

*JS*

DATE: December 6, 2019

DEPARTMENT HEAD: Julia Sullivan

DEPARTMENT NAME: Public Affairs

ACCOUNT NUMBER: 9-1100-413-00-110-077

SUBJECT: **Intra-departmental Transfer/s (increase/decrease) in Accordance with Local Government Code, Chapter 111, Subchapter C, Section 111.070, Subsection C.**

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Intra-departmental transfer/s (increase/decrease) in accordance with Local Government Code, Chapter 111, Subchapter C, Section 111.070, Subsection C.

FROM OBJECT CODE	OBJECT NAME	TO OBJECT CODE	OBJECT NAME	AMOUNT
751	Machinery & Equipment	610	General Supply	1,000.00
753	Furniture & Fixtures	610	General Supply	1,000.00
<b>TOTAL</b>				<b>2,000.00</b>

REASON: Equipment needed for Studio Lighting

*Julia Sullivan*  
DEPARTMENT HEAD SIGNATURE

*12/6*

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APPROVED COMMISSIONERS' COURT

\_\_\_\_\_  
DATE

\_\_\_\_\_  
ATTEST COUNTY CLERK