



Hidalgo County Purchasing Department
2812 S. Business Highway 281
New Administration Building
Edinburg, Texas 78539
(956) 318-2626/ Fax: (956) 318-2629

MEMORANDUM

(Department's Approval)

TO: All Department Head and/or Assign Personnel
FROM: Tanya De Lira, Contract Specialist II
 Hidalgo County Purchasing Department
DATE: January 6, 2020
RE: Approval or Disapproval of Specifications for: *Bid No: -2020-042-00-00-TDL-Hidalgo County - "Mats, Dust Mops, Shop Rags and Towels"*

Please review the following **CURRENT SPECIFICATIONS** and verify if all requirements are met by signing below and indicating **APPROVE** (or) **DISAPPROVE**. If specifications are **NOT** met, make any and all modifications necessary and return the revised copy to the designated Buyer in the Purchasing Department.

If you have any questions, please call me at (956) 318-2626 ext# 4878.

APPROVE <input checked="" type="checkbox"/>	DISAPPROVE <input type="checkbox"/>
APPROVE WITH MODIFICATIONS <input type="checkbox"/>	

Funds Availability: YES/ NO/

Other (Specify) _____

Budget Account No. _____

[Signature] CAPTAIN DALLO D. FRIEDLEIN, II HCSO 1/13/2020
 SIGNATURE PRINTED NAME DEPARTMENT DATE

SUBMIT THIS FORM TO THE HIDALGO COUNTY PURCHASING DEPARTMENT, via e-mail: tanya.delira@co.hidalgo.tx.us by no later than Monday, January 13, 2020



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APPROVE <input checked="" type="checkbox"/>	DISAPPROVE <input type="checkbox"/>
APPROVE WITH MODIFICATIONS <input type="checkbox"/>	

Funds Availability: YES/ NO/

Other (Specify) _____

Budget Account No.: 0-1200-431-00-123-605-310 *Includes 1100 funds*

	Joe M. Flores	Pct.3	1/15/2020
SIGNATURE	PRINTED NAME	DEPARTMENT	DATE

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