

**EVALUATION CRITERIA-EXHIBIT "B"**  
**PROFESSIONAL ENGINEERING SERVICES POOL**  
**RFQ No. 2019-011-02-20-MEG**

<u>Selection Criteria</u>	<u>Points</u>	<u>Score</u>
<b>1. Professional Qualifications of Project Team (20 pts maximum)</b>		
➤ Registered and licenses to practice in the State of Texas (i.e. certifications/registrations & other pertinent information that demonstrates their qualifications to perform the contract)	10	8
➤ Provides information on proposed professional Team qualifications to perform various types of contracts	5	3
➤ Team members identified in the organizational chart.	5	3
Comments/Rationale For Points:		TOTAL
<b>2. Experience of Project Team/Ability to Commit Resources (25 pts maximum)</b>		
➤ Designate engineering staff members in an appendix form	5	4
➤ Identifying the project composition, project leadership, reporting responsibilities	10	9
➤ Experience of engineering staff to completely and efficiently perform the work.	10	9
➤		
Comments/Rationale For Points:		TOTAL
<b>3. Methodology/Experience/Availability of Project Manager (20 pts maximum)</b>		
➤ Firm's approach to the methodology and management to the scope of services for the project(s).	5	5
➤ Must be a Professional Eng. registered in the State of Texas and must be included in Appendix	5	5
➤ Project Manager must have five (5) types of projects plus be 85-100 % involvement with technical development of project	10	8
Comments/Rationale For Points:		TOTAL
<b>4. Understanding of Project/Similar Projects (25 pts maximum)</b>		
➤ Demonstrate and understanding of the scope of services	5	4
➤ Address appropriate Federal/ State/ Local regulations and policies. Knowledge and experience of working with multiple entities, counties, cities, etc.	5	4
➤ Identify information to be gathered or obtained/proposed approach to complete the scope	5	4
➤ RFQ responsiveness. Response is clear, well organized, easy to evaluate, and appropriate to this RFQ.	5	5
➤ Reference Information including contact persons and telephone numbers.	5	5
Comments/Rationale For Points:		TOTAL
<b>5. Familiarity with Applicable Rules and Regulations (10 pts maximum)</b>		
➤ Indicate passed experience of the proposed Firm knowledge of governmental regulations, appropriate codes, guidelines, professional standards and policies	5	5
➤ Must contain a narrative that outlines applicable regulations, guideline, standards, and policies	5	4
Comments/Rationale For Points:		TOTAL
<b>Total Score</b>		<b>85</b>

Firm/Participant's Name: RO Engineering, PLLC / City of Edcouch  
 Evaluator: Rene Flores Department: Administration  
 Project Name: 2017-18/19 Amended Street Project Date: 11-15-19

CSJ

**EVALUATION CRITERIA-EXHIBIT "B"**  
**PROFESSIONAL ENGINEERING SERVICES POOL**  
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<b>1. Professional Qualifications of Project Team (20 pts maximum)</b>		
➤ Registered and licenses to practice in the State of Texas (i.e. certifications/registrations & other pertinent information that demonstrates their qualifications to perform the contract)	10	10
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➤ Designate engineering staff members in an appendix form	5	5
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<b>4. Understanding of Project/Similar Projects (25 pts maximum)</b>		
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➤ Must contain a narrative that outlines applicable regulations, guideline, standards, and policies	5	5
Comments/Rationale For Points:		TOTAL
<b>Total Score</b>		<b>98</b>

Firm/Participant's Name: CSJ Group / City of Edcouch  
 Evaluator: Rene Flores Department: Administration  
 Project Name: 2017-18-19 Amended Street Project Date: 11-15-19

**EVALUATION CRITERIA-EXHIBIT "B"**  
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Comments/Rationale For Points:		<b>TOTAL</b>
<b>Total Score</b>		<b>88</b>

Firm/Participant's Name: Terracon / City of Edcouch  
 Evaluator: Rene Flores Department: Administration  
 Project Name: 2019-10-19 Amended Street Project Date: 11-15-19

**URBAN COUNTY PROGRAM**  
**Hidalgo County Commissioners' Court**  
**Agenda Request Form**

No. \_\_\_\_\_  
 Eric Trevinio  
 Coordinator II

Date: December 6, 2019

Meeting Date Request: December 17, 2019

Deadline for Action: A.S.A.P.  
 Department: Urban County Program  
Diana R. Serna, UCP Director

Contact Person: Diana R. Serna  
 Phone: (956) 787-8127 Fax: (956) 318-2988

**Caption:**

1. Requesting exemption from competitive bidding requirements under the Texas Local Government Code 262.024 (a)(4) for Professional Engineering Services;
2. Presentation of the scoring grid for the purposes of ranking by CC of at least three (3) Engineering Firms from the County's approved "pool" as graded and evaluated by the City of Edcouch, Urban County Program, and Hidalgo County Purchasing Department, in connection with and funded through Hidalgo County Urban County Program Year 30 & 31 (2017/2018) <sup>\$2019</sup> Edcouch Street Improvement Project funds.   
<sup>S</sup> (30, 31 & 32)

Professional Service Firm	Grade	Ranked
R.O. Engineering	88.33%	
CSJ Group	95.66%	
Terracon Pro. Engineering Services	92.33%	

3. Authority to negotiate a professional engineering service contract with the No. 1 ranked firm of \_\_\_\_\_ for the provision of Engineering Service for an Urban County Program Year 30 & 31 (2017/2018) Edcouch Street Improvements project.   
<sup>S</sup> (30, 31 & 32) <sup>\$2019,</sup>

**Background:**

Project consists of the overlays of city streets. Project will also include advertisements, professional engineering service fees, material testing fees, and all related appurtenances, etc. Location: Nixon St., Montgomery, Commercial, Cochran, McDaniel, Wista, N. Hill, Missouri, Southern Ave., S. Frederick, S. Hill and Railroad Edcouch TX, 78538.

*Angelita, Sgt. Cewantes Street.*

Assistant Director \_\_\_\_\_  
 Assistant Director \_\_\_\_\_  
 Finance Manager \_\_\_\_\_

Please initial for approval:

Legal Counsel \_\_\_\_\_ Budget \_\_\_\_\_ Human Resources \_\_\_\_\_  
 Dept./Fund No: \_\_\_\_\_ Amt. Expended: \$ \_\_\_\_\_ Funds/Staffing Budgeted: Yes \_\_\_\_\_ No \_\_\_\_\_  
 Account code: \_\_\_\_\_ Impact on Future budget: Yes \_\_\_\_\_ No \_\_\_\_\_

**Comments:**

Action taken by Commissioner's Court:

Approved \_\_\_\_\_ Tabled \_\_\_\_\_ Denied \_\_\_\_\_ Motion made by \_\_\_\_\_ Seconded \_\_\_\_\_ Vote \_\_\_\_\_

**City of Granjeno**  
**Professional Engineering Services**  
**Amended Streets Project-Streets Improvements**  
**Year 30 & 31 (2017/2018)**  
**Grading-Ranking Grid**

Criteria	R.O. Engineering			CSJ Group			Terracon Professional Engineering Services		
	Grader 1	Grader 2	Grader 3	Grader 1	Grader 2	Grader 3	Grader 1	Grader 2	Grader 3
Professional qualifications of Project of Team	14	18	19	20	20	20	16	20	20
Experience of Project Team	22	23	25	24	25	25	22	25	25
Methodology	18	18	18	20	19	18	17	20	17
Understanding of Project	22	21	20	24	23	23	23	25	20
Familiarity with Applicable Rules & Regulations	9	9	9	10	7	9	9	8	9
<b>TOTALS</b>	<b>85</b>	<b>89</b>	<b>91</b>	<b>98</b>	<b>94</b>	<b>95</b>	<b>88</b>	<b>98</b>	<b>91</b>
<b>AVERAGES</b>	<b>265 % 3 = 88.33%</b>			<b>287 % 3 = 95.66%</b>			<b>277 % 3 = 92.33%</b>		
<b>RATING</b>									

Grader #1 Rene Flores, City of Edcouch

Grader #2 P.R. Avila II, Assistant Director (UCP)

Grader #3 Hector Garcia, Purchasing Department

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➤ Team members identified in the organizational chart.	5	5
Comments/Rationale For Points:		<b>TOTAL</b> 20
<b>2. Experience of Project Team/Ability to Commit Resources (25 pts maximum)</b>		
➤ Designate engineering staff members in an appendix form	5	5
➤ Identifying the project composition, project leadership, reporting responsibilities	10	10
➤ Experience of engineering staff to completely and efficiently perform the work.	10	10
➤		
Comments/Rationale For Points:		<b>TOTAL</b> 25
<b>3. Methodology/Experience/Availability of Project Manager (20 pts maximum)</b>		
➤ Firm's approach to the methodology and management to the scope of services for the project(s).	5	4
➤ Must be a Professional Eng. registered in the State of Texas and must be included in Appendix	5	5
➤ Project Manager must have five (5) types of projects plus be 85-100 % involvement with technical development of project	10	8
Comments/Rationale For Points:		<b>TOTAL</b> 17
<b>4. Understanding of Project/Similar Projects (25 pts maximum)</b>		
➤ Demonstrate and understanding of the scope of services	5	4
➤ Address appropriate Federal/ State/ Local regulations and policies. Knowledge and experience of working with multiple entities, counties, cities, etc.	5	5
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➤ Indicate passed experience of the proposed Firm knowledge of governmental regulations, appropriate codes, guidelines, professional standards and policies	5	4
➤ Must contain a narrative that outlines applicable regulations, guideline, standards, and policies	5	5
Comments/Rationale For Points:		<b>TOTAL</b> 9
<b>Total Score</b>		<b>91</b>

Firm/Participant's Name: R.O. Engineering

Evaluator: Patricio Rene "P.R." Avila Department: Urban County Program

Project Name: 2017/2018/2019 Amended Streets Project Date: 11-15-19

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➤ Must be a Professional Eng. registered in the State of Texas and must be included in Appendix	5	4
➤ Project Manager must have five (5) types of projects plus be 85-100 % involvement with technical development of project	10	9
Comments/Rationale For Points:		<b>TOTAL</b> 18
<b>4. Understanding of Project/Similar Projects (25 pts maximum)</b>		
➤ Demonstrate and understanding of the scope of services	5	5
➤ Address appropriate Federal/ State/ Local regulations and policies. Knowledge and experience of working with multiple entities, counties, cities, etc.	5	5
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➤ Reference Information including contact persons and telephone numbers.	5	4
Comments/Rationale For Points:		<b>TOTAL</b> 23
<b>5. Familiarity with Applicable Rules and Regulations (10 pts maximum)</b>		
➤ Indicate passed experience of the proposed Firm knowledge of governmental regulations, appropriate codes, guidelines, professional standards and policies	5	5
➤ Must contain a narrative that outlines applicable regulations, guideline, standards, and policies	5	4
Comments/Rationale For Points:		<b>TOTAL</b> 9
<b>Total Score</b>		<b>95</b>

Firm/Participant's Name: CSJ Group  
 Evaluator: Patricio Rene "P.R." Avila Department: Urban County Program  
 Project Name: 2017/2018/2019 Amended Streets Project Date: 11-15-19

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Comments/Rationale For Points:		<b>TOTAL</b> <u>20</u>
<b>2. Experience of Project Team/Ability to Commit Resources (25 pts maximum)</b>		
➤ Designate engineering staff members in an appendix form	5	5
➤ Identifying the project composition, project leadership, reporting responsibilities	10	10
➤ Experience of engineering staff to completely and efficiently perform the work.	10	10
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Comments/Rationale For Points:		<b>TOTAL</b> <u>25</u>
<b>3. Methodology/Experience/Availability of Project Manager (20 pts maximum)</b>		
➤ Firm's approach to the methodology and management to the scope of services for the project(s).	5	4
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➤ Must contain a narrative that outlines applicable regulations, guideline, standards, and policies	5	5
Comments/Rationale For Points:		<b>TOTAL</b> <u>9</u>
<b>Total Score</b>		<b>91</b>

Firm/Participant's Name: Terracon Professional Engineering Services  
 Evaluator: Patricio Rene "P.R." Avila Department: Urban County Program  
 Project Name: 2017/2018/2019 Amended Streets Project Date: 11-15-19

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Comments/Rationale For Points:		<b>TOTAL</b> 18
<b>2. Experience of Project Team/Ability to Commit Resources (25 pts maximum)</b>		
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Comments/Rationale For Points:		<b>TOTAL</b> 21
<b>5. Familiarity with Applicable Rules and Regulations (10 pts maximum)</b>		
➤ Indicate passed experience of the proposed Firm knowledge of governmental regulations, appropriate codes, guidelines, professional standards and policies	5	5
➤ Must contain a narrative that outlines applicable regulations, guideline, standards, and policies	5	4
Comments/Rationale For Points:		<b>TOTAL</b> 9
<b>Total Score</b>		89

Firm/Participant's Name: RO Engineering, PLLC

Evaluator: Hector Garcia Department: Hidalgo County Purchasing Department

Project Name: Edcouch 2017/2018 Amendment Street Improvements Date: 11/20/19

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Comments/Rationale For Points:		<b>TOTAL</b> <b>7</b>
<b>Total Score</b>		<b>94</b>

Firm/Participant's Name: CSJ Group

Evaluator: Hector Garcia Department: Hidalgo County Purchasing Department

Project Name: Edcouch 2017/2018 Amendment Street Improvements Date: 11/20/19

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➤ Reference Information including contact persons and telephone numbers.	5	5
Comments/Rationale For Points:		<b>TOTAL</b> 25
<b>5. Familiarity with Applicable Rules and Regulations (10 pts maximum)</b>		
➤ Indicate passed experience of the proposed Firm knowledge of governmental regulations, appropriate codes, guidelines, professional standards and policies	5	5
➤ Must contain a narrative that outlines applicable regulations, guideline, standards, and policies	5	3
Comments/Rationale For Points:		<b>TOTAL</b> 8
<b>Total Score</b>		<b>98</b>

Firm/Participant's Name: Terracon Consultants, Inc.

Evaluator: Hector Garcia Department: Hidalgo County Purchasing Department

Project Name: Edcouch 2017/2018 Amendment Street Improvements Date: 11/20/19