

January 2, 2020

Valde Guerra, Executive Officer  
**Attn: Glinda Pacheco, Planning Analyst III**  
County of Hidalgo Texas Executive Office  
2818 S. Bus. Hwy. 281  
Edinburg, Texas 78539

**RE: On-Call Services for “Road and Bridge, C.I.P. and Other Projects in General”  
(C-17-243-09-05)  
Work Authorization No. 7 ~ Preliminary Design and Construction Phase Services –  
County Services Facilities  
PO# 783749**

Dear Mr. Guerra:

Attached for your review and approval is our invoice for services rendered under Work Authorization #7 during the month of December 2019 on the subject referenced project.

The following is attached:

- Invoice No. 40084

The following is a narrative of the progress for this period.

### **Building 1 – Justice Center**

<b>TASK</b>	<b>% Complete</b>
<b>1.1 – Review of Existing Materials</b>	<b>100%</b>
<b><u>UPDATED:</u></b> This task is complete. Please reference invoice dated September 1, 2018.	
<b>1.2 – Prepare PMP</b>	<b>100%</b>
<b><u>UPDATED:</u></b> This task is complete. Please reference invoice dated November 1, 2018	
<b>2.0 – Preliminary Cost Estimate</b>	<b>100%</b>
<b><u>UPDATED:</u></b> This task is complete. Please reference invoice dated October 1, 2018.	

<b>3.1 - Coordinate plans with all County's Departments (IMS, Facilities, Parks, etc.)</b>	<b>100%</b>
<b><u>UPDATED:</u></b> This task is complete. Please reference invoice dated December 2, 2019.	
<b>3.2 - Consultation &amp; Coordination with the County Consultants (Geotech, Survey, CMT, FF&amp;E, etc.)</b>	<b>85%</b>
<b><u>UPDATED:</u></b> M. Garcia has returned the minor plat from the City of Edinburg. Subdivision Plat Application has been approved by Commissioners Court and is to be signed by the County Judge and submitted to the City of Edinburg for processing. B2Z will continue to monitor this task.	
<b>3.3 - Utility Coordination</b>	<b>50%</b>
<b><u>NO UPDATE:</u></b> M. Garcia has returned the minor plat which includes the utility plan from the City of Edinburg. Subdivision Plat Application and all exhibits have been approved by Commissioners Court and is to be signed by the County Judge and submitted to the City of Edinburg for processing. B2Z will continue to monitor this task.	
<b>3.4 - Coordinate Design Review at 30%, 60% &amp; 90%</b>	<b>90%</b>
<b><u>NO UPDATE:</u></b> Review of Design Development Deliverables by ROFA 12/13/2019. B2Z has attempted to coordinate a design review meeting with ROFA and Hidalgo County but has been unsuccessful due to the availability of ROFA. B2Z will continue to coordinate efforts until there is concurrence on the design from Hidalgo County.	
<b>3.5 - Monthly Design Meetings</b>	<b>100%</b>
<b><u>NO UPDATE:</u></b> This task is complete. Please reference invoice dated October 1, 2019.	
<b>4.1 - Assist in preparation of One Step CMAR Procurement Package/Advertisement Docs</b>	<b>100%</b>
<b><u>UPDATED:</u></b> This task is complete. Please reference invoice dated November 1, 2018.	

<b>4.2 - Contractor Outreach/Contractor Pre-Qualification</b>	<b>100%</b>
<b><u>UPDATED:</u></b> This task is complete. Please reference invoice dated November 1, 2018.	
<b>4.3 - Conduct Pre-RFQ/P Meeting</b>	<b>100%</b>
<b><u>UPDATED:</u></b> This task is complete. Please reference invoice dated January 3, 2019.	
<b>4.4 - Coordinate and prepare responses to Contractor Questions</b>	<b>100%</b>
<b><u>UPDATED:</u></b> This task is complete. Please reference invoice dated January 3, 2019.	
<b>4.5 - Assist in the grading, ranking, interview (optional) and selection of CMAR Contractor</b>	<b>100%</b>
<b><u>UPDATED:</u></b> This task is complete. Please reference invoice dated March 1, 2019.	
<b>4.6 - Assistance, preparation and coordination of formal contract documentation (AIA Documents).</b>	<b>100%</b>
<b><u>UPDATED:</u></b> This task is complete. Please reference invoice dated May 1, 2019	
<b>5.1 - Coordinate and conduct a Pre-Construction Conference (PCC)</b>	<b>0%</b>
<b><u>NO UPDATE:</u></b> <i>This task has not begun.</i>	
<b>5.2 - Bi-Weekly Construction Meetings</b>	<b>0%</b>
<b><u>NO UPDATE:</u></b> <i>This task has not begun.</i>	
<b>5.3 - Permit Coordination</b>	<b>50%</b>
<b><u>NO UPDATE:</u></b> No update on this task this month.	
<b>5.4 - Daily Project Site Visits with field reports and photographs.</b>	<b>0%</b>
<b><u>NO UPDATE:</u></b> <i>This task has not begun.</i>	

<b>5.5 - Project Documentation Review/Document Control (shop drawings, submittals, CMT Reports, Samples, etc.)</b>	<b>0%</b>
<b><u>NO UPDATE:</u></b> <i>This task has not begun.</i>	
<b>5.6 - Change Order Review, Negotiation, and Preparation.</b>	<b>0%</b>
<b><u>NO UPDATE:</u></b> <i>This task has not begun.</i>	
<b>5.7 - Review and verify Contractor Applications for Payment</b>	<b>0%</b>
<b><u>NO UPDATE:</u></b> <i>This task has not begun.</i>	
<b>5.8 - Conduct 6 and 11 months walk through and Contractor follow-up.</b>	<b>0%</b>
<b><u>NO UPDATE:</u></b> <i>This task has not begun.</i>	

### **Building 2 – County Services Facility**

<b>TASK</b>	<b>% Complete</b>
<b>1.1 – Review of Existing Materials</b>	<b>100%</b>
<b><u>UPDATED:</u></b> This task is complete. Please reference invoice dated September 1, 2018.	
<b>1.2 – Prepare PMP</b>	<b>100%</b>
<b><u>UPDATED:</u></b> This task is complete. Please reference invoice dated November 1, 2018.	
<b>2.0 – Preliminary Cost Estimate</b>	<b>100%</b>
<b><u>UPDATED:</u></b> This task is complete. Please reference invoice dated October 1, 2018.	
<b>3.1 - Coordinate plans with all County's Departments (IMS, Facilities, Parks, etc.)</b>	<b>90%</b>
<b><u>UPDATED:</u></b> No update this month.	

<b>3.2 - Consultation &amp; Coordination with the County Consultants (Geotech, Survey, CMT, FF&amp;E, etc.)</b>	<b>54%</b>
<b><u>NO UPDATE:</u></b> No update on this task this month.	
<b>3.3 - Utility Coordination</b>	<b>0%</b>
<b><u>NO UPDATE:</u></b> No update on this task this month.	
<b>3.4 - Coordinate Design Review at 30%, 60% &amp; 90%</b>	<b>50%</b>
<b><u>NO UPDATE:</u></b> No update on this task this month.	
<b>3.5 - Monthly Design Meetings</b>	<b>90%</b>
<b><u>NO UPDATE:</u></b> No update on this task this month.	
<b>4.1 - Assist in preparation of One Step CMAR Procurement Package/Advertisement Docs</b>	<b>100%</b>
<b><u>UPDATED:</u></b> This task is complete. Please reference invoice dated November 1, 2018.	
<b>4.2 - Contractor Outreach/Contractor Pre-Qualification</b>	<b>100%</b>
<b><u>UPDATED:</u></b> This task is complete. Please reference invoice dated November 1, 2018.	
<b>4.3 - Conduct Pre-RFQ/P Meeting</b>	<b>100%</b>
<b><u>UPDATED:</u></b> This task is complete. Please reference invoice dated January 3, 2019.	
<b>4.4 - Coordinate and prepare responses to Contractor Questions</b>	<b>100%</b>
<b><u>UPDATED:</u></b> This task is complete. Please reference invoice dated January 3, 2019.	
<b>4.5 - Assist in the grading, ranking, interview (optional) and selection of CMAR Contractor</b>	<b>100%</b>
<b><u>UPDATED:</u></b> This task is complete. Please reference invoice dates March 1, 2019.	

<b>4.6 - Assistance, preparation and coordination of formal contract documentation (AIA Documents).</b>	<b>100%</b>
<b><u>UPDATED:</u></b> This task is complete. Please reference invoice dated May 1, 2019	
<b>5.1 - Coordinate and conduct a Pre-Construction Conference (PCC)</b>	<b>0%</b>
<b><u>NO UPDATE:</u></b> <i>This task has not begun.</i>	

<b>5.2 - Bi-Weekly Construction Meetings</b>	<b>0%</b>
<b><u>NO UPDATE:</u></b> <i>This task has not begun.</i>	
<b>5.3 - Permit Coordination</b>	<b>0%</b>
<b><u>NO UPDATE:</u></b> <i>This task has not begun.</i>	
<b>5.4 - Daily Project Site Visits with field reports and photographs.</b>	<b>0%</b>
<b><u>NO UPDATE:</u></b> <i>This task has not begun.</i>	
<b>5.5 - Project Documentation Review/Document Control (shop drawings, submittals, CMT Reports, Samples, etc.)</b>	<b>0%</b>
<b><u>NO UPDATE:</u></b> <i>This task has not begun.</i>	
<b>5.6 - Change Order Review, Negotiation, and Preparation.</b>	<b>0%</b>
<b><u>NO UPDATE:</u></b> <i>This task has not begun.</i>	
<b>5.7 - Review and verify Contractor Applications for Payment</b>	<b>0%</b>
<b><u>NO UPDATE:</u></b> <i>This task has not begun.</i>	
<b>5.8 - Conduct 6 and 11 months walk through and Contractor follow-up.</b>	<b>0%</b>
<b><u>NO UPDATE:</u></b> <i>This task has not begun.</i>	

Should you have any questions regarding this submittal, please do not hesitate to call me at (956) 585-3773.

Sincerely,

A handwritten signature in blue ink, appearing to read 'CDelAngel', is positioned above a horizontal line.

---

Carlos Del Angel  
Senior Construction Manager  
B2Z Engineering, LLC



P.O. Box 2724  
 McAllen, Tx. 78502  
 (956) 585-3773

## Invoice

Date	Invoice #
1/2/2020	40084

Please send remittance with copy of invoice to:

Attn: Mrs. Aisha Gonzalez  
 P.O. Box 2724  
 McAllen, Tx. 78502

**Bill To:**

Hidalgo County Precinct #4  
 1051 Doolittle Rd  
 Edinburg, TX 78542

**Project Info:**

Hidalgo County Precinct #4  
 Contract # C-17-243-09-05  
 Work Authorization #7  
 County Services Facilities  
 County Wide Departments  
 Judicial & Law Enforcement Bldg

B2Z JOB: 4111  
 PO # 783749

**Billing Period**                      **December 2019**

Description	Contract	Previous Applications	Current Completed	Total Completed	% Complete
<b>Preliminary Design and Construction Phase Services - Building 1 - Justice Center</b>					
<b>1.0 Preliminary Design Values</b>					
Task 1.1 - Review of Existing Materials	\$ 1,665.68	\$ 1,665.68	\$ -	\$ 1,665.68	100.00%
Task 1.2 - Prepare Project Management Plan	\$ 4,792.06	\$ 4,792.06	\$ -	\$ 4,792.06	100.00%
<b>2.0 Preliminary Cost Estimate</b>	\$ 1,793.82	\$ 1,793.82	\$ -	\$ 1,793.82	100.00%
<b>3.0 Meetings, Coordination &amp; Support for Project Development</b>					
Task 3.1 - Coordinate Plans	\$ 3,741.38	\$ 3,741.38	\$ -	\$ 3,741.38	100.00%
Task 3.2 - Consultation & Coordination	\$ 5,765.83	\$ 4,497.35	\$ 403.61	\$ 4,900.96	85.00%
Task 3.3 - Utility Coordination	\$ 2,075.70	\$ 830.28	\$ 207.57	\$ 1,037.85	50.00%
Task 3.4 - Coord Design Review (30%,60%,90%)	\$ 2,946.98	\$ 2,357.58	\$ 294.70	\$ 2,652.28	90.00%
Task 3.5 - Monthly Design Meetings	\$ 3,946.40	\$ 3,946.40	\$ -	\$ 3,946.40	100.00%

#### 4.0 Construction Bidding

Task 4.1 - Assist w/CMAR Package	\$ 5,125.28	\$ 5,125.28	\$ -	\$ 5,125.28	100.00%
Task 4.2 - Contractor Outreach/Pre-Qual	\$ 2,536.96	\$ 2,536.96	\$ -	\$ 2,536.96	100.00%
Task 4.3 - Conduct Pre-RFQ/P Meeting	\$ 960.98	\$ 960.98	\$ -	\$ 960.98	100.00%
Task 4.4 - Coord & Prepare responses to Quest	\$ 896.91	\$ 896.91	\$ -	\$ 896.91	100.00%
Task 4.5 - Assist in Selection of CMAR Contractor	\$ 4,023.28	\$ 4,023.28	\$ -	\$ 4,023.28	100.00%
Task 4.6 - Assist/Prepare/Coordinate Contract	\$ 4,856.13	\$ 4,856.13	\$ -	\$ 4,856.13	100.00%

#### 5.0 Construction Contract Administration and Oversight

Task 5.1 - Coord & Conduct Pre-Const Conf.	\$ 960.98	\$ -	\$ -	\$ -	0.00%
Task 5.2 - Bi-Weekly Construction Meetings	\$ 9,866.00	\$ -	\$ -	\$ -	0.00%
Task 5.3 - Permit Coordination	\$ 640.65	\$ 320.33	\$ -	\$ 320.33	50.00%
Task 5.4 - Daily Project Site Visits	\$ 59,067.70	\$ -	\$ -	\$ -	0.00%
Task 5.5 - Project Documentation Review/Control	\$ 26,266.60	\$ -	\$ -	\$ -	0.00%
Task 5.6 - Change Order Review, Negotiation, Preparation	\$ 7,111.20	\$ -	\$ -	\$ -	0.00%
Task 5.7 - Review & Verify Contractor Applications for Payment	\$ 4,074.52	\$ -	\$ -	\$ -	0.00%
Task 5.8 - Conduct 6 & 11 month walk through and Contractor follow-up	\$ 1,576.00	\$ -	\$ -	\$ -	0.00%

<b>Direct Expenses</b>	\$ 2,808.96	\$ -	\$ -	\$ -	0.00%
------------------------	-------------	------	------	------	-------

Description	Contract	Previous Applications	Current Completed	Total Completed	% Complete
-------------	----------	-----------------------	-------------------	-----------------	------------

#### Preliminary Design and Construction Phase Services - Building 2 - County Services Facility

##### 1.0 Preliminary Design Values

Task 1.1 - Review of Existing Materials	\$ 1,665.68	\$ 1,665.68	\$ -	\$ 1,665.68	100.00%
Task 1.2 - Prepare Project Management Plan	\$ 4,792.06	\$ 4,792.06	\$ -	\$ 4,792.06	100.00%

<b>2.0 Preliminary Cost Estimate</b>	\$ 1,793.82	\$ 1,793.82	\$ -	\$ 1,793.82	100.00%
--------------------------------------	-------------	-------------	------	-------------	---------

##### 3.0 Meetings, Coordination & Support for Project Development

Task 3.1 - Coordinate Plans	\$ 3,741.38	\$ 3,367.24	\$ -	\$ 3,367.24	90.00%
Task 3.2 - Consultation & Coordination	\$ 5,765.83	\$ 3,113.55	\$ -	\$ 3,113.55	54.00%
Task 3.3 - Utility Coordination	\$ 2,075.70	\$ -	\$ -	\$ -	0.00%
Task 3.4 - Coord Design Review (30%,60%,90%)	\$ 2,946.98	\$ 1,473.49	\$ -	\$ 1,473.49	50.00%
Task 3.5 - Monthly Design Meetings	\$ 3,946.40	\$ 3,551.76	\$ -	\$ 3,551.76	90.00%

**4.0 Construction Bidding**

Task 4.1 - Assist w/CMAR Package	\$ 5,125.28	\$ 5,125.28	\$ -	\$ 5,125.28	100.00%
Task 4.2 - Contractor Outreach/Pre-Qual	\$ 2,536.96	\$ 2,536.96	\$ -	\$ 2,536.96	100.00%
Task 4.3 - Conduct Pre-RFQ/P Meeting	\$ 960.98	\$ 960.98	\$ -	\$ 960.98	100.00%
Task 4.4 - Coord & Prepare responses to Quest	\$ 896.91	\$ 896.91	\$ -	\$ 896.91	100.00%
Task 4.5 - Assist in Selection of CMAR Contractor	\$ 4,023.28	\$ 4,023.28	\$ -	\$ 4,023.28	100.00%
Task 4.6 - Assist/Prepare/Coordinate Contract	\$ 4,856.13	\$ 4,856.13	\$ -	\$ 4,856.13	100.00%

**5.0 Construction Contract Administration and Oversight**

Task 5.1 - Coord & Conduct Pre-Const Conf.	\$ 960.98	\$ -	\$ -	\$ -	0.00%
Task 5.2 - Bi-Weekly Construction Meetings	\$ 9,866.00	\$ -	\$ -	\$ -	0.00%
Task 5.3 - Permit Coordination	\$ 640.65	\$ -	\$ -	\$ -	0.00%
Task 5.4 - Daily Project Site Visits	\$ 59,067.70	\$ -	\$ -	\$ -	0.00%
Task 5.5 - Project Documentation Review/Control	\$ 26,266.60	\$ -	\$ -	\$ -	0.00%
Task 5.6 - Change Order Review, Negotiation, Preparation	\$ 7,111.20	\$ -	\$ -	\$ -	0.00%
Task 5.7 - Review & Verify Contractor Applications for Payment	\$ 4,074.52	\$ -	\$ -	\$ -	0.00%
Task 5.8 - Conduct 6 & 11 month walk through and Contractor follow-up	\$ 1,576.00	\$ -	\$ -	\$ -	0.00%
<b>Direct Expenses</b>	\$ 2,808.96	\$ -	\$ -	\$ -	0.00%

**Total For This Billing Period      \$905.88**

**Work Authorization ~ Summary**

<u>WA No.</u>	<u>WA Amount</u>	<u>Previously Inv.</u>	<u>Percent Complete</u>	<u>Remaining Balance</u>
7	\$315,000.00	\$80,501.56	25.84%	\$233,592.56

  
 \_\_\_\_\_  
 Aisha Gonzalez - President