



**HIDALGO COUNTY, TEXAS
NON-TRAVEL MEALS, REFRESHMENTS,
AND RELATED EXPENSE CLAIM**

DEPARTMENT INFORMATION

Department: Civil Service
 Department Contact Name: Hermelinda Solis
 Contact Phone Number: 956-318-2660

EVENT INFORMATION

Date: 2/6/2020 Start Time: 6:00 PM End Time: 6:57 PM

Duration: 0:57 Location: 100 East Cano, Edinburg, TX 78539

Purpose of Event:
 Meeting Training Other: _____
 (Please explain.)

Attendees: (Please attach sign-in sheet)
 County Employees 2 + Non-County Employees 4 = Total 6

Meals: (Meals may not exceed \$10.00 per person including taxes and gratuity or \$250.00 per event.)
 Breakfast _____ + Lunch _____ + Dinner _____ = Total 0

Refreshments: _____ (Refreshments may not exceed \$3.00 per person or \$125.00 per event.)

Related Expenses: _____ (Related expenses may not exceed \$25.00 per event.)

| | ACTUAL | ALLOWABLE |
|-----------------------|---------------|------------------|
| Meals Expense: | \$ 47.94 | \$ - |
| Refreshments Expense: | \$ 13.14 | \$ - |
| Related Expenses: | \$ 5.00 | \$ - |
| Total Event Expenses: | \$ 66.08 | \$ - |

(Please attach original receipts.)

FUNDING

Purchase Order Number: 811297 Account Number: 0-1100-415-50-125-037-0-630

APPROVAL

I, the undersigned, certify to the best of my knowledge, that the expenditures incurred were for official County business, have been expressly authorized by the Purchasing Department, and are in compliance with the Policy on Non-Travel Meals, Refreshments, and Related Expenses.

Monica Salinas
 Name of Approving County Official/Department Head
 (Please Print)

Monica Salinas
 Signature of Approving County Official/Department Head

2/10/20
 Date

Invoice:

Date Order Placed: 2/6/2020
Delivery Date Time: **2/6/2020** 4:30 PM
Deliver To: 100 E Cano
Edinburg, TX 78541
Driver's Name:
Delivery Instructions:
Customer PO #:
Ordered By: Solis, Ermelinda (956) 318-2660



Invoice Number: 9089044946

Payment Instructions
At End of Page
www.jasonsdeli.com

Hidalgo County Health Department (CN: 2034)
Attn: Solis, Ermelinda
Administration Department
1304 S. 25th
Edinburg, T
same
, TX

Edinburg
1618 W University Dr
Edinburg, TX 78539

Customer Name: Hidalgo County Health Department

Menu Items Purchased:

| Quantity | Item | Description | Each | Amount |
|----------|-------------------|---|------|--------|
| 6 | TK BOX (6 TK BOX) | Turkey Box (6 TK BOX) | 7.99 | 47.94 |
| | Options: | (6)TOM OTS; Multigrain Wheat; Assorted Cookies | | |
| 3 | ITO EN RASP | Ito En ColdBrew Raspberry | 2.19 | 6.57 |
| 3 | ITO EN PEACH | Ito En Ginger Peach Tea | 2.19 | 6.57 |

*** Item list continued on next page ***

| | |
|--------------------|----------------|
| Subtotal | \$66.08 |
| Tax | \$0.00 |
| Delivery Fee | \$0.00 |
| Order Total | \$66.08 |
| Added Tip | |
| Grand Total | |

Please initial tip _____

Customer Signature

Actual Delivery Time
(Customer enter & initial)

Printed Name

Thank you for being a Jason's Deli Customer

Due upon receipt --- Please detach and return

Payment Method:

Corporate Account

Charged Amount Due \$66.08

Site: Edinburg

Date: 2/6/2020

Invoice #: 9089044946

Customer PO #:

Customer Account No.2034

Please pay from this invoice.
Send your payment to: Jason's Deli
6000 S. Staples Ste. 300
Corpus Christi, Tx 78413

Invoice:

Date Order Placed: 2/6/2020
 Delivery Date Time: **2/6/2020** 4:30 PM
 Deliver To: 100 E Cano
 Edinburg, TX 78541
 Driver's Name:
 Delivery Instructions:
 Customer PO #:
 Ordered By: Solís, Ermelinda (956) 318-2660



Invoice Number: 9089044946

Questions or Comments
 1-888-735-1514
www.jasonsdeli.com

Customer Name: Hidalgo County Health Department

Menu Items Purchased (Continued):

| <u>Quantity</u> | <u>Item</u> | <u>Description</u> | <u>Each</u> | <u>Amount</u> |
|-----------------|-----------------------|-------------------------------------|-------------|---------------|
| 1 | Utensils (1 Utensils) | Plates, Forks, Napkins (1 Utensils) | 0.00 | 0.00 |
| | Options: | No Plates Forks & Napkins | | |
| 1 | DELIVERY FEE | DELIVERY FEE | 5.00 | 5.00 |
| | Options: | Delivery Fee \$5 | | |



**Hidalgo County
Civil Service
Commission**

COMMISSIONERS

Michelle "Mickie" Rabinovich

Jaime Ortiz

Ricardo M. Villarreal

Mercedes S. Espinosa

Civil Service Attorney

ESPINOSA LAW FIRM, P.L.L.C.
4300 N. McColl Road
McAllen, Texas 78504

Phone: 956-686-6490

Fax: 956-686-6491

www.espinosalawfirm.com

HIDALGO COUNTY, TEXAS CIVIL SERVICE COMMISSION

NOTICE

NOTICE, IS HEREBY GIVEN IN ACCORDANCE WITH CHAPTER 551, TEXAS GOVERNMENT CODE, THAT A MEETING OF THE HIDALGO COUNTY, TEXAS CIVIL SERVICE COMMISSION WILL BE HELD ON THURSDAY, FEBRUARY 06, 2020, AT 6:00 P.M., AT THE HIDALGO COUNTY COMMISSIONERS COURTROOM, LOCATED AT 100 E. CANO, EDINBURG, TEXAS. DISCUSSION AND POSSIBLE ACTION RELATING TO THE FOLLOWING BUSINESS WILL BE TRANSACTED.

At anytime during the course of this meeting, the Board may retire to Executive Session under Texas Government Code, Section 551.071 (2) to confer with its legal counsel on any subject matter in this agenda in which the duty of the attorney to the Board under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551 of the Texas Government Code. At anytime during the course of this meeting, the Board may retire to Executive Session to deliberate on any subject slated for discussion at this meeting, as may be permitted under one or more of the exceptions to the Open Meetings Act set forth in Title 5, Subtitle A, Chapter 551, Subchapter D of the Texas Government Code;

AGENDA

- ITEM 1. Call to order;**
- ITEM 2. Public Comments;**
- ITEM 3. Approval of minutes of November 21, 2019;**
- ITEM 4. Discussion, consideration and/or possible action without hearing, consolidation, hearing setting, action on motion for continuance, and/or hearing on the following complaints/grievances;**
- | | |
|---------------------|-----------------------|
| 0719-S-T-018 | 0119-CSA-C-031 |
| 0819-S-D-020 | 0119-S-T-001 |
- ITEM 5. Adjournment to closed session pursuant to Texas Government Code (551.074) for discussion and/or hearing on one or more of the complaints/grievances listed in Item 4;**
- ITEM 6. Reconvene in open session;**
- ITEM 7. Additional discussion and/or possible action on complaints/grievances listed on item 4;**
- ITEM 8. Adjourn.**

TO BE POSTED THIS 31ST DAY OF JANUARY 2020



HIDALGO COUNTY, TEXAS Civil Service Meeting

Hidalgo County Civil Service Commission

held on:

February 06, 2020
(month, date, year)

COMMISSIONERS

Michelle "Mickie" Rabinovich

Jaime Ortiz

Ricardo M. Villarreal

Mercedes S. Espinosa

Civil Service Attorney

ESPINOSA LAW FIRM, P.L.L.C.

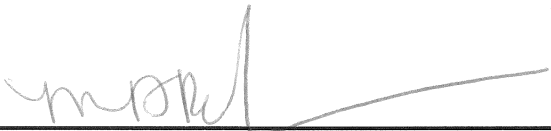
4300 N. McColl Road
McAllen, Texas 78504

Phone: 956-686-6490

Fax: 956-686-6491

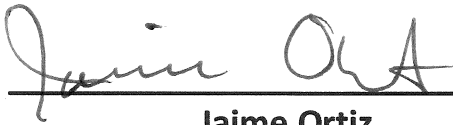
www.espinosalawfirm.com

Chairperson



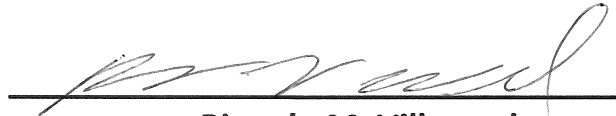
Michelle Rabinovich

Commissioner



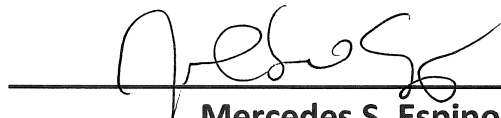
Jaime Ortiz

Commissioner



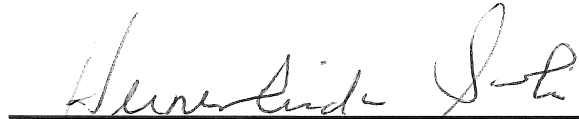
Ricardo M. Villarreal

Attorney



Mercedes S. Espinosa

Court Reporter



Hermelinda Solis

Multi Media
Coordinator



Jaclyn Trevino



Purchase Order COUNTY OF HIDALGO

PO# 811297

DATE: 01/29/20

PAGE NO: 1 of 1

PO TYPE:

VENDOR: 255637

REQ: 00407684

PHONE: (361) 854-5446

Fax: (361) 854-0565

EMAIL:

SHIP TO: EXECUTIVE OFFICE

2818 S BUSINESS HWY 281
EDINBURG TX 78539

JASON'S DELI
6000 S. STAPLES, STE.300
CORPUS CHRISTI TX 78413

CONTACT: BECKY GOMEZ

(956) 292-7655

SITE: EXECUTIVE OFFICE

CONTRACT NO:

SPECIAL INSTRUCTIONS: EX- 22

VENDOR NOTES

1. Do not add to, or alter this Purchase Order. This Order is not renewable.
2. TAX EXEMPTION: This Purchase Order may be accepted in lieu of Exemption Certificate.
3. This Order is also placed F.O.B. Destination. Vendor must repay all shipping costs.
4. Invoice each Purchase Order singly. Original invoices are required customer copy may be accepted. Out number must appear on all invoices, bills of lading, and packages.
5. Payment will be made only for bona fide and full completed orders, unless otherwise attached.

| QTY | UOM | DESCRIPTION | UNIT PRICE | AMOUNT |
|------|------|---|------------|--------|
| | | DO NOT DUPLICATE ORDER | | |
| | | CIVIL SERVICE MEETINGS Meetings are held once a month at the Commissioners Courtroom Civil Service Commission is as follows: Mercedes Espinosa- CS Attorney Michelle Rabinovich- CS Chair Person Jaime Ortiz- CS Vice Chair Person Ricardo Villarreal- Civil Service Commissioner Hermelinda Solis- CS Court Reporter Jackie Trevino - Media Reporter | | |
| 1.00 | EACH | EX OPEN PO FOR FOOD FOR CIVIL SERVICE MEETINGS | 249.0000 | 249.00 |
| | | TOTAL: | | 249.00 |
| | | ***** For Hidalgo County use only 0-1100-415-50-125-037-0-630 | | 249.00 |

Authorized by: Martha Salazar

