

Form

# Appendix B1

## Standard Letter of Authorization for the Request of Historical Usage Information (English)

Date: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

**LIST TDU (REQUIRED; List TDUs that apply to request)**

- |  |                                      |  |
|--|--------------------------------------|--|
| <input type="checkbox"/> TXU Electric Delivery | <input type="checkbox"/> CenterPoint | <input type="checkbox"/> Sharyland     |
| <input type="checkbox"/> AEP                   | <input type="checkbox"/> TNMP        | <input type="checkbox"/> Entergy Texas |

Please accept this letter as a formal request and authorization for the above referenced Distribution Company (TDU) to release energy usage data, including kWh, kVA or KW, and interval data (if applicable) at the following location(s) to <<(NAME OF CR/representative)>>. This information request shall be limited to no more than the most recent 12-month period of service. If the ESI ID(s) are IDR accounts, please indicate whether summary level and/or interval data is required.

- |  |   |   |
|--|---|---|
| <input type="checkbox"/> Summary Billing Data Only | <input type="checkbox"/> Interval Data Only | <input type="checkbox"/> Both Summary and Interval Data |
|--|---|---|

Please forward usage and load information in electronic (Microsoft Excel) format to: E-mail: <<(EMAIL ADDRESS OF CR REPRESENTATIVE)>>

If an attachment is used, please use a separate attachment per TDSP with the ESI IDs that are specific to a TDSP. TDSP will reject if ESI IDs are submitted that are not associated with their territory.

Service Address

ESI ID Number (found on bill)

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### AUTHORIZATION

I affirm that I have the authority to make and sign this request on behalf of my company for all ESI IDs that are associated with this request.

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Company)

By checking this box, (requesting party) \_\_\_\_\_ affirms that they have authorization from the Customer identified below to obtain Customer's historical usage information and holds the TDSP harmless for providing the historical data to requested party as identified on this form.

\_\_\_\_\_  
(Name, printed)

\_\_\_\_\_  
(Billing Street Address)

\_\_\_\_\_  
(Title)

\_\_\_\_\_  
(City, State, Zip Code)

\_\_\_\_\_  
(Telephone Number)