



Hidalgo County Head Start Program Policy Council Agenda

DATE: November 20, 2019

SUBJECT:

1. Requesting Exemption From Competitive Bidding Requirements Under The Texas Local Government Code 262-024 (A)(4) A Professional Appraisal Service;
2. Presentation of the Scoring Grid (for the Purpose of Ranking by County Commissioners) of the Firms Graded and Evaluated through the County’s approved “Pool” of Appraisal Services for The Appraisal of The Head Start Leased Land and Facilities

Total Scores	Leonel Garza Jr. & Associates	Professional Appraisal Services, Inc.	Southmost Realty, Appraisals & Court Witness
Evaluator 1	100	85	74
Evaluator 2	100	80	85
Evaluator 3	100	90	86
Total Score	300	255	245
Average	100	85	82
Ranking			

3. Authority To Negotiate a Professional Contract With The No. 1 Ranked Firm of _____, For the Appraisal of The Head Start Leased Land and Facilities.

RATIONALE/NEED: To obtain professional services in assessing the rental market value on leased properties to comply with federal regulations 75 CFR Part 75.306 (i) (1)(3) Cost sharing or matching.

RECOMMENDATION: Administration recommends approval.

COST: Head Start funds for this project are available.

RELATED INFORMATION INCLUDED: Evaluations

INITIATED BY: Ambrosio Tovar, Procurement Director *A. Tovar*

REVIEWED BY: Mr. Edmundo Garcia, Assistant Director *Edmundo Garcia*

PROGRAM DIRECTOR’S APPROVAL: *Jeren Hoover*

Hidalgo County Head Start Program Evaluation for Appraisal Firms

	Leonel Garza, Jr. & Associates, LLC				Professional Appraisal Services, Inc.				Southmost Realty, Appraisals & Court Expert Witness			
	Evaluation			AVG.	Evaluation			AVG.	Evaluation			AVG.
	1	2	3		1	2	3		1	2	3	
A. Responsiveness (30 pts)	30	30	30	30	26	28	23	26	21	24	26	24
B. Firm Capabilities (45 pts)	45	45	45	45	37	36	40	38	33	36	43	37
C. Staffing (25 pts)	25	25	25	25	22	21	23	22	20	20	21	20
Total Average	100	100	100	100	85	85	86	85	74	80	90	81