PURCHASING DEPARTMENT

ASSET TRANSFER FORM

	DEPARTMENT NAME	LOCATION NO.	
TRANSFER TO:	**Surplus - Destruction**	**9999**	**TF#**
TRANSFER FROM:	**HC Constable Pct. 2**	**292**	

CONTACT INFORMATION

NAME (print): _____ **PHONE:** _____ **E-MAIL:** _____

ORIGINAL SIGNED DOCUMENT TO BE ACCEPTED ONLY ***(No faxes or e-mail documents wil be accepted)***

PLEASE SUBMIT ORIGINAL TO THE PURCHASING DEPARTMENT - HIDALGO COUNTY ADMINISTRATION BUILDING - 2812 S. BUSINESS 281, EDINBURG, TX 78539

ITEM NO.	DESCRIPTION OF ITEM	INVENTORY TAG NO.	SERIAL NO. / VIN	CURRENT CONDITION
1	EDGE LFL LIBERTY LED LIGHTBAR/SIREN	43879	26872	
2	EDGE LFL LIBERTY LED LIGHTBAR/SIREN	43883	93261	
3	EDGE LFL LIBERTY LED LIGHTBAR/SIREN	50095		
4	LIGHTBAR FOR 2006 CROWN VICTORIA	52593		
5	SINGLE UNIT SIREN W/9 SWITCH LIGHT	61368	N295591	
6	LIGHT BAR		25902	
7	LIGHT BAR		142124	
8	CODE 3 LIGHT BAR 07-2002			
9	WHELEN LIGHT			
10	PANNIN CAMERA (CONTROLLER)		D310060066	

IF APPLICABLE, USE ADDITIONAL SHEETS | NO. OF PAGE(S): _____

JUSTIFICATION FOR TRANSFER: _____

Note: Condition of items: (G) = Good working condition, (F) = Fair condition, and (B) = Broken

FIXED ASSET DIVISION USE ONLY

PALLET INFO.	ALIO LOC #	FUND NO.	COST	P/U	LOC

	FROM	TO
DEPT.		
AMOUNT	**$**	**$**

PLEASE USE BLUE INK TO SIGN

	PRINT NAME	SIGNATURE	DATE
The transfer is hereby approved by the Purchasing Agent	*MARTHA L. SALAZAR*		
Contact Person transferring item(s) out			
Person receiving Item(s)			
Reviewed & Processed by Asset Management Division			

TO BE INITIALLED BY CONTACT PERSON WHEN ITEMS ARE REMOVED FROM THE PREMISES.

DATE **INITIAL**

EFFECTIVE MAY 20, 2019

PURCHASING DEPARTMENT

ASSET TRANSFER FORM - ADDITIONAL ITEMS SHEET

(Purchasing Use Only: TF# ______________)

ITEM NO.	DESCRIPTION OF ITEM	INVENTORY TAG NO.	SERIAL NO. / VIN	CURRENT CONDITION	PALLET INFO.	ALIO LOC #	FUND NO.	COST	P/U	LOC
					FIXED ASSET DIVISION USE ONLY					
11	WHELEN AMP		25958							
12	WHELEN TRAFIC ADVISER		CO723878							
13	WHELEN AMP		05297							
14	FLOOD LIGHT (4x)									
15	WATCH GUARD		WGA00311-100							
16	WATCH GUARD		DV-1M-220529							
17	WHELEN OUTER EDGE LIGHTS									
18	WHELEN CONTROLLER		07927							
19	WHELEN CONTROLLER		23969 / PNG47755							
20	SYNTOR XX9000 MOTOROLA RADIO		621HMJ0553							
21	MOBILE VISION RECORDER									
22	SHO-ME SIREN		30-02200							
23	CODE 3 CONTROLLER									
24	BOX OF SMALL LIGHTS									
25	WHELEN CONTROLLER		02178							
26	MOBILE VISION CAMERA		0093849							
27	SHO-ME POWER SUPPLY		9092							
28	WHELEN AMP		15805							
29										
30										
31										
32										
33										
34										
35										

	FROM	TO
DEPT.		
AMOUNT	$	$

Attachment: Page ________ of __________

Note: Condition of items: (G) = Good working condition, (F) = Fair condition, and (B) = Broken