



# Hidalgo County Head Start Program Policy Council Agenda

**DATE:** January 15, 2020

**SUBJECT:** Presentation for Discussion, Consideration and Approval to Enter into a Interagency Cooperation Contract Between Hidalgo County Head Start Program and Texas A&M University Health Science Center

**RATIONALE/NEED:** Interagency Cooperation Contract is to collaborate with Texas A&M University Health Science Center in conducting education and outreach program involving the disease process of asthma in children ages three to five years old.

**RECOMMENDATION:** Administration recommends approval.

**COST:** There is no cost.

**RELATED INFORMATION INCLUDED:** Interagency Cooperation Contract

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**INITIATED BY:** Ambrosio Tovar, Procurement Director

**REVIEWED BY:** Mr. Edmundo Garcia, Assistant Director

**PROGRAM DIRECTOR'S APPROVAL:**

*A. Tovar*  
*E. Garcia*  
*Jerena Flores*

**THE TEXAS A&M UNIVERSITY SYSTEM  
INTERAGENCY COOPERATION CONTRACT**

THIS CONTRACT AND AGREEMENT is entered into by and between the State agencies shown below as Contracting Parties, pursuant to the authority granted and in compliance with the provisions of "The Interagency Cooperation Act," *Texas Government Code*, Chapter 771.

**I. CONTRACTING PARTIES:**

Receiving Party: **Hidalgo County Head Start Program**  
(Receiving services)

Performing Party: **Texas A&M School of Public Health**  
(Performing services)

**II. STATEMENT OF SERVICES TO BE PERFORMED:**

**Texas A&M School of Public Health** and **Hidalgo County Head Start Program** agree to collaborate in the services of the educational outreach and screening for the **Head Start Centers**. This asthma program is an evidenced-based education and outreach program in collaboration with the **Hidalgo County Head Start Centers**. It focuses on using a holistic approach for case management, control of asthma triggers, and medication assistance that will provide the components for all parents and their children to take care and prevent their asthma attacks and have their disease controlled. Our focus is on childhood asthma home management and our goal is to achieve improve the health and quality of life of all participants as well as cost savings with the implementation of this program. (See *Attachment A.*)

**III. TERM OF CONTRACT:**

This Contract is to begin January 1, 2020 and shall terminate December 31, 2023. *(if state appropriated funds are used, term of contract cannot transcend the biennium)*

**IV. TERMINATION:**

Either party may terminate the Agreement, with or without cause, by giving ten (10) days written notice to the other.

**V. CONSIDERATION:**

This Agreement is being made in consideration of the following: **Texas A&M School of Public Health** and **Hidalgo County Head Start Program** agree that there will be no financial exchange of monies or other compensation.

**THE UNDERSIGNED CONTRACTING PARTIES** do hereby certify that: (1) the services specified above are necessary and authorized for activities that are properly within the statutory functions and programs of the affected agencies of State Government.

**Receiving Party** further certifies that it has the authority to contract for the above services by authority granted in *Texas Education Code* Chapter 771.

**Performing Party** further certifies that it has authority to perform the services contracted for by authority granted in *Texas Education Code* Chapter 771.

The undersigned parties bind themselves to the faithful performance of this contract.

**RECEIVING PARTY:**

Honorable Richard Cortez

\_\_\_\_\_  
Authorized Signature

County Judge

Title

\_\_\_\_\_  
Date

**PERFORMING PARTY:**

\_\_\_\_\_

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

**ATTEST:**

\_\_\_\_\_  
Arturo Guajardo, Jr.  
Hidalgo County Clerk

**Approved As To Form:**  
Oxford & González, P.C.

By: \_\_\_\_\_  
Ricardo González

Date Approved by Policy Council:  
Date Approved by Commissioner's Court:

## Attachment A

### Center Sites:

All of the Head Start Center sites (as listed on Exhibit A) will be serviced by **Texas A&M School of Public Health**.

### Our commitment to this collaboration will consist of the following:

1. **Texas A&M Health School of Public Health** will coordinate services with the designated **Hidalgo County Head Start Program** personnel. Services will be rendered according to the agreed upon schedule and a protocol for referring participants will be developed.
2. All referrals to the Intervention Specialist will be attained through the designated **Hidalgo County Head Start Program** representative.
3. **Texas A&M School of Public Health** and **Hidalgo County Head Start Program** will cooperate fully to make it possible for individuals to receive services, as detailed below:
  - Provide Screening to determine if the children are at risk for developing asthma.
  - Will refer children to local hospitals/medical providers for diagnosis.
  - Children diagnosed with asthma will be asked to participate in the educational program provided by Promotoras and overseen by Dr. Genny Carrillo.
  - Will include learning asthma signs and symptoms.
  - Will learn what to do in case of an asthma attack.
  - Will learn the use of medications, spacers, peak flow meters.
  - Will learn how to decrease asthma triggers in the home environment by keeping it dry, clean, ventilated, pest-free, safe contaminant free, and decreasing hazardous exposures.
  - Will improve the children's/parents knowledge of asthma management, quality of life, and health care utilization.
  - Will conduct surveys to determine the knowledge gained, families will be surveyed at 3, 6, 9, and 12 months with the following instruments:
    - Demographic profile survey
    - Healthy Homes Pre and Post-test Knowledge Survey
    - Asthma Home Environment and Trigger Checklist (AHEAT)
    - Peds OL Survey (parent and child)
    - Follow-up survey
  - Will provide covers for mattresses.
4. Will provide pillows to all children. **Hidalgo County Head Start Program** staff will maintain confidentiality requirements in accordance to Federal Confidentiality rules (42CFR2) as well as State of Texas confidentiality rules.

## Exhibit A Center Directory

<p><b>Alamo H/S</b> CM: Mary De La Rosa 303 South 7<sup>th</sup> Alamo, TX 78516 Phone 787-4318 Fax 283-0573</p>	<p><b>Edinburg V H/S</b> CM: Ludinvina Almaguez 3500 E. F.M. 2812 Edinburg, TX 78539 Phone 383-0665 Fax 383-2760</p>	<p><b>Mission III H/S</b> CM: Perla G. Pruneda 3401 N. Mayberry Mission, TX 78572 Phone 580-9709 Fax 581-3252</p>	<p><b>Progreso H/S</b> CM: Maricela Infante 109 W. Palm Ave Progreso, TX 78579 Phone 565-0107 Fax 514-0317</p>
<p><b>Alton H/S</b> CM: Simona Peña 202 W. Dawes Ave. Alton, TX 78572 Phone 581-8854 Fax 583-6016</p>	<p><b>Farias HS</b> CM: Alma Zepeda 1100 W. Acacia St. Alamo, TX 78516 Phone 354-2114 Ext:7545 Fax 354-3070</p>	<p><b>Mission IV H/S</b> CM: Diana Anzaldua 301 South Inspiration Mission, TX 78574 Phone 581-6409 / 581-6453 Fax 581-1835</p>	<p><b>San Carlos H/S</b> CM: Diana Mireles 134 North 86 San Carlos, TX 78539 Phone 381-9119 Fax 381-9307</p>
<p><b>Carmen Anaya H/S</b> CM: Ninfa Santana 1000 W. Dicker Rd. Pharr, TX 78577 Phone 784-8544 Fax 354-3073</p>	<p><b>Hidalgo H/S</b> CM: Irma Garza 607 South 5th St. Hidalgo, TX 78557 Phone 843-8361 / 843-6321 Fax 843-6739</p>	<p><b>Monte Alto H/S</b> CM: Alejandra Perez 25249 1ST STREET Monte Alto, TX 78538 Phone 262-4591 Fax 262-9229</p>	<p><b>San Juan I H/S</b> CM: Veronica Garcia 200 North Cougar San Juan, TX 78589 Phone 787-4358 Fax 787-8265</p>
<p><b>Captain J. Castro H/S</b> CM: Mirna Gonzalez 200 South Mayberry Mission, TX 78572 Phone 997-0531 / 997-0595 Fax 997-0184</p>	<p><b>J.R.G. H/S (Edcouch)</b> CM: Nereyda (Santos) Ramirez 1210 Santa Rosa Ave. Elsa, TX 78538 262-0422 Phone 262-0420 /262-0421 / Fax 262-0423</p>	<p><b>Navarro HS</b> CM: Marisa Casares 2100 West Hackberry McAllen, TX 78501 Phone 661-4446 Fax 632-8745</p>	<p><b>San Juan II H/S</b> CM: Norma Donava 601 Earling Rd. San Juan, TX 78589 Phone 782-1056 / 781-7486 Fax 781-9022</p>
<p><b>Donna I H/S</b> CM: Maria H. Najera 1402 Silver Ave. Donna, TX 78537 Phone 464-2443 Fax 464-5373</p>	<p><b>La Herencia H/S</b> CM: Olga Rubio RR 3 Box 3059 Mercedes, TX 78570 Phone 514-4828 Fax 514-4917</p>	<p><b>North Bridge H/S</b> CM: Natalia Salas 2001 North Bridge Ave. Weslaco, TX 78596 969-7104 Phone 969-7101 /969-7103 / Fax 969-7105</p>	<p><b>Sullivan City H/S</b> CM: Idolina Rivera 379 E. Expressway 83 Sullivan CITY, TX 78595 Phone 485-2996 Fax 485-9597</p>
<p><b>Donna II H/S</b> CM: Aholibama Lopez 1715 Miller Ave. Donna, TX 78537 Phone 464-2561 Fax 461-3830</p>	<p><b>La Joya H/S</b> CM: Marissa Guerra 105 E. 5th &amp; Leo Ave. La Joya, TX 78560 Phone 581-2022 / 581-1372 Fax 584-7298</p>	<p><b>Palacios H/S</b> CM: Virginia Montanez 801 E. Thomas Drive Pharr TX. 78577 Phone 354-2112 Ext: 7540 Fax 354-3069</p>	<p><b>Theodore Roosevelt</b> CM: Jananette Mecalco 4801 South 26<sup>th</sup> McAllen, TX 78503 Phone 971-4439 Fax 631-1476</p>
<p><b>Edinburg I H/S</b> CM: Maria Salinas 225 South 25th St. Edinburg, TX 78539 Phone 383-3922 / 383-0931 Fax 383-0823</p>	<p><b>Longoria H/S</b> CM: Margie Moreno 2500 N. Cypress Pharr, TX 78577 Phone 354-2110 Fax 354-3068</p>	<p><b>Palmview II H/S</b> CM: Cynthia Gonzalez 618 N Breyfogle Rd. Palmview, TX 78574 Phone 583-4435 / 583-4413 Fax 584-3178</p>	<p><b>UTRGV H/S</b> CM: Delia Sustayta 1201 W. University Drive Col. Of Ed, Rm 1.408/1.410 Edinburg, TX 78539 Phone 665-2465 Fax 665-2466</p>
<p><b>Edinburg III H/S</b> CM: Lucila Poblano 3817 Veterans Blvd. Edinburg, TX 78539 Phone 383-7041 Fax 383-7370</p>	<p><b>Mercedes I H/S</b> CM: Veronica Zamora 630 S. 6<sup>th</sup> Street Mercedes, TX 78570 Phone 825-5132 Fax 514-2353</p>	<p><b>Palmview III H/S</b> CM: Elizabeth Gonzalez 1208 Paula Drive Rear (Unit 3) Palmview, TX 78574 Phone 584-3860 Fax 584-3857</p>	<p><b>Weslaco III H/S</b> CM: Nelda Sanchez 1317 W. Expressway 83 Weslaco, TX 78596 Phone 968-9751 Fax 969-8668</p>
<p><b>Edinburg IV H/S</b> CM: Estefana Barco 3215 Richardson Rd. Edinburg, TX 78539 Phone 383-4730 Fax 316-0432</p>	<p><b>Mission II H/S</b> CM: Martha Vara 1105 East 8th St. Mission, TX 78572 Phone 581-3635 Fax 583-6218</p>	<p><b>Pharr H/S</b> CM: Mariza Garcia 415 E. Clark Pharr, TX 78577 Phone 781-0116 / 283-7827 Fax 787-4750</p>	<p><b>Western Rd. H/S</b> CM: Marianita Garcia 8245 E. Poinsetta Dr. Mission, TX 78573 Phone 583-9700 Fax 581-8155</p>