HIDALGO COUNTY

Department Of Budget & Management

INTRA-DEPARTMENTAL TRANSFER FORM

DATE: 11/21/2019

DEPARTMENT HEAD: Jason Pena

DEPARTMENT NAME: Justice of the Peace Pct.5 Pl. 1

ACCOUNT NUMBER: 9-1100-412-00-069-001-0-XXX

CONTACT PERSON: Melanie M Guzman **PHONE:** ext 1502

SUBJECT: Intradepartmental Transfer(s)

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Intradepartmental transfer(s) (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

FROM OBJECT CODE	OBJECT DESCRIPTION	TO OBJECT CODE	OBJECT DESCRIPTION	AMOUNT
412	Cable/Satellite TV	583	Travel Out of County	231.55
430	Repair & Maint Srv	584	Registration Fees	150.00
535	Postage	583	Travel Out of County	125.00
610	General Supplies	583	Travel Out of County	150.00
			TOTAL	$656.55

REASON: Judge Pena needing to travel to obtain required judicial education hours for FY 2019-2020.

Department Head Signature **Date** 11/21/2019

Approved Commissioners' Court **Attest County Clerk**