

# COUNTY of HIDALGO



EDINBURG, TEXAS 78539

HIDALGO COUNTY AUDITOR'S OFFICE  
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November 27, 2019

The Honorable Richard Cortez, Hidalgo County Judge  
The Honorable David Fuentes, Commissioner, Precinct No. 1  
The Honorable Eduardo "Eddie" Cantu, Commissioner, Precinct No. 2  
The Honorable Jose M. Flores, Commissioner, Precinct No. 3  
The Honorable Ellie Torres, Commissioner, Precinct No. 4

**RE: Certification of Revenue**

Dear Judge and Commissioners:

Pursuant to Local Government Code § 111.0706 SPECIAL BUDGET FOR GRANT OR AID MONEY:

The county auditor shall certify to the commissioners' court the receipt of all public or private grant or aid money that is available for disbursement in a fiscal year but not included in the budget for that fiscal year. On certification, the court shall adopt a special budget for the limited purpose of spending the grant or aid money for its intended purpose.

I, Maria Arcilia Duran, County Auditor of Hidalgo County, certify to the Hidalgo County Commissioners Court the receipt of an award from the Office of the Governor Criminal Justice Division. These funds may now be made available by creating a new special budget or amending a current budget for its intended purposes.

AMOUNT  
\$ 296,320.72

PURPOSE  
Award No. 2928005  
Hidalgo County Substance Abuse Treatment Facility

CERTIFIED BY:

Maria Arcilia Duran  
Maria Arcilia Duran, CPA

11-27-19  
Date

**HIDALGO COUNTY DISTRICT JUDGES**

LUIS M. SINGLETERRY JUDGE, 12<sup>th</sup> D.C.    FERRUDDO MANJARRES JUDGE, 13<sup>th</sup> D.C.    J. R. "BOBBY" FLORES JUDGE, 15<sup>th</sup> D.C.    ROSE GUERRA REYNA JUDGE, 26<sup>th</sup> D.C.    MARLA CUELLAR JUDGE, 27<sup>th</sup> D.C.    MARIO E. RAMIREZ, JR. JUDGE, 37<sup>th</sup> D.C.    ROE DONAZALEZ JUDGE, 37<sup>th</sup> D.C. OVERSEER    LETICIA LOPEZ JUDGE, 38<sup>th</sup> D.C.    L. YENO VASQUEZ JUDGE, 38<sup>th</sup> D.C.    ISRAEL RAMON, JR. JUDGE, 43<sup>rd</sup> D.C.    RENEE R. BETANCOURT JUDGE, 44<sup>th</sup> D.C.    YSMAEL D. FONSECA JUDGE, 44<sup>th</sup> D.C.

AI-73433

Adult Probation 26. A.

CC REGULAR AGENDA SPECIAL MTG

Meeting Date: 12/03/2019  
Submitted For: Maria Castilleja, ADULT PROBATION  
Submitted By: Maria Castilleja, ADULT PROBATION  
Department: ADULT PROBATION

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Information

CAPTION

RSAT Grant (1289)

1. Approval to accept the RSAT grant from the Office of Governor (Criminal Justice Division) in the amount of \$222,240.53 with a cash match of \$74,080.19, total of \$296,320.72 for the grant period of 10/1/19 thru 9/30/20
2. Approval of certification of revenues as approved by the County Auditor's Office for the RSAT Grant in the total amount of \$296,320.72 and appropriation of the same.

BACKGROUND

AI - 72349 9/24/19

Adult Probation - RSAT (1289) 1. Authorization and approval to apply for the RSAT grant for FY 2020. 2. Approval of resolution for the RSAT grant with authority for County Judge to sign resolution appointing Mr. Arnold K. Patrick as authorized official.

AI-68776 2/12/19

Approval of Resolutions for the following 2020 Criminal Justice Division(CJD) of the Governor's Office grants:

Substance Abuse Treatment Facility - RSAT Grant #2928005

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Fiscal Impact

Attachments

RSAT award Stmt

RSAT budget Details

request to certify revenues

RSAT approp

RSAT approp cash match

**Statement of Grant Award (SOGA)**

The Statement of Grant Award is the official notice of award from the Office of the Governor (OOG). This Grant Agreement and all terms, conditions, provisions and obligations set forth herein shall be binding upon and shall inure to the benefit of the Parties and their respective successors and assigns and all other State of Texas agencies and any other agencies, departments, divisions, governmental entities, public corporations, and other entities which shall be successors to each of the Parties or which shall succeed to or become obligated to perform or become bound by any of the covenants, agreements or obligations hereunder of each of the Parties hereto.

The approved project narrative and budget for this award are reflected in eGrants on the 'Narrative' and 'Budget/Details' tabs. By accepting the Grant Award in eGrants, the Grantee agrees to strictly comply with the requirements and obligations of this Grant Agreement including any and all applicable federal and state statutes, regulations, policies, guidelines and requirements. In instances where conflicting requirements apply to a Grantee, the more restrictive requirement applies.

The Grant Agreement includes the Statement of Grant Award; the OOG Grantee Conditions and Responsibilities; the Grant Application in eGrants; and the other identified documents in the Grant Application and Grant Award, including but not limited to: 2 CFR Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards; Chapter 783 of the Texas Government Code, Title 34, Part 1, Chapter 20, Subchapter E, Division 4 of the Texas Administrative Code, and the Uniform Grant Management Standards (UGMS) developed by the Comptroller of Public Accounts; the state Funding Announcement or Solicitation under which the grant application was made, and for federal funding, the Funding Announcement or Solicitation under which the OOG was awarded funds; and any applicable documents referenced in the documents listed above. For grants awarded from the U.S. Department of Justice, the current applicable version of the Department of Justice Grants Financial Guide and any applicable provisions in Title 28 of the CFR apply. For grants awarded from the Federal Emergency Management Agency (FEMA), all Information Bulletins and Policies published by the FEMA Grants Program Directorate apply. The OOG reserves the right to add additional responsibilities and requirements, with or without advance notice to the Grantee.

By clicking on the 'Accept' button within the 'Accept Award' tab, the Grantee accepts the responsibility for the grant project, agrees and certifies compliance with the requirements outlined in the Grant Agreement, including all provisions incorporated herein, and agrees with the following conditions of grant funding. The grantee's funds will not be released until the grantee has satisfied the requirements of the following Condition(s) of Funding and Other Fund-Specific Requirement(s), if any, cited below:

<b>Grant Number:</b> 2928005	<b>Award Amount:</b> \$222,240.53
<b>Date Awarded:</b> 10/30/2019	<b>Grantee Cash Match:</b> \$74,080.19
<b>Grant Period:</b> 10/01/2019 - 09/30/2020	<b>Grantee In Kind Match:</b> \$0.00
<b>Liquidation Date:</b> 12/29/2020	<b>Total Project Cost:</b> \$296,320.72
<b>Program Fund:</b> RT-Residential Substance Abuse Treatment for State Prisoners (RSAT)	
<b>Grantee Name:</b> Hidalgo County	
<b>Project Title:</b> Hidalgo County Substance Abuse Treatment Facility	
<b>Grant Manager:</b> Madeline De Amaral	
<b>DUNS Number:</b> 103110834	
<b>CFDA:</b> 16.593 - Residential Substance Abuse Treatment for State Prisoners (RSAT)	
<b>Federal Awarding Agency:</b> U.S. Department of Justice, Office of Justice Programs, Bureau of Justice Assistance	
<b>Federal Award Date:</b> 9/28/2019	
<b>Federal/State Award ID Number:</b> 2019-J2-BX-0052	
<b>Total Federal Award/State:</b> \$2,727,460.00	

**Funds****Appropriated:****Pass Thru****Entity Name:** Texas Office of the Governor – Criminal Justice Division (CJD)**Is the Award****R&D:** No**Federal/State  
Award****Description:**

The Residential Substance Abuse Treatment (RSAT) Formula Grant Program provides funds to the states, territories, and the District of Columbia for use by the state and units of local government in developing and implementing residential substance abuse treatment programs within correctional and detention facilities in which prisoners are incarcerated for a period of time sufficient to permit substance abuse treatment and after-care programs for those prisoners.

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**Agency Name:** Hidalgo County  
**Grant/App:** 2928005 **Start Date:** 10/1/2019 **End Date:** 9/30/2020

**Project Title:** Hidalgo County Substance Abuse Treatment Facility  
**Status:** Active Grant

**Budget Details Information**  
**Budget Information by Budget Line Item:**

CATEGORY	SUB CATEGORY	DESCRIPTION	OOG	CASH MATCH	IN-KIND MATCH	GPI	TOTAL	UNIT/%
Personnel	Counselor and/or Therapist (licensed)	(Y.R.) A licensed counselor will provide clinical counseling and mental health services for participants in need of treatment. The counselor will meet with the participants individually and also conduct assessment, family sessions (as needed) and group sessions. Salary: \$36,000.00, Health: \$10,347.60, Life: \$26.64, FICA: \$2,754.00, Retirement: \$4,287.60, Unemployment: \$216.00, Total: \$53,631.84.	\$40,223.88	\$13,407.97	\$0.00	\$0.00	\$53,631.85	100
Personnel	Counselor and/or Therapist (licensed)	(E.L.) A licensed counselor will provide clinical counseling and mental health services for participants in need of treatment. The counselor will meet with the participants individually and also conduct assessment, family	\$38,066.58	\$12,688.86	\$0.00	\$0.00	\$50,755.44	100

		<p>sessions (as needed) and group sessions. Salary: \$36,000.00, Health: \$7,471.20, Life: \$26.64, FICA: \$2,754.00, Retirement: \$4,287.60, Unemployment: \$216.00, Total: \$50,755.44.</p>						
Personnel	Counselor and/or Therapist (licensed)	<p>(M.K.) Clinical Director to allow the facility to better serve the rising mental health issues that are so often associated with the criminal justice population and substance abuse. Plan, coordinate, and implement treatment curriculum and activities for residential and outpatient rehabilitation programs and to promote evidence-based practices and interventions, Oversee the treatment services for the Hidalgo County Substance Abuse Intensive Inpatient, Monitors, evaluates and corrects the daily performance of all program staff. Provides on-going clinical supervision to the therapeutic personnel regarding treatment and gender-specific issues. 15% of this employee's total salary is funded by</p>	\$15,545.70	\$5,181.90	\$0.00	\$0.00	\$20,727.60	15

		<p>this project. Employee also spends about 15% of their time on this project. Salary \$17,250.00, FICA: \$1,319.63, Retirement: \$2054.48, Unemployment: \$103.50, Total: \$20,727.60.</p>						
Personnel	Counselor and/or Therapist (licensed)	<p>J.V. A Licensed Counselor will provide clinical counseling and mental health services for participants in need of treatment. The counselor will meet with the participants individually and also conduct assessment, family sessions (as needed) and group sessions. Salary: \$36,000.00, Health: \$10,347.60, Life \$26.64, FICA: \$2,754.00, Retirement: \$4,287.60, Unemployment: \$216.00, Total: \$53,631.84</p>	\$40,223.88	\$13,407.97	\$0.00	\$0.00	\$53,631.85	100
Personnel	Education, Financial, and/or Program Specialist	<p>(J.C.) A certified teacher who will work closely with participants in the residential facility to help them achieve their General Education Diploma. Upon admittance into the facility, participants who do not have a high school diploma will test to see their competency level. Then the</p>	\$39,968.12	\$13,322.70	\$0.00	\$0.00	\$53,290.82	100

		<p>teacher will work closely with them to get them ready for testing. Additionally, she will available to help participants who are interested in preparing for ACT and SAT testing. Salary: \$38,110.00, Health: \$7,471.20, Life: \$26.64, FICA: \$2,915.42, Retirement: \$4,538.90, Unemployment: \$228.66, Total: \$53,290.82</p>						
Personnel	Counselor and/or Therapist (non-licensed)	<p>(M.L.) Cognitive coordinator provides psychoeducational groups for participants to learn about coping skills and how to make better decisions. The cognitive coordinator conducts groups with standardized curriculum such as Thinking for Change. This allows for licensed counselors to spend more time working with the participants on an individual basis. Salary: \$28,325.00, Health: \$7,471.20, Life: \$26.64, FICA: \$2,166.86, Retirement: \$3,373.51, Unemployment: \$169.95, Total: \$41,533.16.</p>	\$31,149.87	\$10,383.29	\$0.00	\$0.00	\$41,533.16	100
Travel and Training	In-State Registration Fees,	64th Annual Professional Growth	\$1,875.00	\$625.00	\$0.00	\$0.00	\$2,500.00	0

	<p>Training, and/or Travel</p>	<p>Conference in Dallas, Texas, Nov 11-14, 2019. This item will pay for travel, training, and registration fees for RSAT staff members attending in state trainings and conferences. Cost per person (will try to send at least 3 people): Registration: \$150.00; Hotel: \$159.00 x 3 nights: \$477.00; Transportation: \$500 (for all attendees); Per diem: \$65 per day per person: \$260 per person. Total: \$1012.00 per person. Training will be used to keep RSAT staff members up to date with all changing trends and to meet licensing requirements. Costs that exceed the budgeted amount will be covered by the local agency.</p>						
<p>Travel and Training</p>	<p>Out-of-State Registration Fees, Training, and/or Travel</p>	<p>American Probation and Parole Association (APPA) 2020 Winter Training Institute in New Orleans, LA, Jan 5-9, 2020. This item will pay for travel, training, and registration fees for RSAT staff members attending in state trainings and conferences. Cost per person (will try to send at least 2 people):</p>	<p>\$1,875.00</p>	<p>\$625.00</p>	<p>\$0.00</p>	<p>\$0.00</p>	<p>\$2,500.00</p>	<p>0</p>

		<p>Registration: \$385.00 (member fee); Hotel: appr \$180 x 4 nights: \$720.00; Method of transportation: \$300.00; Total: \$1405 per person. Training will be used to keep RSAT staff members up to date with all changing trends and to meet licensing requirements. Costs that exceed the budgeted amount will be covered by the local agency.</p>							
Supplies and Direct Operating Expenses	Television / Video System and Accessories (\$5,000 or less per unit)	<p>A television to aid in group sessions. The television will be used to show curriculum related videos. Additionally, participants in the facility often learn better with visual stimulation and the television will help a lot. Quantity 2 x \$1,299.99/each. Description: Sony - 65" Class - LED - X850F Series - 2160p - Smart - 4K UHD TV With HDR, Black. Plus costs of shipping.</p>	\$2,250.00	\$750.00	\$0.00	\$0.00	\$3,000.00	/	0
Supplies and Direct Operating Expenses	Office Supplies (e.g., paper, postage, calculator)	<p>Purchase paper used to create RSAT pamphlets, program booklets for participants to keep track of all program appointments, and status reports for the court during weekly staffing. Files and other related office supplies will be</p>	\$2,250.00	\$750.00	\$0.00	\$0.00	\$3,000.00	/	0

		purchased. Office supplies including, but not limited to copy paper, staples, paperclips, pens, copy toners, case folders, other.							
Supplies and Direct Operating Expenses	Project Supplies (e.g., binocular, battery, flexicuff, drug testing kit)	500 Alcohol and Drug Testing kits @ \$5.00 each. Drug and alcohol test will be used to monitor drug and alcohol use by random urinalysis.	\$1,875.00	\$625.00	\$0.00	\$0.00	\$2,500.00	✓	0
Supplies and Direct Operating Expenses	Project Supplies (e.g., binocular, battery, flexicuff, drug testing kit)	Treatment Workbooks: Criminal Conduct and Substance Abuse Treatment by Wanberg/Milkman. The workbook is used for participants in the program as part of their treatment process. The workbooks follows a specific curriculum which the instructors have been trained to facilitate and it aids in the recovery process. Unit price: \$21.00 x 250 (approx.) = \$5,250.00	\$3,937.50	\$1,312.50	\$0.00	\$0.00	\$5,250.00	✓	0
Supplies and Direct Operating Expenses	Project Supplies (e.g., binocular, battery, flexicuff, drug testing kit)	Treatment related materials that can be used to enhance the counselor's knowledge such as but not limited to testing materials (example Beck Depression Inventory, Addiction Severity Index), specific treatment programs (example Helping Woman Recover), treatment	\$3,000.00	\$1,000.00	\$0.00	\$0.00	\$4,000.00	✓	0

		curriculum (example Seeking Safety), and study materials.						
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You are logged in as **User Name:** apatrick

DATE: November 26, 2019  
 DEPARTMENT HEAD: Arnold K. Patrick, Director  
 DEPARTMENT NAME: Adult Probation  
 PROGRAM: HIDALGO COUNTY RSAT  
 ACCOUNT NUMBER: 9-1289-423-00-320-036-0-XXX

SUBJECT: Budget Amendments (decrease/increase) in Accordance with Local Government Code,  
 Chapter 111, Subchapter C

Honorable Bobby Flores, Community Supervision & Corrections Department Overseer

I would like to request the following amendments (increases) to my department budget in accordance with Local Government Code, Chapter 111, Subchapter C.

INCREASE OBJECT NUMBER(S)				ACCOUNT (OBJECT) NAME		AMOUNT
9-1289-423-00-320-036-0-113				Federal RSAT-	Full-Time Employees	148,743.22
9-1289-423-00-320-036-0-211				Federal RSAT-	Health Insurance	25,145.25
9-1289-423-00-320-036-0-212				Federal RSAT-	Life Insurance	83.25
9-1289-423-00-320-036-0-220				Federal RSAT-	FICA	11,378.86
9-1289-423-00-320-036-0-230				Federal RSAT-	Retirement	18,935.00
9-1289-423-00-320-036-0-250				Federal RSAT-	Unemployment Compensation	892.45
9-1289-423-00-320-036-0-583				Federal RSAT-	Out of County Employee Travel	2,835.00
9-1289-423-00-320-036-0-584				Federal RSAT-	Registration Fees	915.00
9-1289-423-00-320-036-0-610				Federal RSAT-	General Supplies	3,750.00
9-1289-423-00-320-036-0-610				Federal RSAT-	General Supplies	1,875.00
9-1289-423-00-320-036-0-640				Federal RSAT-	Reference Materials	5,437.50
9-1289-423-00-320-036-0-660				Federal RSAT-	Furniture & Equipment	2,250.00
<b>TOTAL APPROPRIATION</b>						<b>222,240.53</b>
9-1289-331-12-320-036-0-000				Federal RSAT -	Revenues	222,240.53
9-1289-491-01-000-297-0-891				Transfer In -	SATF (DP)	0.00
<b>TOTAL REVENUES</b>						<b>222,240.53</b>

**REASON:**

To setup the FY2020 Hidalgo County RSAT grant #2928005 from 10/1/2019 to 9/30/2020. The grant has a 25% cash match from the TDCJ-CJAD SATF grant.

\_\_\_\_\_  
 Arnold K. Patrick, Director  
 Hidalgo County CSCD

\_\_\_\_\_  
 Date

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 Arcilia Duran, CPA

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 Date

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 18,935.00+  
 892.45+  
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 915.00+  
 3,750.00+  
 1,875.00+  
 5,437.50+  
 2,250.00+

DATE: November 26, 2019  
 DEPARTMENT HEAD: Arnold K. Patrick, Executive Director  
 DEPARTMENT NAME: Adult Probation  
 PROGRAM: HIDALGO COUNTY RSAT  
 ACCOUNT NUMBER: 9-1289-423-00-320-036-0-XXX

SUBJECT: Budget Amendments (decrease/increase) in Accordance with Local Government Code, Chapter 111, Subchapter C

Honorable Bobby Flores, Community Supervision & Corrections Department Overseer

I would like to request the following amendments (increases) to my department budget in accordance with Local Government Code, Chapter 111, Subchapter C.

INCREASE OBJECT NUMBER(S)	ACCOUNT (OBJECT) NAME	AMOUNT
9-1289-423-00-320-036-0-113	Federal RSAT- Full-Time Employees	49,581.07
9-1289-423-00-320-036-0-211	Federal RSAT- Health Insurance	8,381.75
9-1289-423-00-320-036-0-212	Federal RSAT- Life Insurance	27.75
9-1289-423-00-320-036-0-220	Federal RSAT- FICA	3,792.95
9-1289-423-00-320-036-0-230	Federal RSAT- Retirement	6,311.67
9-1289-423-00-320-036-0-250	Federal RSAT- Unemployment Compensation	297.50
9-1289-423-00-320-036-0-583	Federal RSAT- Out of County Employee Travel	945.00
9-1289-423-00-320-036-0-584	Federal RSAT- Registration Fees	305.00
9-1289-423-00-320-036-0-610	Federal RSAT- General Supplies	1,250.00
9-1289-423-00-320-036-0-610	Federal RSAT- General Supplies	625.00
9-1289-423-00-320-036-0-640	Federal RSAT- Reference Materials	1,812.50
9-1289-423-00-320-036-0-660	Federal RSAT- Furniture & Equipment	750.00
<b>TOTAL APPROPRIATION</b>		<b>74,080.19</b>
9-1297-491-01-000-289-0-891	Interfund Transfer out	74,080.19
9-1297-423-00-320-020-0-630	Food	(74,080.19)
9-1289-391-01-000-297-0-000	Transfer In - SATF (DP)	74,080.19
<b>TOTAL REVENUES</b>		<b>74,080.19</b>

**REASON:**

To add the 25% cash match to the RSAT from the SATF.

\_\_\_\_\_  
 Arnold K. Patrick, Director Date  
 Hidalgo County CSCD

\_\_\_\_\_  
 Arcilia Duran, CPA Date

0.\*

49,581.07+

8,381.75+

27.75+

3,792.95+

6,311.67+

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305.00+

1,250.00+

625.00+

1,812.50+

750.00+

012

74,080.19\*\*

0.\*



Rossana Schettino <rossana.schettino@auditor.co.hidalgo.tx.us>

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**RSAT**

1 message

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**Rosario Ramirez-Castilleja** <rosario.castilleja@hidalgocountycscd.org>

Tue, Nov 26, 2019 at 10:22 AM

To: Rossana Schettino <rossana.schettino@auditor.co.hidalgo.tx.us>

Please certify the revenues for the FY20 RSAT CJD grant #2928005.

*Rosario Ramirez-Castilleja*

*Hidalgo County CSCD*

*Budget/Fiscal Director*

*P.O. Box 970*

*Edinburg, TX 78540*

*956.587.6009*

*Fax 956.318.2488*

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