



COUNTY OF HIDALGO

DEPARTMENT OF HUMAN RESOURCES

DISCRETIONARY STEPS PROFESSIONAL

As per Section 8.03 (2) of the CCP Policies, Professional positions include Registered Nurses, Engineers, Attorneys and Grade 20 & 21 positions only.

Date: 12/16/19
 Discretionary Step: Step 2 Step 3 Step 4
 Employee No.: #234524
 Department Name: PUBLIC DEFENDERS
 Position Title: PUBLIC DEFENDER II
 Slot No.: 0006
 Dept./Prg. #: 085-003
 Effective Date: JANUARY 6, 2020
 (Next full pay period)

POSITION REQUIREMENTS:

Education: Bachelor's Masters Other: J.D.
 Experience: 0 years 1 year 3 years 5 years 7 years 9 or more years
 Certificates/Licenses: _____

JUSTIFICATION FOR STEP INCREASE:

Education: Bachelor's Masters Other: J.D.
 Experience: 1 year 2 years 3 years 4 years 5 years
 6 years 7 years 8 years 9 or more years
 Certificates/Licenses: _____

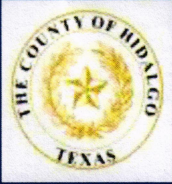
REQUIREMENTS:
Step 2 - Exceed minimum by 2 yrs. **Step 3** - Exceed minimum by 3 yrs. **Step 4** - Exceed minimum by 4 yrs. or more

JUSTIFICATION:
 ATTORNEY HAS COMPLETED PROBATIONARY TERM AND HAS MORE THAN THREE (3) YEARS I

Please make sure supporting documentation is attached (i.e. certificates, degrees, licenses, etc.) Forms that are submitted without supporting documentation will not be considered.

Elected Official Signature:
 Date: 12-16-19

RECEIVED
 DEC 17 2019
 DEPARTMENT OF HUMAN RESOURCES



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DISCRETIONARY STEPS PROFESSIONAL

As per Section 8.03 (2) of the CCP Policies, Professional positions include Registered Nurses, Engineers, Attorneys and Grade 20 & 21 positions only.

Date: 12/19/2019
 Discretionary Step: Step 2 Step 3 Step 4
 Employee No.: 196673 Department Name: Public Defender
 Position Title: Director, Public Defender's Office Slot No.: 0003
 Dept./Prg. #: 085-003 Effective Date: 01/01/2020
(Next full pay period)

POSITION REQUIREMENTS:

Education: Bachelor's Masters Other: J.D.
 Experience: 0 years 1 year 3 years 5 years 7 years 9 or more years
 Certificates/Licenses: _____

JUSTIFICATION FOR STEP INCREASE:

Education: Bachelor's Masters Other: J.D.
 Experience: 1 year 2 years 3 years 4 years 5 years
 6 years 7 years 8 years 9 or more years
 Certificates/Licenses: _____

REQUIREMENTS:
Step 2 - Exceed minimum by 2 yrs. **Step 3** - Exceed minimum by 3 yrs. **Step 4** - Exceed minimum by 4 yrs. or more

JUSTIFICATION:

Please make sure supporting documentation is attached (i.e. certificates, degrees, licenses, etc.) Forms that are submitted without supporting documentation will not be considered.

Rene Rodriguez 12/19/2019
 Elected Official Signature Date