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www.co.hidalgo.tx.us/purchasing

MEMORANDUM (IMMEDIATE REVIEW AND RESPONSE REQUIRED)

To: Ramon Montalvo, III CIC

via email: ramon@montalvoinsurance.com
jessie@montalvoinsurance.com

From: Yolanda Velasquez, *YV*
Contract Specialist II

Date: December 11, 2019

Re: Best and Final Offer for -"Hidalgo County -
RFP 2019-226-11-13-YZV

Pursuant to action taken by Hidalgo County Commissioner's Court on Tuesday morning (December 10, 2019), please be advised that you have been selected (ranked #1) to enter into negotiations with County of Hidalgo for the above-referenced project.

The Hidalgo County Purchasing Department is asking for you to submit a best and final offer for the proposed scope of work and services for the mentioned project with Specific & Aggregate Excess – National option, 500k.

We request that you submit a proposed "Best and Final Offer" by later than 10:00 a.m. on Friday, December 13, 2019 or sooner, in order to proceed in placing on the agenda for the following Commissioner's Court date of Tuesday, December 17, 2019, for approval of the "Best and Final Offer" and approval of purchase of "Excess Workers' Compensation Insurance."

Please Submit Revised Fee Schedule

We ask that you approve by signing below acknowledgment of receipt of this memo with commitment to submit by deadline and return via email to: yolanda.velasquez@co.hidalgo.tx.us your "Best and Final Offer" response.

Signed: 

Title: Owner/President

Printed Name: Ramon Montalvo, III, CIC

Date: 12/12/2019