (maximum points - 30)		
1) Adequacy of proposed staffing plan for various segments of the engagement	10	
2) Adequacy of sampling techniques	10	
3) Adequacy of analytical procedures	10	
	TOTAL:	
Comments/Rationale For Points:		
Total Score		

Provider: _____

Evaluator: _____ Date: _____