

# COUNTY of HIDALGO



EDINBURG, TEXAS 78539

**HIDALGO COUNTY AUDITOR'S OFFICE**  
Hidalgo County Administration Building  
2808 South Business Highway 281  
Edinburg, Texas 78539-6243  
PHONE: (956) 318-2511  
FAX: (956) 318-2577  
WEBSITE: [www.co.hidalgo.tx.us/auditor](http://www.co.hidalgo.tx.us/auditor)

January 24, 2020

The Honorable Richard F. Cortez, Hidalgo County Judge  
The Honorable David L. Fuentes, Commissioner, Precinct No. 1  
The Honorable Eduardo "Eddie" Cantu, Commissioner, Precinct No. 2  
The Honorable Joe M. Flores, Commissioner, Precinct No. 3  
The Honorable Ellie Torres, Commissioner, Precinct No. 4

**RE: Certification of Revenue**

Dear Judge and Commissioners:


Pursuant to Local Government Code § 111.0706 SPECIAL BUDGET FOR GRANT OR AID MONEY:

The county auditor shall certify to the commissioners court the receipt of all public or private grant or aid money that is available for disbursement in a fiscal year but not included in the budget for that fiscal year. On certification, the court shall adopt a special budget for the limited purpose of spending the grant or aid money for its intended purpose.

I, Maria Arcilia Duran, County Auditor of Hidalgo County, certify to the Hidalgo County Commissioners Court the receipt of an award from the U.S. Department of Justice – U.S. Marshals Service (DOJ-USMS). These funds may now be made available by creating a new special budget or amending a current budget for its intended purposes.

AMOUNT	PURPOSE
\$11,250.00	Hidalgo Co. Sheriff's Office – DOJ-USMS FY20 Joint Law Enforcement Operations Task Force – Overtime for (1) TFOs

CERTIFIED BY:

  
\_\_\_\_\_  
Maria Arcilia Duran, CPA

1-27-2020  
\_\_\_\_\_  
Date

**HIDALGO COUNTY DISTRICT JUDGES**

LUIS M. SINGLETERRY JUDGE, 92 <sup>ND</sup> D.C.	FERNANDO MARIAS JUDGE, 93 <sup>RD</sup> D.C.	J. R. "BOBBY" FLORES JUDGE, 139 <sup>TH</sup> D.C.	ROSE GUERRA REYNA JUDGE, 206 <sup>TH</sup> D.C.	MARLA CUELLAR JUDGE, 375 <sup>TH</sup> D.C.	MARIO E. RAMIREZ, JR. JUDGE, 332 <sup>ND</sup> D.C.	NOE GONZALEZ JUDGE, 377 <sup>TH</sup> D.C. OVERSEER	LETICIA LOPEZ JUDGE, 388 <sup>TH</sup> D.C.	L. KENO VASQUEZ JUDGE, 368 <sup>TH</sup> D.C.	ISRAEL RAMON, JR. JUDGE, 430 <sup>TH</sup> D.C.	RENEE R. BETANCOURT JUDGE, 448 <sup>TH</sup> D.C.	YSMAEL D. FONSECA JUDGE, 484 <sup>TH</sup> D.C.
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1/23/2020

COR Request AI 74102

From: "Sabrina Solis" <sabrina.solis@hidalgo.org>  
To: "jose.rodriguez" <jose.rodriguez@auditor.co.hidalgo.tx.us>  
Cc: "deborah fischer" <deborah.fischer@auditor.co.hidalgo.tx.us>  
Subject: COR Request AI 74102  
Date: 1/23/2020 11:35:11 AM

Good morning Jose,

Can you please certify the revenues for the USMS FY20 Grant AI 74102  
Acct # 0-1284-421-00-280-068-0-XXX in the amount of \$11,250.00

Respectfully,

Sabrina Solis  
Program Manager - Financial Division  
Hidalgo County Sheriff's Office  
p: (956)3936013  
e: sabrina.solis@hidalgo.org

AI-74102

Sheriff's Office 8. A.

CC REGULAR AGENDA REGULAR MTG

Meeting Date: 01/28/2020  
 Submitted By: Sabrina Rodriguez, SHERIFF DEPT.  
 Department: SHERIFF DEPT.

CAPTION

DOJ - USMS - U.S. Marshal (1284): 1. Approval to accept additional overtime funding from the U.S. Department of Justice, U.S. Marshals Service for one (1) officer in the amount of \$11,250.00 per officer for FY 2020 (October 1, 2019-September 30, 2020) for a grand total of \$15,000.00. 2. Requesting authorization to continue to pay overtime reimbursable under the grant terms and conditions. 3. Approval of certification of revenues, as certified by the County Auditor, for the FY 2020 DOJ-USMS overtime funds in the additional amount of \$11,250.00 and appropriation of same.

BACKGROUND

AI 72386 12/10/2019 was approved for overtime funding from the U.S. Department of Justice, U.S. Marshals Service for one (1) officer in the amount of \$3,750.00 per officer for FY 2020 (October 1, 2019-September 30, 2020).

Original funded amount: \$3,750.00  
 Additional funded amount: \$11,250.00  
 Revised total amount: \$15,000.00

Pursuant to Memorandum of Understanding between the United States Marshals Service (USMS) and the Hidalgo County Sheriff's Office, funding is being made available for overtime expenses for one (1) officer assigned to the joint law enforcement operations task force. Period of Performance is from October 1, 2019 to September 30, 2020 for FY 2020.

Fiscal Impact

CALENDAR YEAR:	2020	ACCT. #:	0-1284-421-00-280-068-0-131
FUNDS AVAILABLE Y/N?:	Y	MATCHING FUNDS Y/N?:	N

BUDGETARY IMPACT:

Appropriation of funds in the amount of \$11,250.00 for DOJ-USMS funding of FY2020.  
Period of performance is 10/1/2019 to 9/30/20.

Revenue acct #0-1284-331-11-280-068-0-000 JLEO DOJ-USMS REVENUES

Expenses relating to fringe benefits for the overtime hours are to be charged to the  
Sheriff's Office Budget(Account

#0-1100-421-00-280-001-0-XXX).

No cash match required.

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Attachments

Obligation

COR Request

Appropriation

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Form Review

Inbox

Reviewed By

Date

Emilia Uriegas

Budget & Management

Final Approval

Form Started By: Sabrina Rodriguez

Started On: 01/23/2020 11:25 AM

INSTRUCTIONS: See last page for detailed instructions.

**SECTION 1: OBLIGATION**

DOCUMENT CONTROL #: M-20-D79-O-000134

**SECTION 2: PARTICIPATING AGENCIES**

The United States Marshals Service will modify funding provided pursuant to the Memorandum of Understanding (MOU) in place between:

Hidalgo County Sheriff's Office

and

Southern District of Texas (79)

All other terms and conditions of the MOU remain the same.

**SECTION 3: APPROPRIATION DATA**

FISCAL YEAR	ORGANIZATION	FUND	PROJECT	SOC / PURPOSE
2020	D79	AFF-B-OP	JLEOTFS4	25302 - TFO Overtime

Current Funded Amount: \$3,750.00

Adjusted Amount: **\$11,250.00**

Revised Amount: **\$15,000.00**

**SECTION 4: DESCRIPTION OF MODIFICATION**

TX1080000

TFO overtime for one TFO. 75% of its initial allocation for FY 2020.

**SECTION 5: CONTACT INFORMATION**

**DISTRICT/RFTF CONTACT:**

Name: SDUSM Dagoberto Lopez

Phone: 956-683-2410

E-mail: dagoberto.lopez@usdoj.gov

**STATE/LOCAL CONTACT:**

Name: Sheriff J.E. "Eddie" Guerra

Phone: 956-393-6002

E-mail: sheriff.guerra@hidalgoso.org

**SECTION 6: AUTHORIZATION**

**USMS Representative - Certification of Funds:**

Signature: ANN HEPHNER

Digitally signed by ANN HEPHNER  
Date: 2020.01.23 09:56:47 -06'00'

Date: 1/23/2020

Ann Hephner, Administrative Officer

**Chief Deputy or RFTF Commander - Obligation Approval:**

Signature: JOHNNY WILLIAMS

Digitally signed by JOHNNY WILLIAMS  
Date: 2020.01.23 10:30:18 -06'00'

Date: 1/23/2020

Johnny Ray Williams Jr., Chief Deputy U.S. Marshal

*Reimbursement of overtime work shall be consistent with the Fair Labor Standards Act. Annual overtime for each state or local law enforcement officer is capped at the equivalent of 25% of a GS-1811-12, Step 1, of the general pay scale for the RUS. Reimbursement for all types of qualified expenses shall be contingent upon availability of funds and the submission of a proper request for reimbursement which shall be submitted monthly or quarterly on a fiscal year basis, and which provides the names of the investigators who incurred overtime for the Task Force during the quarter; the number of overtime hours incurred, the hourly regular and overtime rates in effect for each investigator.*

**Departmental Representative - Acknowledgement:**

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

[Type Name and Title]

## FORM USM-607A INSTRUCTIONS

The Joint Law Enforcement Operations Task Force Modification Document is designed to provide district and regional fugitive task forces with one standard form to record increases or decreases in funding for existing obligations. For new obligations, please refer to Form USM-607, Joint Law Enforcement Operations Task Force Obligation Document. Joint Law Enforcement Operations partnerships with state and local agencies exist under a reimbursable agreement detailed in the Memorandum of Understanding. The United States Marshals Service reserves the right to modify funding as needed and will provide notification of any changes to the JLEO participating agency.

### SECTION 1: Obligation Number

A. Enter UFMS Document Control number for the existing obligation to be modified.

### SECTION 2: Participating Agencies

- A. BOX 1: Enter name of state or local JLEO participating agency.
- B. BOX 2: Use drop down menu to select appropriate USMS District/RFTF.

### SECTION 3: Appropriation Data

A. Insert valid appropriation data in the fields provided, using the original obligation document for reference.

### SECTION 4: Description of Modification

- A. Enter a brief description of the reason or purpose for the modification. Space is limited to a maximum of 150 characters.
- B. If a more detailed description is necessary, please note "See attached" in the text field, type the full description of the modification into a new document and attach the additional page to this form. Be sure to note the obligation number on the attachment.

### SECTION 5: Contact Information

A. Enter District/RFTF contact information (Box 1) and State/Local contact information (Box 2).

### SECTION 6: Authorization

- A. Certification of Funds: Signature will be applied by USMS District official or IOD representative (RFTF).
- B. Obligation Approval: Signature will be applied by District or RFTF representative.
- C. Acknowledgement: The JLEO participant can acknowledge receipt of the modification form in one of two ways:
  - 1. Sign the completed Form USM-607A and return to the issuing District/RFTF office.
  - 2. Send an email to the District/RFTF point of contact acknowledging that the agency has received and understood the USM-607A. The USMS POC will then print the e-mail and attach to the modification form in lieu of an agency signature.

When completed, the form will be returned to the District/RFTF office. Districts are responsible for modifying obligations in UFMS according to the USM-607A information. RFTF modifications will be forwarded to Headquarters IOD to be entered into UFMS.

DATE: January 24, 2020

DEPARTMENT HEAD: HIDALGO COUNTY SHERIFF J.E. "EDDIE" GUEF

**2020**  
Appropriation  
AI- 74102



DEPARTMENT NAME: HIDALGO COUNTY SHERIFF'S OFFICE

ACCOUNT NUMBER: 0-1284-421-00-280-068-0-XXX

Contact Person: Sabrina Solis P# 9563936013

**SUBJECT:** Budget Amendments (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Budget Amendments (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

INCREASE ACCOUNT NUMBER(S)	ACCOUNT (OBJECT) NAME	AMOUNT
0-1284-421-00-280-068-0-131	JLEO DOJ-USMS-OVERTIME PAY	11,250.00
0-1284-331-11-280-068-0-000	JLEO DOJ-USMS-REVENUES	11,250.00
<b>TOTAL BUDGET INCREASE (DECREASE)</b>		<b>11,250.00</b>

**REASON:**

TO APPROPRIATE THE BUDGET FOR THE FY 2020 OVERTIME HOURS FOR THE HCISO OFFICER ASSIGNED TO USMS INVESTIGATIONS. FUNDING PERIOD 10/01/2019 - 09/30/2020. NOTE: EXPENSES RELATED TO FRINGE BENEFITS THAT ARE ASSIGNED TO THE OVERTIME HOURS ARE TO BE CHARGED TO THE HCISO GENERAL FUND BUDGET 0-1100-421-00-280-001-0-XXX.

\_\_\_\_\_  
DEPARTMENT HEAD SIGNATURE

\_\_\_\_\_  
APPROVED COMMISSIONERS' COURT

\_\_\_\_/\_\_\_\_/\_\_\_\_  
DATE

\_\_\_\_\_  
ATTEST COUNTY CLERK