DATE: December 11, 2019

DEPARTMENT HEAD: Celestino Avila, Constable

DEPARTMENT NAME: Precinct 1 Constable - (291)

ACCOUNT NUMBER: 9-1100-421-00-291-001-0-xxx

SUBJECT: **Intra-departmental Transfer/s (increase/decrease) in Accordance with Local Government Code, Chapter 111, Subchapter C, Section 111.070, Subsection C.**

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Intra-departmental transfer/s (increase/decrease) in accordance with Local Government Code, Chapter 111, Subchapter C Section 111.070, Subsection C.

FROM OBJECT CODE	OBJECT DESCRIPTION	**TO** OBJECT CODE	OBJECT DESCRIPTION	**AMOUNT**
550	Printing and Binding	855	Late Fees	$251.35
610	General Supplies	535	Postage	606.25
626	Gasoline Diesel	535	Postage	$238.39
			TOTAL	1,095.99

REASON: Emergency transfers needed to bring the late fees and postage accounts out of negative status.

Joe Espinosa
DEPARTMENT HEAD SIGNATURE/ DESIGNEE

APPROVED COMMISSIONERS' COURT

/ /
DATE

ATTEST COUNTY CLERK