

HIDALGO COUNTY UCP
Professional Engineering Services

WORK AUTHORIZATION NO. 1

THIS WORK AUTHORIZATION is made pursuant to the terms and conditions of Article 1 of the Agreement made by and between **HIDALGO COUNTY**, acting herein by and through the **Hidalgo County Urban County Program**, hereinafter called the “**Owner**,” and, CSJ Group professional engineers of Edinburg, Texas, hereinafter called “**Engineer**”.

PART 1. SCOPE OF WORK

The purpose of this Work Authorization is for the **Engineer** to provide Engineering, Surveying and testing/observation for rolling pattern to the 2018 FY (31) Elsa Street Improvements project.

The scope of services to be provided by the **Owner** is identified in *EXHIBIT “A” – Scope of Services to be Provided by the Owner* attached hereto.

The scope of services to be provided by the **Engineer** is identified in *EXHIBIT “B” – Scope of Services to be Provided by the Engineer* attached hereto.

PART 2. CONTRACT AMOUNT

The estimated cost for services under this Work Authorization is \$ 17,650.00. This amount is based upon the costs outlined in the **Contract Amount** attached hereto as **EXHIBIT “D”**.

PART 3. PAYMENT

Compensation and payment to the **Engineer** for the services established under this Work Authorization shall be made in accordance with **Article/Part/Section 5** of the Agreement.

PART 4. FUNDING

This Work Authorization No. 1 shall be funded through funding source:

Account No. 5018-25-0311-5000-2500-UCP-ET

Requisition/Purchase Order Number _____ (MUST BE INCLUDED AFTER CC APPROVAL)

PART 5. PERIOD OF SERVICE

This Work Authorization shall become effective on the date of final acceptance of the parties hereto, and terminate upon completion of scopes of the work authorization within the contract limits of two (2) years from approval of contract.

PART 6. RESPONSIBILITIES AND OBLIGATIONS

This Authorization does not waive the parties’ responsibilities and obligations provided under the **Agreement**.

PART 7. ACKNOWLEDGEMENT AND CONFIRMATION

Acknowledgement and confirmation by **Hidalgo County Urban County Program Director, Diana Serna** as to content and detail of this **Work Authorization No. 1**.

**HIDALGO COUNTY
URBAN COUNTY PROGRAM**

BY: _____
Patricio R. Avila, Director

PART 8. ACCEPTANCE AND APPROVAL

This Work Authorization is hereby accepted, approved by Hidalgo County Commissioners' Court on March 24, 2020 as indicated below and effective as of 24th day of March, 2020.

THE ENGINEER:
CSJ Group

THE OWNER:
HIDALGO COUNTY

By: Jose E. "Eddie" Saenz, PE

By: Richard F. Cortez, County Judge

ATTEST:

BY: _____
Arturo Guajardo, Jr., County Clerk

LIST OF ATTACHMENTS

- ATTACHMENT "A" - Service to be provided by the Owner
- ATTACHMENT "B" - Services to be provided by the Engineer
- ATTACHMENT "C" - Work Schedule
- ATTACHMENT "D" - Contract Amount

Exhibit "A"

Scope of Services to be Provided by the "Owner"

The following provides an outline of the services to be provided by the Owner in the development (as defined and more particularly identified on Exhibit "A attached to this Agreement).

General:

The Owner will provide to the Engineer the following:

- 1) Provide the authorization to proceed with services through coordinator with the project consulting and design Engineer.
- 2) Payment for work performed by the Engineer and accepted by the Owner in accordance with Article 3 of this Agreement.
- 3) Assistance to the Engineer, as necessary, to obtain the required data and information from other local, regional, State and Federal agencies the Engineer cannot easily obtain.
- 4) Provide any available relevant data the Owner may have on file concerning the project.
- 5) Provide timely review and decisions in response to the Engineer's request for information and/or required submittals and deliverables, in order for the Engineer to maintain the agreed upon work schedule prepared in accordance with Exhibit A attached to this agreement.
- 6) Attend and participate in progress meetings as required and as coordinated and conducted by Engineer.
- 7) Provide authorization to proceed with services on project by project basis through consulting design and construction Engineer.

EXHIBIT "B"

Scope of Services to be provided by the Engineer

CSJ Group will provide Engineering and Surveying Services that consist of funding for the paving (overlay) of streets for the 2018 Street Improvements within the City of Elsa.

Engineering Services consist of project development, schematic design, construction documentation, bidding assistance and recommendation, construction observation of rolling patterns, contractor invoice reviews and contract closeout.

Surveying Services include measurement of project limits for bid quantities, location of manholes to uncover after paving and confirmation of paved areas. The project limits are:

1. 7th Street (FM 88 to Lito Rosa Street)
2. Benito Alvarez Street (Ciro Caceres Street to W. Pablo Layton)
3. Bowie Street (Ciro Caceres Street to end of 5th Street)

ATTACHMENT "C"

Work Schedule

CSJ Group will provide Engineering and Surveying services that consist of funding for the paving (overlay) of streets for the 2018 Street Improvements within the City of Elsa. The Work Schedule is as follows:

<u>Task</u>	<u>Estimated Schedule</u>
1. Preliminary Investigation Report	March 23, 2020
2. 100% Final Investigation Report	March 27, 2020
3. Schematic Design	April 3, 2020
4. Design Development	April 10, 2020
5. Construction Document 30%	April 17, 2020
6. Construction Document 60%	April 24, 2020
7. Construction Document 100%	May 1, 2020
8. Advertisement for Bid	Established by Owner
9. Bid Closed	Established by Owner
10. Review Bids and Present to County	Established by Owner
11. Pre-Construction Meeting	Established by Owner
12. Construction Start	June 2020
13. Construction Complete	August 2020

CSJ GROUP

ENGINEERS ■ CONSULTANTS ■ MANAGERS
TBPE FIRM NO. 17262

ATTACHMENT "D"

FEE SCHEDULE

<u>DESCRIPTION</u>	<u>BUDGET (%)</u>	<u>AMOUNT</u>
Preliminary Phase	15	\$ 2,647.50
Design Phase	60	\$10,590.00
Construction Phase	<u>25</u>	<u>\$ 4,412.50</u>
	100	\$17,650.00