



# Hidalgo County Head Start Program

## Policy Council Regular Agenda

**DATE:** January 15, 2020

**SUBJECT:** Discussion/Approval of Self-Assessment Schedule

**RATIONALE/NEED:** A self-assessment is required to be conducted each year. The purpose of the self-assessment is to evaluate the program's progress towards meeting goals, compliance with program performance standards through-out the program year, and the effectiveness of the professional development and family engagement systems in promoting school readiness. The Annual Self-Assessment is tentatively scheduled for Monday, January 27, 2020 through Friday, February 7, 2020.

**RECOMMENDATION:** Administration recommends approval.

**COST:** N/A

**RELATED INFORMATION INCLUDES:** Self-Assessment Schedule Memorandum

\*\*\*\*\*

**INITIATED BY:** Nora S. Munoz, Assistant Director for Programmatic Services

**REVIEWED BY:** Teresa Flores, Executive Director

**EXECUTIVE DIRECTOR'S APPROVAL:** *Teresa Flores*

*Nora S. Munoz*



## Hidalgo County Head Start Program

---

P.O. Box 0117 Edinburg, Tx. 78540-0117

To: Policy Council  
From: Nora S. Munoz, Assistant Program Director  
Through: Teresa Flores, Executive Director  
Date: January 7, 2020  
Subject: Self Assessment  
CC: Edmundo Garcia, Assistant Program Director

Continuous quality improvement is a central tenet of the Head Start Program, with the goal of meeting Performance Standards and moving toward program excellence for serving children and families. As part of this process, the annual Self-Assessment provides the Program with the means to regularly assess our own management systems and program operations in order to continually strengthen the Program and the services delivered.

*Head Start Performance Standards* clearly state that at least once each program year grantees must conduct a Self-Assessment of their effectiveness and progress in meeting program goals and objectives and in implementing Federal regulations.

We are scheduled to conduct our Self-Assessment January 27, 2020 through February 7, 2020. During this two week period, each area/component of the Program will be reviewed. All centers will be visited, data will be collected, and a final report will be prepared for your review and approval.

We will be conducting a training on Thursday, January 23, 2020 at 9:00 a.m. at the Administration Conference Room, to provide guidance to the individuals involved in conducting the assessment.

Please feel free to contact me at (956) 383-0706, if you have any questions or need additional information.

Thank you for your continued support and cooperation.