

**URBAN COUNTY PROGRAM**  
**Hidalgo County Commissioners' Court**  
**Agenda Request Form**

No. \_\_\_\_\_  
 Eric Trevinio  
 Coordinator II

Date: February 12, 2020  
 Deadline for Action: A.S.A.P.  
 Department: Urban County Program  
Diana R. Serna, UCP Director

Meeting Date Request: February 25, 2020  
 Contact Person: Diana R. Serna  
 Phone: (956) 787-8127 Fax: (956) 318-2988

**Caption:**

1. Requesting exemption from competitive bidding requirements under the Texas Local Government Code 262.024 (a)(4) for Professional Engineering Services;
2. Presentation of the scoring grid for the purposes of ranking by CC of at least three (3) Engineering Firms from the County's approved "pool" as graded and evaluated by the City of Elsa, Urban County Program, and Hidalgo County Purchasing Department, in connection with and funded through Hidalgo County Urban County Program Year 31 (2018) Elsa Street Improvement Project funds.

Professional Service Firm	Grade	Ranked
Entech Civil Engineer	94.67%	
CSJ Group	95.67%	
International Consulting Group	94.67%	

3. Authority to negotiate a professional engineering service contract with the No. 1 ranked firm of \_\_\_\_\_ for the provision of Engineering Service for an Urban County Program Year 31 (2018) Elsa Street Improvements project.

**Background:**

Project consists of the overlay of city streets. Project will also include advertisements, professional engineering service fees, material testing fees, and all related appurtenances, etc.  
**Location:** 7<sup>th</sup> Street (FM 88 to Lito Rosa), Benito Alaniz St. (Ciro Caceres St. to W. Pablo Lyaton St.), Bowie St. (Ciro Caceres St to end of 5<sup>th</sup> St.) and abutting streets within the general vicinity. Elsa TX,.

Assistant Director \_\_\_\_\_  
 Assistant Director \_\_\_\_\_  
 Finance Manager \_\_\_\_\_

Please initial for approval:

Legal Counsel \_\_\_\_\_ Budget \_\_\_\_\_ Human Resources \_\_\_\_\_  
 Dept./Fund No: \_\_\_\_\_ Amt. Expended: \$ \_\_\_\_\_ Funds/Staffing Budgeted: Yes \_\_\_\_\_ No \_\_\_\_\_  
 Account code: \_\_\_\_\_ Impact on Future budget: Yes \_\_\_\_\_ No \_\_\_\_\_

**Comments:**

Action taken by Commissioner's Court:

Approved \_\_\_\_\_ Tabled \_\_\_\_\_ Denied \_\_\_\_\_ Motion made by \_\_\_\_\_ Seconded \_\_\_\_\_ Vote \_\_\_\_\_