

Valde Guerra, Executive Officer
Attn: Glinda Pacheco, Planning Analyst III
County of Hidalgo Texas Executive Office
2818 S. Bus. Hwy. 281
Edinburg, Texas 78539

**RE: On-Call Services for “Road and Bridge, C.I.P. and Other Projects in General”
(C-17-243-09-05)
Work Authorization No. 7 ~ Preliminary Design and Construction Phase Services –
County Services Facilities
PO# 783749**

Dear Mr. Guerra:

Attached for your review and approval is our invoice for services rendered under Work Authorization #7 during the month of November 2019 on the subject referenced project.

The following is attached:

- Invoice No. 40082

The following is a narrative of the progress for this period.

Building 1 – Justice Center

TASK	% Complete
1.1 – Review of Existing Materials	100%
<u>UPDATED:</u> This task is complete. Please reference invoice dated September 1, 2018.	
1.2 – Prepare PMP	100%
<u>UPDATED:</u> This task is complete. Please reference invoice dated November 1, 2018	
2.0 – Preliminary Cost Estimate	100%
<u>UPDATED:</u> This task is complete. Please reference invoice dated October 1, 2018.	

3.1 - Coordinate plans with all County's Departments (IMS, Facilities, Parks, etc.)	100%
<p>UPDATED: B2Z conducted and/or attended several meetings with Hidalgo County and staff. The meetings were to brief the County on the progress of the project and the decisions that need to be made to not further hinder project progress. An updated schedule was prepared and presented at these meetings. Below is a list of the meetings this month.</p> <ul style="list-style-type: none"> • 11/08/2019- Status Update meeting w/Glinda Pacheco of Executive Office • 11/12/2019- Presentation of Options and Schedule to the Precinct's Chiefs of Staff • 11/13/2019- Status Update to Commissioner Torres 	
3.2 - Consultation & Coordination with the County Consultants (Geotech, Survey, CMT, FF&E, etc.)	78%
<p>UPDATED: M. Garcia has submitted the minor plat to the City of Edinburg for review and comment. B2Z will continue to monitor this task and have requested tentative schedule dates for the completion of this task.</p>	
3.3 - Utility Coordination	40%
<p>NO UPDATE: No update on this task this month.</p>	
3.4 - Coordinate Design Review at 30%, 60% & 90%	80%
<p>NO UPDATE: No update on this task this month.</p>	
3.5 - Monthly Design Meetings	100%
<p>NO UPDATE: This task is complete. Please reference invoice dated October 1, 2019.</p>	
4.1 - Assist in preparation of One Step CMAR Procurement Package/Advertisement Docs	100%
<p>UPDATED: This task is complete. Please reference invoice dated November 1, 2018.</p>	
4.2 - Contractor Outreach/Contractor Pre-Qualification	100%
<p>UPDATED: This task is complete. Please reference invoice dated November 1, 2018.</p>	

4.3 - Conduct Pre-RFQ/P Meeting	100%
<u>UPDATED:</u> This task is complete. Please reference invoice dated January 3, 2019.	
4.4 - Coordinate and prepare responses to Contractor Questions	100%
<u>UPDATED:</u> This task is complete. Please reference invoice dated January 3, 2019.	
4.5 - Assist in the grading, ranking, interview (optional) and selection of CMAR Contractor	100%
<u>UPDATED:</u> This task is complete. Please reference invoice dated March 1, 2019.	
4.6 - Assistance, preparation and coordination of formal contract documentation (AIA Documents).	100%
<u>UPDATED:</u> This task is complete. Please reference invoice dated May 1, 2019	
5.1 - Coordinate and conduct a Pre-Construction Conference (PCC)	0%
<u>NO UPDATE:</u> <i>This task has not begun.</i>	
5.2 - Bi-Weekly Construction Meetings	0%
<u>NO UPDATE:</u> <i>This task has not begun.</i>	
5.3 - Permit Coordination	50%
<u>NO UPDATE:</u> No update on this task this month.	
5.4 - Daily Project Site Visits with field reports and photographs.	0%
<u>NO UPDATE:</u> <i>This task has not begun.</i>	
5.5 - Project Documentation Review/Document Control (shop drawings, submittals, CMT Reports, Samples, etc.)	0%
<u>NO UPDATE:</u> <i>This task has not begun.</i>	

5.6 - Change Order Review, Negotiation, and Preparation.	0%
<u>NO UPDATE:</u> <i>This task has not begun.</i>	
5.7 - Review and verify Contractor Applications for Payment	0%
<u>NO UPDATE:</u> <i>This task has not begun.</i>	
5.8 - Conduct 6 and 11 months walk through and Contractor follow-up.	0%
<u>NO UPDATE:</u> <i>This task has not begun.</i>	

Building 2 – County Services Facility

TASK	% Complete
1.1 – Review of Existing Materials	100%
<u>UPDATED:</u> This task is complete. Please reference invoice dated September 1, 2018.	
1.2 – Prepare PMP	100%
<u>UPDATED:</u> This task is complete. Please reference invoice dated November 1, 2018.	
2.0 – Preliminary Cost Estimate	100%
<u>UPDATED:</u> This task is complete. Please reference invoice dated October 1, 2018.	
3.1 - Coordinate plans with all County's Departments (IMS, Facilities, Parks, etc.)	90%
<u>UPDATED:</u> No update this month.	
3.2 - Consultation & Coordination with the County Consultants (Geotech, Survey, CMT, FF&E, etc.)	54%

<u>NO UPDATE:</u> No update on this task this month.	
3.3 - Utility Coordination	0%
<u>NO UPDATE:</u> No update on this task this month.	
3.4 - Coordinate Design Review at 30%, 60% & 90%	50%
<u>NO UPDATE:</u> No update on this task this month.	
3.5 - Monthly Design Meetings	90%
<u>NO UPDATE:</u> No update on this task this month.	
4.1 - Assist in preparation of One Step CMAR Procurement Package/Advertisement Docs	100%
<u>UPDATED:</u> This task is complete. Please reference invoice dated November 1, 2018.	
4.2 - Contractor Outreach/Contractor Pre-Qualification	100%
<u>UPDATED:</u> This task is complete. Please reference invoice dated November 1, 2018.	
4.3 - Conduct Pre-RFQ/P Meeting	100%
<u>UPDATED:</u> This task is complete. Please refence invoice dated January 3, 2019.	
4.4 - Coordinate and prepare responses to Contractor Questions	100%
<u>UPDATED:</u> This task is complete. Please refence invoice dated January 3, 2019.	
4.5 - Assist in the grading, ranking, interview (optional) and selection of CMAR Contractor	100%
<u>UPDATED:</u> This task is complete. Please reference invoice dates March 1, 2019.	
4.6 - Assistance, preparation and coordination of formal contract documentation (AIA Documents).	100%

<u>UPDATED:</u> This task is complete. Please reference invoice dated May 1, 2019	
5.1 - Coordinate and conduct a Pre-Construction Conference (PCC)	0%
<u>NO UPDATE:</u> <i>This task has not begun.</i>	
5.2 - Bi-Weekly Construction Meetings	0%
<u>NO UPDATE:</u> <i>This task has not begun.</i>	
5.3 - Permit Coordination	0%
<u>NO UPDATE:</u> <i>This task has not begun.</i>	
5.4 - Daily Project Site Visits with field reports and photographs.	0%
<u>NO UPDATE:</u> <i>This task has not begun.</i>	
5.5 - Project Documentation Review/Document Control (shop drawings, submittals, CMT Reports, Samples, etc.)	0%
<u>NO UPDATE:</u> <i>This task has not begun.</i>	
5.6 - Change Order Review, Negotiation, and Preparation.	0%
<u>NO UPDATE:</u> <i>This task has not begun.</i>	
5.7 - Review and verify Contractor Applications for Payment	0%
<u>NO UPDATE:</u> <i>This task has not begun.</i>	

5.8 - Conduct 6 and 11 months walk through and Contractor follow-up.	0%
<u>NO UPDATE:</u> <i>This task has not begun.</i>	

Should you have any questions regarding this submittal, please do not hesitate to call me at (956) 585-3773.

Sincerely,



Carlos Del Angel
Senior Construction Manager
B2Z Engineering, LLC



P.O. Box 2724
 McAllen, Tx. 78502
 (956) 585-3773

Invoice

Date	Invoice #
12/2/2019	40082

Please send remittance with copy of invoice to:

Attn: Mrs. Aisha Gonzalez
 P.O. Box 2724
 McAllen, Tx. 78502

Bill To:

Hidalgo County Precinct #4
 1051 Doolittle Rd
 Edinburg, TX 78542

Project Info:

Hidalgo County Precinct #4
 Contract # C-17-243-09-05
 Work Authorization #7
 County Services Facilities
 County Wide Departments
 Judicial & Law Enforcement Bldg

B2Z JOB: 4111
 PO # 783749

Billing Period **November 2019**

Description	Contract	Previous Applications	Current Completed	Total Completed	% Complete
-------------	----------	-----------------------	-------------------	-----------------	------------

Preliminary Design and Construction Phase Services - Building 1 - Justice Center

1.0 Preliminary Design Values

Task 1.1 - Review of Existing Materials	\$ 1,665.68	\$ 1,665.68	\$ -	\$ 1,665.68	100.00%
Task 1.2 - Prepare Project Management Plan	\$ 4,792.06	\$ 4,792.06	\$ -	\$ 4,792.06	100.00%

2.0 Preliminary Cost Estimate

	\$ 1,793.82	\$ 1,793.82	\$ -	\$ 1,793.82	100.00%
--	-------------	-------------	------	-------------	---------

3.0 Meetings, Coordination & Support for Project Development

Task 3.1 - Coordinate Plans	\$ 3,741.38	\$ 3,367.24	\$ 374.14	\$ 3,741.38	100.00%
Task 3.2 - Consultation & Coordination	\$ 5,765.83	\$ 4,036.08	\$ 461.27	\$ 4,497.35	78.00%
Task 3.3 - Utility Coordination	\$ 2,075.70	\$ 830.28	\$ -	\$ 830.28	40.00%
Task 3.4 - Coord Design Review (30%,60%,90%)	\$ 2,946.98	\$ 2,357.58	\$ -	\$ 2,357.58	80.00%
Task 3.5 - Monthly Design Meetings	\$ 3,946.40	\$ 3,946.40	\$ -	\$ 3,946.40	100.00%

4.0 Construction Bidding

Task 4.1 - Assist w/CMAR Package	\$ 5,125.28	\$ 5,125.28	\$ -	\$ 5,125.28	100.00%
Task 4.2 - Contractor Outreach/Pre-Qual	\$ 2,536.96	\$ 2,536.96	\$ -	\$ 2,536.96	100.00%
Task 4.3 - Conduct Pre-RFQ/P Meeting	\$ 960.98	\$ 960.98	\$ -	\$ 960.98	100.00%
Task 4.4 - Coord & Prepare responses to Quest	\$ 896.91	\$ 896.91	\$ -	\$ 896.91	100.00%
Task 4.5 - Assist in Selection of CMAR Contractor	\$ 4,023.28	\$ 4,023.28	\$ -	\$ 4,023.28	100.00%
Task 4.6 - Assist/Prepare/Coordinate Contract	\$ 4,856.13	\$ 4,856.13	\$ -	\$ 4,856.13	100.00%

5.0 Construction Contract Administration and Oversight

Task 5.1 - Coord & Conduct Pre-Const Conf.	\$ 960.98	\$ -	\$ -	\$ -	0.00%
Task 5.2 - Bi-Weekly Construction Meetings	\$ 9,866.00	\$ -	\$ -	\$ -	0.00%
Task 5.3 - Permit Coordination	\$ 640.65	\$ 320.33	\$ -	\$ 320.33	50.00%
Task 5.4 - Daily Project Site Visits	\$ 59,067.70	\$ -	\$ -	\$ -	0.00%
Task 5.5 - Project Documentation Review/Control	\$ 26,266.60	\$ -	\$ -	\$ -	0.00%
Task 5.6 - Change Order Review, Negotiation, Preparation	\$ 7,111.20	\$ -	\$ -	\$ -	0.00%
Task 5.7 - Review & Verify Contractor Applications for Payment	\$ 4,074.52	\$ -	\$ -	\$ -	0.00%
Task 5.8 - Conduct 6 & 11 month walk through and Contractor follow-up	\$ 1,576.00	\$ -	\$ -	\$ -	0.00%
Direct Expenses	\$ 2,808.96	\$ -	\$ -	\$ -	0.00%

Description	Contract	Previous Applications	Current Completed	Total Completed	% Complete
-------------	----------	-----------------------	-------------------	-----------------	------------

Preliminary Design and Construction Phase Services - Building 2 - County Services Facility

1.0 Preliminary Design Values

Task 1.1 - Review of Existing Materials	\$ 1,665.68	\$ 1,665.68	\$ -	\$ 1,665.68	100.00%
Task 1.2 - Prepare Project Management Plan	\$ 4,792.06	\$ 4,792.06	\$ -	\$ 4,792.06	100.00%

2.0 Preliminary Cost Estimate	\$ 1,793.82	\$ 1,793.82	\$ -	\$ 1,793.82	100.00%
--------------------------------------	-------------	-------------	------	-------------	---------

3.0 Meetings, Coordination & Support for Project Development

Task 3.1 - Coordinate Plans	\$ 3,741.38	\$ 3,367.24	\$ -	\$ 3,367.24	90.00%
Task 3.2 - Consultation & Coordination	\$ 5,765.83	\$ 3,113.55	\$ -	\$ 3,113.55	54.00%
Task 3.3 - Utility Coordination	\$ 2,075.70	\$ -	\$ -	\$ -	0.00%
Task 3.4 - Coord Design Review (30%,60%,90%)	\$ 2,946.98	\$ 1,473.49	\$ -	\$ 1,473.49	50.00%
Task 3.5 - Monthly Design Meetings	\$ 3,946.40	\$ 3,551.76	\$ -	\$ 3,551.76	90.00%

4.0 Construction Bidding

Task 4.1 - Assist w/CMAR Package	\$ 5,125.28	\$ 5,125.28	\$ -	\$ 5,125.28	100.00%
Task 4.2 - Contractor Outreach/Pre-Qual	\$ 2,536.96	\$ 2,536.96	\$ -	\$ 2,536.96	100.00%
Task 4.3 - Conduct Pre-RFQ/P Meeting	\$ 960.98	\$ 960.98	\$ -	\$ 960.98	100.00%
Task 4.4 - Coord & Prepare responses to Quest	\$ 896.91	\$ 896.91	\$ -	\$ 896.91	100.00%
Task 4.5 - Assist in Selection of CMAR Contractor	\$ 4,023.28	\$ 4,023.28	\$ -	\$ 4,023.28	100.00%
Task 4.6 - Assist/Prepare/Coordinate Contract	\$ 4,856.13	\$ 4,856.13	\$ -	\$ 4,856.13	100.00%

5.0 Construction Contract Administration and Oversight

Task 5.1 - Coord & Conduct Pre-Const Conf.	\$ 960.98	\$ -	\$ -	\$ -	0.00%
Task 5.2 - Bi-Weekly Construction Meetings	\$ 9,866.00	\$ -	\$ -	\$ -	0.00%
Task 5.3 - Permit Coordination	\$ 640.65	\$ -	\$ -	\$ -	0.00%
Task 5.4 - Daily Project Site Visits	\$ 59,067.70	\$ -	\$ -	\$ -	0.00%
Task 5.5 - Project Documentation Review/Control	\$ 26,266.60	\$ -	\$ -	\$ -	0.00%
Task 5.6 - Change Order Review, Negotiation, Preparation	\$ 7,111.20	\$ -	\$ -	\$ -	0.00%
Task 5.7 - Review & Verify Contractor Applications for Payment	\$ 4,074.52	\$ -	\$ -	\$ -	0.00%
Task 5.8 - Conduct 6 & 11 month walk through and Contractor follow-up	\$ 1,576.00	\$ -	\$ -	\$ -	0.00%
Direct Expenses	\$ 2,808.96	\$ -	\$ -	\$ -	0.00%

Total For This Billing Period \$835.41

Work Authorization ~ Summary

<u>WA No.</u>	<u>WA Amount</u>	<u>Previously Inv.</u>	<u>Percent Complete</u>	<u>Remaining Balance</u>
7	\$315,000.00	\$79,666.15	25.56%	\$234,498.44



 Aisha Gonzalez - President