

## MEMORANDUM

(APPROVAL OF SPECIFICATIONS)

**TO:** Hon. Ellie Torres, Commissioner-Pct 4  
**Attn:** Velinda Reyes/Letty Saenz

**FROM:** Elena Gomez, Contract Specialist II  
Hidalgo County Purchasing Department

**DATE:** October 04, 2019

**RE:** APPROVAL OF SPECIFICATIONS  
*Bid No.-2019-253-00-00-MEG "HIDALGO COUNT Pct. 4-Non Profit food Distribution"*

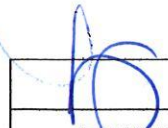
Attached are draft specification for the above referenced project. Please review them and verify if all requirements are met by signing below and indicating **APPROVE (or) DISAPPROVE**. If Exhibit A & B do **NOT** met the requirements then please make any/all modification necessary and return to revised copy to the designated Contract Specialist by **Wednesday, October 09, 2019 by no later than 4:30 pm** along with your budget information in order to place on Commissioner's Court agenda and begin the bidding process.

APPROVE <input type="checkbox"/>	DISAPPROVE <input type="checkbox"/>
APPROVED WITH MODIFICATIONS <input checked="" type="checkbox"/>	

FUNDS AVAILABILITY: \_\_\_\_\_ YES / \_\_\_\_\_ NO/  Other

(Specify) \*No funding source for Non -Profit project

BUDGET ACCOUNT NO: N/A

	LETTY SAENZ	HC PCT 4	10.10.19
AUTHORIZED SIGNATURE	PRINTED NAME	DEPARTMENT	DATE

**SUBMIT THIS FORM TO THE HIDALGO COUNTY PURCHASING DEPARTMENT, VIA FAX TO (956) 292-7612 or e-mail: [elena.gomez@co.hidalgo.tx.us](mailto:elena.gomez@co.hidalgo.tx.us) by no later than Wednesday, October 09, 2019 @ 4:30 P.M.**

Enclosures

# MEMORANDUM

(APPROVAL OF SPECIFICATIONS)

**TO:** Hon. Ellie Torres, Commissioner-Pct 4  
**Attn:** Velinda Reyes/Letty Saenz

**FROM:** Elena Gomez, Contract Specialist II  
Hidalgo County Purchasing Department

**DATE:** October 04, 2019

**RE:** APPROVAL OF SPECIFICATIONS  
*Bid No.-2019-253-00-00-MEG "HIDALGO COUNT Pct. 4-Non Profit food Distribution"*

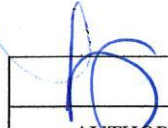
Attached are draft specification for the above referenced project. Please review them and verify if all requirements are met by signing below and indicating **APPROVE (or) DISAPPROVE**. If Exhibit A & B do **NOT** met the requirements then please make any/all modification necessary and return to revised copy to the designated Contract Specialist by **Wednesday, October 09, 2019 by no later than 4:30 pm** along with your budget information in order to place on Commissioner's Court agenda and begin the bidding process.

APPROVE <input type="checkbox"/>	DISAPPROVE <input type="checkbox"/>
APPROVED WITH MODIFICATIONS <input checked="" type="checkbox"/>	

FUNDS AVAILABILITY: \_\_\_\_\_ YES / \_\_\_\_\_ NO/ X Other

(Specify) \*No funding source for Non -Profit project

BUDGET ACCOUNT NO: N/A

	<b>LETTY SAENZ</b>	<b>HC PCT 4</b>	<b>10.10.19</b>
AUTHORIZED SIGNATURE	PRINTED NAME	DEPARTMENT	DATE

**SUBMIT THIS FORM TO THE HIDALGO COUNTY PURCHASING DEPARTMENT, VIA FAX TO (956) 292-7612 or e-mail: [elena.gomez@co.hidalgo.tx.us](mailto:elena.gomez@co.hidalgo.tx.us) by no later than Wednesday, October 09, 2019 @ 4:30 P.M.**

Enclosures