

BUDGET INTRADEPARTMENTAL TRANSFER REQUEST

DATE: January 2, 2020

DEPARTMENT HEAD: A. "J.R." GAITAN

DEPARTMENT NAME: CONSTABLE PRECINCT 4

ACCOUNT NUMBER: 0-1100-421-00-294-001-0

SUBJECT: Budget Intradepartmental Transfer

Honorable Commissioner's Court of Hidalgo County:

I would like to request the following Intradepartmental Budget Transfer(s) in accordance with Local Government Code, Chapter 111, Subchapter C.

FROM OBJECT CODE	OBJECT DESCRIPTION	TO OBJECT CODE	OBJECT DESCRIPTION	AMOUNT
430	REPAIR & MAINT SRV	412	CABLE/SATELLITE TV	\$400.00
430	REPAIR & MAINT SRV	855	LATE FEES, PNLT & FIN	\$200.00
430	REPAIR & MAINT SRV	780	CAPITAL LEASES	\$500.00
TOTAL				\$1,100.00

REASON: Transfer needed to cover the amounts for a purchase orders for Directv, Xerox and late fees incurred throughout the year.

/s/ Horaldo Sanchez
 HORALDO SANCHEZ for Constable A. "J.R." Gaitan

 APPROVED COMMISSIONERS' COURT

 DATE

 ATTEST COUNTY CLERK