

November 1, 2019

Eddie Guerra, Sheriff  
Attn: **David Friedlein, Captain**  
County of Hidalgo Sheriff's Office  
711 El Cibolo Rd.  
Edinburg, Texas 78541

**RE: Professional Engineering Services Agreement #C-18-273-11-20  
Work Authorization No. 2 ~ Preliminary Design and Construction Phase Services of  
the Hidalgo County Sheriff's Office Detention Barracks  
PO #803340**

Dear Sheriff Guerra:

Attached for your review and approval is our invoice for services rendered under Work Authorization #2 during the month of October 2019 on the subject referenced project.

The following is attached:

- Invoice No. 20185

The following is a narrative of the progress for this period.

<b>TASK</b>	<b>% Complete</b>
<b>1.1 – Update HCSO Project Imperatives</b>	<b>20%</b>
<b><u>NO UPDATE:</u></b> No update on this task this month.	
<b>1.2 – Update Project Management Plan - Stakeholder Register &amp; Directory, Steering &amp; Governing Committee, Baseline Schedule, Project Risk Register, Communication Plan, Document Control Framework, PMIS, Exhibits, Procurement Methodology, Addtl. Consultant Requirements</b>	<b>20%</b>
<b><u>NO UPDATE:</u></b> No update on this task this month.	
<b>2.1 - Update Preliminary Project Budget</b>	<b>0%</b>
<b><u>NO UPDATE:</u></b> This task has not begun.	

<b>3.1 – SUB: Sentinel Consultants</b>	<b>50%</b>
<b>UPDATED:</b> Sentinel Consultants (SC) has continued coordination with Sheriff Eddie Guerra, Hidalgo County Sheriff's Office Staff and the Texas Commission on Jail Standards. They have assisted in the data collection and coordination efforts that have been on-going between the two agencies. SC has attended and conducted meetings with the Sheriff and his staff for the on-going data collection efforts and to brief the Sheriff and his staff on project progress and development.	
<b>3.2 - Meetings &amp; Coordination with HCSO staff for project definition and development</b>	<b>20%</b>
<b>UPDATED:</b> B2Z continues coordination efforts with HCSO staff and SC for project development, specifically the data coordination efforts necessary for the TCJS to complete their needs assessment analysis. All data has been collected and delivered to the TCJS. B2Z will follow up with HCSO and TCJS for an update in the month of November.	
<b>3.3 - Coordination with TCJS for Hidalgo County Jail Project Workshop</b>	<b>0%</b>
<b>NO UPDATE:</b> This task has not begun.	
<b>3.4 - Briefing Meetings with Hidalgo County Sheriff</b>	<b>10%</b>
<b>UPDATED:</b> B2Z met with Sheriff Eddie Guerra and his staff to discuss project development, specifically the data coordination efforts necessary for the TCJS to complete their needs assessment analysis. Sheriff Guerra advised us that all data had been sent to the TCJS and delivery and receipt of the data had been confirmed.	

Should you have any questions regarding this submittal, please do not hesitate to call me at (956) 585-3773.

Sincerely,

---

Carlos Del Angel  
Senior Construction Manager  
B2Z Engineering, LLC



P.O. Box 2724  
 McAllen, Tx. 78502  
 (956) 585-3773

Invoice

Date	Invoice #
11/4/2019	20185

Please send remittance with copy of invoice to:  
 Attn: Mrs. Aisha Gonzalez  
 P.O. Box 2724  
 McAllen, Tx. 78502

**Bill To:**  
 County of Hidalgo Sheriff's Office  
 711 El Cibolo Rd.  
 Edinburg, TX 78541

**Project Info:**  
 Sheriff's Office Jail Barracks  
 Contract # C-18-273-11-20  
 Work Authorization #2  
 Detention Facility Barracks

B2Z JOB: 2301  
 PO # 803340

Billing Period October 2019

Description	Contract	Previous Applications	Current Completed	Total Completed	% Complete
<b>Detention Facility Barracks - Work Authorization #2</b>					
<b>1.0 Preliminary Design Values</b>					
Task 1.1 - Update HCSO Project Imperatives	\$ 1,500.03	\$ 300.01	\$ -	\$ 300.01	20.00%
Task 1.2 - Update Project Management Plan	\$ 4,183.98	\$ 836.80	\$ -	\$ 836.80	20.00%
<b>2.0 Preliminary Cost Estimate</b>					
Task 2.1 - Update Preliminary Project Budget	\$ 1,500.03	\$ -	\$ -	\$ -	0.00%
<b>3.0 Meetings, Coordination &amp; Support for Project Development (Preliminary Design)</b>					
Task 3.1 - SUB: Sentinel Consultants	\$ 6,000.00	\$ -	\$ 3,000.00	\$ 3,000.00	50.00%
Task 3.2 - Meetings & Coordination with HCSO staff for project definition & development	\$ 9,500.18	\$ 1,425.03	\$ 475.01	\$ 1,900.04	20.00%
Task 3.3 - Coordination with TCJS for Hidalgo County Jail Project Workshop	\$ 4,040.62	\$ -	\$ -	\$ -	0.00%
Task 3.4 - Briefing Meetings with Hidalgo County Sheriff	\$ 2,864.92	\$ -	\$ 286.49	\$ 286.49	10.00%
Direct Expenses	\$ 2,508.00	\$ -	\$ 426.36	\$ 426.36	17.00%
<b>Total For This Billing Period</b>					<b>\$4,187.86</b>

**Work Authorization ~ Summary**

WA No.	WA Amount	Previously Inv.	Percent Complete	Remaining Balance
2	\$32,097.76	\$2,561.84	21.0%	\$25,348.06

  
 Aisha Gonzalez - President

Eddie Guerra, Sheriff  
**Attn: David Friedlein, Captain**  
 County of Hidalgo Sheriff's Office  
 711 El Cibolo Rd.  
 Edinburg, Texas 78541

**RE: Professional Engineering Services Agreement #C-18-273-11-20  
 Work Authorization No. 2 ~ Preliminary Design and Construction Phase Services of  
 the Hidalgo County Sheriff's Office Detention Barracks  
 PO #803340**

Dear Sheriff Guerra:

Attached for your review and approval is our invoice for services rendered under Work Authorization #2 during the month of November 2019 on the subject referenced project.

The following is attached:

- Invoice No. 20192

The following is a narrative of the progress for this period.

TASK	% Complete
<b>1.1 – Update HCSO Project Imperatives</b>	<b>30%</b>
<p><b><u>UPDATED:</u></b></p> <p>HCSO received the facility needs analysis from the TCJS dated November 1, 2019. The findings were presented in report form, and a copy was shared with B2Z Engineering. The report is still currently being reviewed by the HCSO, and B2Z Engineering. After the report has been reviewed and summarized by the HCSO, the Project Imperatives will be updated accordingly based on the findings and how the HCSO decides to move forward.</p>	
<p><b>1.2 – Update Project Management Plan - Stakeholder Register &amp; Directory, Steering &amp; Governing Committee, Baseline Schedule, Project Risk Register, Communication Plan, Document Control Framework, PMIS, Exhibits, Procurement Methodology, Addtl. Consultant Requirements</b></p>	<b>20%</b>
<p><b><u>NO UPDATE:</u></b>                      No update on this task this month.</p>	

<b>2.1 - Update Preliminary Project Budget</b>	<b>0%</b>
<b><u>NO UPDATE:</u></b> This task has not begun.	
<b>3.1 – SUB: Sentinel Consultants</b>	<b>50%</b>
<b><u>NO UPDATE:</u></b> No update on this task this month.	
<b>3.2 - Meetings &amp; Coordination with HCSO staff for project definition and development</b>	<b>25%</b>
<b><u>UPDATED:</u></b>  HCSO received the facility needs analysis from the TCJS dated November 1, 2019. The findings were presented in report form, and a copy was shared with B2Z Engineering. B2Z is currently reviewing the report and has coordinated with HCSO staff and Sentinel Consultants to discuss the report findings, clarify report ambiguities and prepare an agenda to present to Sheriff Guerra.	
<b>3.3 - Coordination with TCJS for Hidalgo County Jail Project Workshop</b>	<b>0%</b>
<b><u>NO UPDATE:</u></b> This task has not begun.	
<b>3.4 - Briefing Meetings with Hidalgo County Sheriff</b>	<b>20%</b>
<b><u>UPDATED:</u></b>  B2Z met with Sheriff Guerra, his staff, and Sentinel Consultants to discuss report findings and next steps. It was agreed that a one-page executive summary will be developed that summarizes the report findings.	

Should you have any questions regarding this submittal, please do not hesitate to call me at (956) 585-3773

Sincerely,

---

Carlos Del Angel  
Senior Construction Manager  
B2Z Engineering, LLC



P.O. Box 2724  
 McAllen, Tx. 78502  
 (956) 585-3773

## Invoice

Date	Invoice #
12/2/2019	20192

Please send remittance with copy of invoice to:

Attn: Mrs. Aisha Gonzalez  
 P.O. Box 2724  
 McAllen, Tx. 78502

**Bill To:**

County of Hidalgo Sheriff's Office  
 711 El Cibolo Rd.  
 Edinburg, TX 78541

**Project Info:**

Sheriff's Office Jail Barracks  
 Contract # C-18-273-11-20  
 Work Authorization #2  
 Detention Facility Barracks

B2Z JOB: 2301  
 PO # 803340

**Billing Period** November 2019

Description	Contract	Previous Applications	Current Completed	Total Completed	% Complete
<b>Detention Facility Barracks - Work Authorization #2</b>					
<b>1.0 Preliminary Design Values</b>					
Task 1.1 - Update HCSO Project Imperatives	\$ 1,500.03	\$ 300.01	\$ 150.00	\$ 450.01	30.00%
Task 1.2 - Update Project Management Plan	\$ 4,183.98	\$ 836.80	\$ -	\$ 836.80	20.00%
<b>2.0 Preliminary Cost Estimate</b>					
Task 2.1 - Update Preliminary Project Budget	\$ 1,500.03	\$ -	\$ -	\$ -	0.00%
<b>3.0 Meetings, Coordination &amp; Support for Project Development (Preliminary Design)</b>					
Task 3.1 - SUB: Sentinel Consultants	\$ 6,000.00	\$ 3,000.00	\$ -	\$ 3,000.00	50.00%
Task 3.2 - Meetings & Coordination with HCSO staff for project definition & development	\$ 9,500.18	\$ 1,900.04	\$ 475.01	\$ 2,375.05	25.00%
Task 3.3 - Coordination with TCJS for Hidalgo County Jail Project Workshop	\$ 4,040.62	\$ -	\$ -	\$ -	0.00%
Task 3.4 - Briefing Meetings with Hidalgo County Sheriff	\$ 2,864.92	\$ 286.49	\$ 286.49	\$ 572.98	20.00%
<b>Direct Expenses</b>	\$ 2,508.00	\$ 426.36	\$ -	\$ 426.36	17.00%
<b>Total For This Billing Period</b>					<b>\$911.50</b>

**Work Authorization - Summary**

WA No.	WA Amount	Previously Inv.	Percent Complete	Remaining Balance
2	\$32,097.76	\$6,749.70	23.9%	\$24,436.56

  
 Aisha Gonzalez - President