

**AI-59380**  
**CC - REGULAR**

**Purchasing Department 18. H. 1.**

**Meeting Date:** 04/18/2017  
**Submitted For:** Marty Salazar, PURCHASING DEPT.  
**Submitted By:** Elena Gomez, PURCHASING DEPT.  
**Department:** PURCHASING DEPT.

**Information**

**CAPTION**

**HIDALGO COUNTY:**

a. Authority to amend & revise [additions] the current list of vendors [CC/AI#52408/12-08-15 & attached hereto] in connection with the exemption of authority to purchase repairs only (excludes maintenance for vehicles or equipment) for County-owned vehicles and equipment through the established and approved procedures for the requisition and purchase order process with said authority through 12-31-17; and,

**The following agenda items effective 01-01-18 through 12-31-19:**

a. Requesting exemption from competitive bidding requirements under Tx. Local Government Code, Chapter 262, Sections-.024(a) (3)-"an item necessary because of unforeseen damage to public property;" and (7)-"an item that can be obtained from only one source, including"-(B) films, manuscripts, or books -(D) "captive replacement parts or components for equipment;" and (11) "vehicle and equipment repairs"

b. Requesting authority to purchase repairs only (excludes maintenance for vehicles or equipment) for County-owned vehicles and equipment from the vendors identified and detailed list attached hereto through the established and approved procedures for the requisition and purchase order process with said authority to extend through December 31, 2019.

c. Requesting authority to purchase parts for County-owned vehicles, equipment, heavy equipment and machinery from the vendors identified and detailed revised list attached hereto through the established and approved procedures for the requisition and purchase order process with said authority to purchase through December 31, 2019;

d. Requesting authority to purchase books, publications, films and manuscripts as detailed in attachments herein for those applicable Elected Offices, Departments, Programs and/or Agencies as well as Specialized Local Entities through all funding sources;

e. Requesting exemption from competitive bidding requirements under Tx. Local Govn.Code, Chapter 262, Section .024(a)(8)(d)"an item of food for Sheriff Office, Adult Detention Facility, aka, County Jail), Texas Agrilife Extension Service including all other Hidalgo County Elected Offices, Departments, Programs and/or Agencies as well as Specialized Local Entities (i.e. Adult & Juvenile) through all funding sources with action valid through December 31, 2019;

f. Pursuant to same statute, specifically 262.024(d), action the following:

1. Solicitation of at least three (3) quotes by:
2. Telephone;
3. Written quotations;

g. Set the intervals for the solicitation of quotes for:

1. Current & historic time frame is 30 days;
2. Other as approved \_\_\_\_\_;

h. Presentation for approval of the proposed draft solicitation quote/bid form including, terms, conditions, requirements, as detailed on Hidalgo County Purchase Order document valid through December 31, 2019.

**BACKGROUND**

**Fiscal Impact**

**CALENDAR YEAR:**  
**FUNDS AVAILABLE Y/N?:**

**ACCT. #:**  
**MATCHING FUNDS Y/N?:**

**BUDGETARY IMPACT:**

Funding to be identified by departments/offices as item(s) are needed.

Attachments

Tx Local Gvmt Code Exemption

Purchasing Policies and Procedures

Quote Forms

County Owned Vehicle exempt vendors

Agenda item 52408 12.08.15

**Form Review**

**Inbox**

Purchasing - Internal  
Budget & Management  
Merlen P. Munoz  
Final Approval  
Purchasing - Internal  
Final Approval  
Form Started By: Elena Gomez  
Final Approval Date: 04/13/2017

**Reviewed By**

Marty Salazar  
Veronica Ortiz  
Merlen P. Munoz  
Monica Badillo  
Marty Salazar  
Monica Badillo

**Date**

04/12/2017 04:52 PM  
04/13/2017 08:52 AM  
04/13/2017 01:27 PM  
04/13/2017 03:57 PM  
04/13/2017 04:10 PM  
04/13/2017 05:22 PM  
Started On: 04/12/2017 01:25 PM