

# Corporation for National and Community Service

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**To:** Jaime Longoria  
Michelle Moreno

**From:** Leslie McLain for Ben Alamprese

**Date:** 1/31/2020

**Re:** SCP One-Time Augmentation for Stipend Increase and Baseline Funding Increase for Grant: 18SFWTX002

Dear Jaime Longoria:

Through this letter, I am pleased to notify you that your grant will receive a one-time stipend increase augmentation of \$15,347 in federal funds and a permanent increase in your baseline funding of \$4,000. These funds are in addition to your 2019 annual federal base funding for grant number: 18SFWTX002. The purpose of the one-time augmentation is to support your program increase volunteer stipend dollars to \$3.00 effective April 1, 2020.

The one-time increase to the stipend will raise the federal stipend line in the budget to support the mandatory increase in the stipend from \$2.65 to \$3.00 per hour.

Effective **April 1, 2020**, FGP grantees must begin paying out volunteer stipends at the increased rate of \$3.00 per hour. The match (also known as the grantee share, or non-federal share of the award) requirement is being waived for these additional augmentation funds (45 CFR 2551.92 and 45 CFR 2552.92).

## Updated FY 2019 Project Period, Budget Period, and Funding Level

1	Budget Period (one year):	07/01/2019-03/31/2021
2	Increase in Baseline Funding	\$4000
3	Stipend Increase	\$15,347
3	Federal Funding Level	\$464,843

In order to enable CNCS to award funds to your organization in a timely manner, you must update an amendment application (budget) to reflect this change to your stipend funding **by Friday, February 7, 2020**.

1. **Access the grant amendment application that has been created for you.** To expedite this process, an amendment application has already been created for you and has been returned to you in eGrants. To locate and edit the amendment application:
  - a. Log into eGrants
  - b. From the eGrants homepage, under “View My Grants/Applications,” locate and click on “1 Grantee Edit before PO cert”.
2. **Modify your budget to reflect the stipend increase augmentation**
  - a. Once you have located the amendment application, click on “Edit.”
  - b. On the left side of the screen, select “Budget Section II.”
  - c. Add a line item entitled “Stipend Increase” and include the amount listed above.
3. **Complete the Authorization, Assurances, and Certifications**

The person who electronically signs these 3 items by clicking “I Agree” must be authorized by your agency to do so. Usually, this person is the Executive Director or CEO. It generally should not be the Project Director. The correct person must be logged in under his/her own account before pressing “I Agree.”
4. **Re-submit the application**

Once the authorization, assurances and certifications are complete, please click on “Return application to PO”
5. **Please re-submit the amended grant application in eGrants by no later than February 7, 2020.**

Thank you for your immediate attention to this matter. If you have any questions, please contact me.

Sincerely,

Leslie McLain

