

COUNTY of HIDALGO



EDINBURG, TEXAS 78539

HIDALGO COUNTY AUDITOR'S OFFICE
Hidalgo County Administration Building
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January 06, 2020

The Honorable Richard Cortez, Hidalgo County Judge
The Honorable David Fuentes, Commissioner, Precinct No. 1
The Honorable Eduardo "Eddie" Cantu, Commissioner, Precinct No. 2
The Honorable Jose M. Flores, Commissioner, Precinct No. 3
The Honorable Ellie Torres, Commissioner, Precinct No. 4

RE: Certification of Revenue

Dear Judge and Commissioners:

Pursuant to Local Government Code § 111.07075 SPECIAL BUDGET FOR REVENUE RECEIVED AFTER START OF FISCAL YEAR:

The county auditor shall certify to the commissioners' court the receipt of all public or private grant or aid money that is available for disbursement in a fiscal year but not included in the budget for that fiscal year. On certification, the court shall adopt a special budget for the limited purpose of spending the grant or aid money for its intended purpose.

I, Maria Arcilla Duran, County Auditor of Hidalgo County, certify to the Hidalgo County Commissioners Court program income in the amount of \$543.00 generated by the Hidalgo County Adult Probation Department for the DWI Court Grant FY2020. These funds may now be made available by creating a new special budget or amending a current budget for its intended purposes.

AMOUNT	PURPOSE
\$ 543.00	December 2019 DWI Program Income

CERTIFIED BY:

Maria A. Duran
Maria Arcilla Duran, CPA

2-10-2020
Date

HIDALGO COUNTY DISTRICT JUDGES

LUIS M. SINGLETERRY JUDGE, 92 ND D.C.	PERNANDO MANDINE JUDGE, 99 TH D.C.	J. R. "BOBBY" FLORES JUDGE, 159 TH D.C.	ROSE GUERRA REYNA JUDGE, 208 TH D.C.	MARLA GUELLAR JUDGE, 275 TH D.C.	MARIO E. RAMIREZ, JR. JUDGE, 332 ND D.C.	NOE GONZALEZ JUDGE, 370 TH D.C. OVERSEER	LETICIA LOPEZ JUDGE, 389 TH D.C.	L. KENO YASQUEZ JUDGE, 389 TH D.C.	ISRAEL RAMON, JR. JUDGE, 486 TH D.C.	RENEE R. BETANCOURT JUDGE, 448 TH D.C.	YSMAEL O. FONSECA JUDGE, 484 TH D.C.
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AI-74198

Adult Probation 26. B.

CC REGULAR AGENDA SPECIAL MTG

Meeting Date: 02/11/2020
Submitted For: Maria Castilleja, ADULT PROBATION
Submitted By: Maria Castilleja, ADULT PROBATION
Department: ADULT PROBATION

Information

CAPTION

Adult Probation - DWI CRT (1289)

December 2019

Approval of certification of revenues, as certified by the Co. Auditor, for the DWI Grant program income in the amount of \$543.00 and appropriation of same.

BACKGROUND

Fiscal Impact

CALENDAR YEAR: 2019 ACCT. #: 9-1289-423-00-320-032-0-XXX
FUNDS AVAILABLE MATCHING FUNDS
Y/N?: Y/N?:

BUDGETARY IMPACT:

Appropriation of DWI Court program income for the month of December 2019 (FY 2020), pending certification by Co. Auditor.

Revenue acct #9-1289-342-30-320-032-0-000 DWI CRT PROGRAM INCOME

Attachments

- DWI Dec 19 approp
- request to certify revenues
- DWI approved budget

Form Review

Inbox	Reviewed By	Date
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Rosario Ramirez-Castilleja

From: Rosario Ramirez-Castilleja
Sent: Wednesday, January 29, 2020 11:52 AM
To: Rossana Schettino
Subject: December 2019 DWI revenues

Please certify the revenues for the DWI grant for the month of December 2019. Thanks.

*Rosario Ramirez-Castilleja
Hidalgo County CSCD
Budget/Fiscal Director
P.O. Box 970
Edinburg, TX 78540
956.587.6009
Fax 956.318.2488*

DATE: January 29, 2020
 DEPARTMENT HEAD: Arnold K. Patrick, Executive Director
 DEPARTMENT NAME: Adult Probation
 PROGRAM: HIDALGO COUNTY DWI COURT
 ACCOUNT NUMBER: 9-1289-423-00-320-032-0-XXX

SUBJECT: Budget Amendments (decrease/increase) in Accordance with Local Government Code,
 Chapter 111, Subchapter C

Honorable Bobby Flores, Community Supervision & Corrections Department Overseer

I would like to request the following amendments (increases) to my department budget in
 accordance with Local Government Code, Chapter 111, Subchapter C.

INCREASE OBJECT NUMBER(S)				ACCOUNT (OBJECT) NAME		AMOUNT
9-1289-423-00-320-	032-0-	113	/	DWI Court-	Full-Time Employees	448.83
9-1289-423-00-320-	032-0-	211	/	DWI Court-	Health Insurance	0.00
9-1289-423-00-320-	032-0-	212	/	DWI Court-	Life Insurance	0.00
9-1289-423-00-320-	032-0-	220	/	DWI Court-	FICA	34.34
9-1289-423-00-320-	032-0-	230	/	DWI Court-	Retirement	57.14
9-1289-423-00-320-	032-0-	250	/	DWI Court-	Unemployment Compensation	2.69
TOTAL APPROPRIATION						543.00
9-1289-342-30-320-	032-0-	000	/	DWI Court Program Income		543.00
TOTAL REVENUES						543.00

REASON:
 To allocate the GPI for the FY2020 DWI Grant Budget #2413910 from 12/1/2019-12/31/2019.
 The total GPI is equal to \$543.00.

 Arnold K. Patrick, Director
 Hidalgo County CSCD

 Date

 Arcilia Duran, CPA

 Date

0.*
 448.83+
 34.34+
 57.14+
 2.69+
 543.00*+
 0.*

Print This Page

Agency Name: Hidalgo County

Grant/App: 2413910 **Start Date:** 9/1/2019 **End Date:** 8/31/2020

Project Title: Hidalgo County DWI Court Program

Status: Active Grant

Budget Details Information

Budget Information by Budget Line Item:

CATEGORY	SUB CATEGORY	DESCRIPTION	OOG	CASH MATCH	IN-KIND MATCH	GPI	TOTAL	UNIT/%
Personnel	Counselor and/or Therapist (licensed)	Substance Abuse Counselor (L.T.) will provide intensive outpatient treatment services provided for participants as supported by ASI (Addiction Severity Index) assessment. Services will consist of 48 hours of group therapy sessions and six individual therapy sessions. Our current plan includes one counselor dedicated to providing these services to DWI court program participants. When residential care is indicated, the department will look for the most suitable residential treatment program. The treatment providers will work with the program participant to develop a	\$52,014.42	\$0.00	\$0.00	\$0.00	\$52,014.42	100

		<p>treatment plan that is tailored to the participant's personal assets and needs. The participant will meet privately with the Substance Abuse Counselor on a weekly basis, and the treatment plan will constantly be revisited based on the participant's progress. The Substance Abuse Counselor and the probation officer will provide on-going progress reports to the DWI Court program team, which will monitor the effectiveness of the treatment plan for each participant. Budget amount would cover: Salary \$37,080.00, Health Benefits \$7,471.20, Life Benefit \$26.64, FICA \$2,836.62, Retirement Benefit \$4,416.23, and Unemployment Benefit \$222.48 Totaling \$52,053.17.</p>						
Personnel	Probation Officer	<p>Probation Officer #1: (A.M.) The ultimate responsibility for case management rests with the probation officer. In terms of the</p>	\$67,272.27	\$0.00	\$0.00	\$0.00	\$67,272.27	100

program, case management is defined as a collaboration between the probation officer and the treatment provider. The probation officer and the treatment provider work closely with the felony DWI court team, meeting monthly, to fully and holistically manage each case. Through the collaboration with the treatment provider, intensive substance abuse treatment services are provided. The probation officer oversees referral to and provision of all other services, which may include education, employment, and job training services; health services; housing assistance; family counseling; mental health assessment; and any other available collateral services that may be required. Initially, the participant has weekly contact with the probation officer and appears weekly before the Judge in the

felony DWI court. The frequency of meetings and intensity of monitoring decreases as the participant advances through the program. The participant will meet with the probation officer no less than once per month in the office, with visits as deemed necessary during each phase of the program. Based upon the participant's progress, adjustment to treatment and supervision, and ability to comply with the court's requirements, reporting and court appearances may be reduced as the participant progresses from one phase to the next. The probation officer will monitor participants between felony DWI Court sessions. Working closely with the treatment provider and program participant, the probation officer will identify and address problems as they arise. Non-compliance with court-ordered

conditions will require the probation officer to notify the Judge immediately and will require an additional court appearance and/or revocation of bond or probation. Upon issuance of an order for arrest, local law enforcement personnel will be contacted by the probation officer or the court to have the participant arrested. The probation officer also provides cognitive-behavioral intervention services. Individuals participate and enroll in the Thinking For A Change curriculum or Decision Points curriculum instructed by the probation officer. The probation officer will utilize this integrated cognitive approach to changing negative behavior. The curriculum identifies lecture topics and major points to be discussed and will include when appropriate,

		<p>participants homework assignments and role-play. The program focuses on cognitive restructuring and emphasizing critical social skills, which support the cognitive restructuring process. All cognitive interventions require a significant level of participation from those in attendance. Budget Amount allocated would cover: Salary \$49,779, Health benefit \$7,471.20, Life Benefit \$26.64, FICA \$3,808.09, Retirement Benefit \$5,928.68, and Unemployment Benefit \$298.67 totaling \$67,312.29.</p>						
Personnel	Probation Officer	<p>P.O. #2: (A.J.Q) The ultimate responsibility for case management rests with the probation officer. In terms of the program, case management is defined as a collaboration between the probation officer and the treatment provider. The probation officer and the treatment provider work closely with the felony DWI</p>	\$34,850.30	\$0.00	\$0.00	\$5,018.00	\$39,868.30	100

court team, meeting monthly, to fully and holistically manage each case. Through the collaboration with the treatment provider, intensive substance abuse treatment services are provided. The probation officer oversees referral to and provision of all other services, which may include education, employment, and job training services; health services; housing assistance; family counseling; mental health assessment; and any other available collateral services that may be required. Initially, the participant has weekly contact with the probation officer and appears weekly before the Judge in the felony DWI court. The frequency of meetings and intensity of monitoring decreases as the participant advances through the program. The participant will meet with the

probation officer no less than once per month in the office, with visits as deemed necessary during each phase of the program. Based upon the participant's progress, adjustment to treatment and supervision, and ability to comply with the court's requirements, reporting and court appearances may be reduced as the participant progresses from one phase to the next. The probation officer will monitor participants between felony DWI Court sessions. Working closely with the treatment provider and program participant, the probation officer will identify and address problems as they arise. Non-compliance with court-ordered conditions will require the probation officer to notify the Judge immediately and will require an additional court appearance and/or revocation of bond or probation. Upon

issuance of an order for arrest, local law enforcement personnel will be contacted by the probation officer or the court to have the participant arrested. The probation officer also provides cognitive-behavioral intervention services. Individuals participate and enroll in the Thinking For A Change curriculum or Decision Points curriculum instructed by the probation officer. The probation officer will utilize this integrated cognitive approach to changing negative behavior. The curriculum identifies lecture topics and major points to be discussed and will include when appropriate, participants homework assignments and role-play. The program focuses on cognitive restructuring and emphasizing critical social skills, which support the cognitive restructuring

	<p>process. All cognitive interventions require a significant level of participation from those in attendance. Budget Amount allocated would cover: Salary \$48,319, Health benefit \$10,347.60, Life Benefit \$26.64, FICA \$3,696.40, Retirement Benefit \$5,754.79, and Unemployment Benefit \$289.91 totaling \$68,434.35. (\$39,404 in OOG Funds and \$29,030.35 in GPI Funds).</p>						
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You are logged in as **User Name:** apatrick