HIDALGO COUNTY

Department Of Budget & Management

INTRA-DEPARTMENTAL TRANSFER FORM

DATE: 2/27/2020

DEPARTMENT HEAD: Jason Pena

DEPARTMENT NAME: Justice of the Peace Pct.5 Pl. 1

ACCOUNT NUMBER: 0-1100-412-00-069-001-0-XXX

CONTACT PERSON: Melanie M Guzman **PHONE:** ext.1502

SUBJECT: Intradepartmental Transfer(s)

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Intradepartmental transfer(s) (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

FROM OBJECT CODE	OBJECT DESCRIPTION	TO OBJECT CODE	OBJECT DESCRIPTION	AMOUNT
550	Printing and Binding	520	Insurance	179.90
			TOTAL	$179.90

REASON: Need to renew notary membership and apply for new employee notary

Jason Pena MA

Department Head Signature

2/27/2020

Date

Approved Commissioners' Court

Attest County Clerk