DATE: January 14, 2020

DEPARTMENT HEAD: JUDGE LETTY LOPEZ

DEPARTMENT NAME: 389TH DISTRICT COURT

ACCOUNT NUMBER: 0-1100-412-00-008-001-0

2020
Transfer

AI - 74062

Contact Person: AILYNN GALVAN **Ph#:** (956) 318-2080

SUBJECT: **Intradepartmental transfer(s)** (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Intradepartmental transfer(s) (increase (decrease)) in accordance with Local Government Code, Chapter 1 C (2).

FROM OBJECT CODE	OBJECT DESCRIPTION	TO OBJECT CODE	OBJECT DESCRIPTION
442	Rental of Equipment and Vehicles	430	Repair & Maintenance Svcs

TOTAL

REASON: Monies were accidently allocated incorrectly. Need to move money from Rental to Maintenance for Richoh Copy Machine that this office currenlty has under lease for 36 month . Lease was previously approved by Commissioner's Court AI#71797

DEPARTMENT HEAD SIGNATURE

DATE

APPROVED COMMISSIONERS' COURT

ATTEST COUNTY CLERK

AMOUNT
45.60
45.60