

April 1, 2020

Hon. Ellie Torres
 Commissioner, Hidalgo County Pct. #4
 1051 N. Doolittle Rd
 Edinburg, TX 78542

**RE: Contract # C-19-251-07-16 ~ Building Repairs, Renovations, Alterations, Additions and/or Other Related Services to County Owned Buildings (On-Call)
 Work Authorization #1 ~ Mechanical Shop
 PO #811749**

Dear Commissioner Torres:

Attached for your review and approval is our invoice for services rendered under Work Authorization #1 during the month of March 2020 on the subject referenced project.

The following is attached:

- Invoice No. 40087

The following is a narrative of the progress for this period.

TASK	% Complete
Task 1 – Review of Existing Materials	100%
<p><u>UPDATED:</u> B2Z has reviewed all existing materials provided and discovered for this project. This includes but is not limited to the preliminary layout provided by ERO Architects, ERO design proposal, Pct#2 operations facility plans, and feasibility study produced by B2Z engineering.</p>	
Task 2 – Preliminary Cost Estimate	
(In Architect’s Scope)	
Task 3 – Consultation & Coordination with the other Consultants (Geotech, Survey, CMT, FF&E, etc.)	7%
<p><u>UPDATED:</u> B2Z contacted L&G Engineering to locate the geotechnical engineering report from 2011. The report was shared with Pct#4 and ERO Architects for review, in hopes that it was still valid and could be used for this project. After review by ERO, they deemed that the report could not be used since most of the change in soils typically occurs in the top 5’ to 10’ of soil and the fact that shallow foundations will be used for this project.</p>	

Task 4 - Participate in Monthly Design Meetings	75%
<p><u>UPDATED:</u> B2Z has attended, participated and hosted meetings in regards to project development.</p> <ul style="list-style-type: none"> - Kick-off meeting at ERO Offices - Walk-through of Pct#2 Operations facility - Design meeting at Pct#4 offices - Preliminary Budget Conference Call - Budget Conference Call follow up 	
Task 5 - Oversight and assistance to Architect and Hidalgo County in the preparation of (CSP) Procurement Package/Advertisement Docs	0%
<p><u>NO UPDATE:</u> <i>B2Z has not started this task.</i></p>	
Task 6 - Contractor Outreach/Contractor Pre-Qualification	0%
<p><u>NO UPDATE:</u> <i>B2Z has not started this task.</i></p>	
Task 7 - Attend Pre - RFQ/P Meeting	0%
<p><u>NO UPDATE:</u> <i>B2Z has not started this task.</i></p>	
Task 8 - Coordinate and conduct a Pre-Construction Conference (PCC)	0%
<p><u>NO UPDATE:</u> <i>B2Z has not started this task.</i></p>	
Task 9 - Bi-Weekly Construction Meetings	0%
<p><u>NO UPDATE:</u> <i>B2Z has not started this task.</i></p>	
Task 10 - Permit Coordination	0%
<p><u>NO UPDATE:</u> <i>B2Z has not started this task.</i></p>	

Task 11 - Daily Project Site Visits with field reports and photographs.	0%
<u>NO UPDATE:</u> <i>B2Z has not started this task.</i>	
Task 12 - Project Documentation Review/Document Control (shop drawings, submittals, CMT Reports, Samples, etc.)	0%
<u>NO UPDATE:</u> <i>B2Z has not started this task.</i>	
Task 13 - Change Order Review, Negotiation, and Preparation.	0%
<u>NO UPDATE:</u> <i>B2Z has not started this task.</i>	
Task 14 - Review and verify Contractor Applications for Payment	0%
<u>NO UPDATE:</u> <i>B2Z has not started this task.</i>	

Should you have any questions regarding this submittal, please do not hesitate to call me at (956) 585-3773.

Sincerely,



Carlos Del Angel
Senior Project Manager
B2Z Engineering, LLC



P.O. Box 2724
McAllen, Tx. 78502
(956) 585-3773

Invoice

Date	Invoice #
4/1/2020	40087

Please send remittance with copy of invoice to:
Attn: Mrs. Aisha Gonzalez
P.O. Box 2724
McAllen, Tx. 78502

Bill To:
Hidalgo County Precinct #4
1051 Doolittle Rd
Edinburg, TX 78542

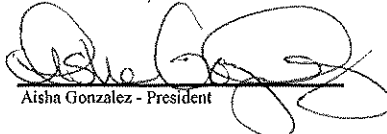
Project Info:
Hidalgo County Precinct #4
Contract # C-19-251-07-16
Work Authorization #1
Mechanical Shop
BZZ JOB: 4113
PO # 811749

Billing Period **March 2020**

Description	Contract	Previous Applications	Current Completed	Total Completed	% Complete
Preliminary Design Values					
Task 1 - Review of Existing Materials	\$ 1,015.94	\$ -	\$ 1,015.94	\$ 1,015.94	100%
Task 2 - Preliminary Cost Estimate					
Meetings, Coordination & Support for Project Development					
Task 3 - Consultation & Coordination w/ Other Consultants	\$ 2,790.32	\$ -	\$ 195.32	\$ 195.32	7%
Task 4 - Participate in Monthly Meetings	\$ 1,913.60	\$ -	\$ 1,435.20	\$ 1,435.20	75%
Construction Bidding					
Task 5 - Oversight & Assistance with (CSP) Procurement Package/Advertisement Does	\$ 1,530.88	\$ -	\$ -	\$ -	0%
Task 6 - Contractor Outreach / Contractor Pre-Qualification	\$ 949.83	\$ -	\$ -	\$ -	0%
Task 7 - Attend Pre-RFQP Meeting	\$ 949.83	\$ -	\$ -	\$ -	0%
Construction Contract Administration and Oversight					
Task 8 - Coordinate and Conduct a Pre-Construction Conference (PCC)	\$ 1,464.74	\$ -	\$ -	\$ -	0%
Task 9 - Bi-Weekly Construction Meetings	\$ 3,444.48	\$ -	\$ -	\$ -	0%
Task 10 - Permit Coordination	\$ 1,384.72	\$ -	\$ -	\$ -	0%
Task 11 - Daily Project Site Visits w/ Field Reports and Photographs	\$ 28,668.52	\$ -	\$ -	\$ -	0%
Task 12 - Project Documentation Review/Document Control	\$ 11,689.92	\$ -	\$ -	\$ -	0%
Task 13 - Change Order Review, Negotiation, & Preparation	\$ 3,200.92	\$ -	\$ -	\$ -	0%
Task 14 - Review & Verify Contractor Applications for Payment	\$ 2,574.64	\$ -	\$ -	\$ -	0%
Task 15 - Conduct 6 & 11 month Walk Through & Contractor Follow-up	\$ 883.72	\$ -	\$ -	\$ -	0%
Direct Expenses					
Mileage	\$ 3,490.67	\$ -	\$ -	\$ -	0%
Total For This Billing Period					\$2,646.46

Work Authorization ~ Summary

WA No.	WA Amount	Previously Inv.	Percent Complete	Remaining Balance
1	\$65,952.73	\$0.00	4.0%	\$63,306.27


Aisha Gonzalez - President