

HIDALGO COUNTY, TEXAS
ASSET TRANSFER FORM

DEPARTMENT NAME: SURPLUS FOR TRADE IN LOCATION: 9999

TRANSFER TO: HIDALGO CO. CONSTABLE PCT 2 LOCATION: 300 W. HALL ACRES

TRANSFER FROM: HIDALGO CO. CONSTABLE PCT 2

NAME (PRINT): Norma V. Castellon PHONE: (956)784-3510 FAX NO.: (956)784-8687

CONTACT INFORMATION: E-MAIL: norma.castrellon1@co.hidalgo.tx.us

INITIAL BY STAFF: Norma V. Castellon DATE: 1/22/2020

SAFETY DIVISION (FOR SURPLUS OF VEHICLES): ORIGINAL SIGNED DOCUMENT TO BE ACCEPTED ONLY
(NO FAXES OR E-MAILED DOCUMENTS WILL BE ACCEPTED)

PURCHASING #03/16
RCVD 24 JAN 2020

TF# 2020-016



1	DESCRIPTION OF ITEM	INVENTORY TAG NO.	SERIAL NO./ VIN	CURRENT CONDITION	FIXED ASSET DIVISION USE ONLY					
					PALLET INFO.	ALIO LOC#	FUND NO.	COST	P/U	LOC
1	SIG 1911 ULTRA HANDGUN	59941	54B024711	G	292	1100	—			
2	SIG 1911 ULTRA HANDGUN	59940	54B024712	G	292	1100	—			
3										
4										
5										
6										
7										
8										
9										
10										

JUSTIFICATION FOR TRANSFER:

Note: Condition of items: (G) = Good working condition, (F) = Fair condition, and (B) = Broken

PLEASE USE BLUE INK TO SIGN

The transfer is hereby approved by the Purchasing Agent

Contact Person transferring item(s) out

Person receiving Item(s)

Reviewed & Processed by FA Division

MARTHA L. SALAZAR
Armando Campos

Aggie Garcia

Signature: *Martha L. Salazar*
Signature: *Armando Campos*
Signature: *Aggie Garcia*

1/29/20

DATE: 1/22/2020

DEPT. FROM 292 TO 9999

AMOUNT \$ — \$ —

TO BE INITIALED BY CONTACT PERSON WHEN ITEMS ARE REMOVED FROM THE PREMISES.

DATE: INITIAL

EFFECTIVE DATE 03/01/15

PLEASE SUBMIT ORIGINAL TO THE PURCHASING DEPT. ATTN: FIXED ASSET/DIVISION
HIDALGO COUNTY ADMINISTRATION BUILDING - 2812 S. BUSINESS 281, EDINBURG, TX 78539