

# COUNTY of HIDALGO



**HIDALGO COUNTY AUDITOR'S OFFICE**  
County Administration Building  
2808 South Business Highway 281  
Edinburg, Texas 78539-6243  
PHONE: (956) 318-2511  
FAX: (956) 318-2577  
WEBSITE: [www.co.hidalgo.tx.us/auditor](http://www.co.hidalgo.tx.us/auditor)

## OFFICE OF THE COUNTY AUDITOR

### NOTICE OF DISCREPANCY AND/OR ADVISORY

**TO:** Ana Galvan / Rosie Cantu **DATE:** 04/01/2020  
**FROM:** Minerva Diaz **DEPARTMENT:** (080) CRIMINAL DISTRICT ATTORNEY  
**REFERENCE:** KOKOS UPTOWN CAFE Invoice #3312 **PHONE:** (956)-318-2511 ext 4675

THE FOLLOWING DOCUMENT (S), i.e. **Invoice #3312** IS/ARE BEING RETURNED, BECAUSE OF THE REASON (S) INDICATED BELOW AND REQUIRES YOUR IMMEDIATE ATTENTION. CORRECTIVE ACTION IS NECESSARY IN ORDER FOR MY OFFICE TO PERFORM ITS DUTIES ACCORDING TO STATUTES, POLICIES, FEDERAL REGULATIONS, AND ACCOUNTING STANDARDS.

PAYMENT (S) OF CLAIMS RELATED TO THIS DOCUMENT (S) WILL BE MADE AS SOON AS POSSIBLE AFTER CORRECTIVE ACTIONS HAS BEEN TAKEN AND THE CORRECTED AND PROPER DOCUMENTATION HAS BEEN SUBMITTED/RESUBMITTED TO THE AUDITOR'S OFFICE WITH SUFFICIENT TIME FOR THE AUDITOR TO EXAMINE AND APPROVE BEFORE THE NEXT SCHEDULED MEETING OF THE HIDALGO COUNTY COMMISSIONERS COURT, AS PER LOCAL GOVERNMENT CODE 113.064.

- EXPENDITURE INCURRED BEFORE PURCHASE ORDER ISSUED – PLEASE FOLLOW PROPER CLAIMS PROCEDURES
- PURCHASE ORDER NUMBER IS INCONSISTENT WITH INVOICE
- AMOUNT BILLED DOES NOT MATCH THE PURCHASE ORDER AMOUNT
- VENDOR ON PURCHASE ORDER DOES NOT MATCH INVOICE
- INSUFFICIENT DOCUMENTATION TO PROCESS PAYMENT
- SIGNATURE OR DATE NOT PRESENT
- SYSTEM SHOWS INVOICE PAID
- INSUFFICIENT FUNDING IN ACCOUNT #                      AVAILABLE \$
- NEEDS APPROVAL OF:
- NEEDS COMPLIANCE WITH PURCHASING POLICY/STATUTES/CONTRACTS (SEE COMMENTS)
- NEEDS CORRECTION(S):
- NEEDS ADDITIONAL DOCUMENTATION i.e.,:
- OTHER: Does not comply with Hidalgo County Non-Travel Meal, Refreshments & Related Expenses Policy; outside of the recognized meal period.

Please create an Agenda Item for Commissioners Court Approval to waive policy.

Note: Next CC meeting is 04/07/20

COMMENTS / RECOMMENDATION:

COUNTY AUDITOR'S FORM: RE-CA-020  
REVISED: 02/2020

### HIDALGO COUNTY DISTRICT JUDGES

LUIS M. SINGLETERRY    FERNANDO MANCIAS    J. R. "BOBBY" FLORES    ROSE GUERRA REYNA    MARLA CUELLAR    MARIO E. RAMIREZ, JR.    NOE GONZALEZ    LETICIA LOPEZ    L. KENO VASQUEZ    ISRAEL RAMON, JR.    YSMAEL D. FONSECA  
JUDGE, 92ND D.C.    JUDGE, 93RD D.C.    JUDGE, 139TH D.C.    JUDGE, 206TH D.C.    JUDGE, 275TH D.C.    JUDGE, 332ND D.C.    JUDGE, 370TH D.C.    JUDGE, 389TH D.C.    JUDGE, 398TH D.C.    JUDGE, 430TH D.C.    JUDGE, 464TH D.C.

# KOKO'S SUAREZ LLC

6100 N. 10TH ST SUITE A  
MCALLEN, TX 78504

# INVOICE

Invoice Number: 3312  
Invoice Date: Mar 11, 2020  
Page: 1

Voice: 956-630-5656  
Fax: 956-682-0934

Duplicate

Bill To:
HC DISTRICT ATTORNEY OFFICE 100 E. CANO EDINBURG, TX 78539

Ship to:
ATTE: PEARL GUZMAN DELIVERY MARCH 11th, 2020 AT 7:30 AM  perla.guzman@da

Customer ID	Customer PO	Payment Terms	
NM-H1017		C.O.D.	
Sales Rep ID	Shipping Method	Ship Date	Due Date
	Airborne		3/11/20

Quantity	Item	Description	Unit Price	Amount
150.00		(150 BREAKFAST TACOS), SALSA, WATER, COFFEE, ORANGE JUICE, PASTRIES	6.25	937.50
<p>P.O.# 813559  <b>INVOICE RECEIVED BY:</b>  <i>Chia Salazar</i> ON <u>03/11/2020</u>  <b>GOODS/SERVICES RECEIVED BY:</b>  <i>Pera Guzman</i> ON <u>03/11/2020</u>            0-1281-412-W-080-0219-630 = <del>937.50</del>  <i>Rcauti</i></p> <p>PLEASE PAY FROM COPY OF INVOICE/CREDIT MEMO.            INVOICE/CREDIT MEMO WAS RECEIVED VIA THE FOLLOWING:  <input checked="" type="checkbox"/> E-BILL    <input type="checkbox"/> OTHER:  <b>HC DA'S OFFICE:</b> <i>Rcauti</i></p>				<p>2020 MAR 26 PM 2:53            Received Auditor's Office</p>
Subtotal				937.50
Sales Tax				
Total Invoice Amount				937.50
Payment/Credit Applied				
<b>TOTAL</b>				<b>937.50</b>

Check/Credit Memo No:



**HIDALGO COUNTY, TEXAS  
NON-TRAVEL MEALS, REFRESHMENTS,  
AND RELATED EXPENSE CLAIM**

**DEPARTMENT INFORMATION**

Department: DISTRICT ATTORNEY'S OFFICE  
 Department Contact Name: ANA GALVAN  
 Contact Phone Number: (956) 292-7604

**EVENT INFORMATION**

Date: 3/11/2020 Start Time: 8:00 A.M. End Time: 5:00 P.M.  
 Duration: #VALUE! Location: 118 PASEO DEL PRADO, EDINBURG

Purpose of Event:  
 Meeting  Training  Other: CONFERENCE  
 (Please explain.)

Attendees: (Please attach sign-in sheet)  
 County Employees 15 + Non-County Employees 88 = Total 103

Meals: (Meals may not exceed \$10.00 per person including taxes and gratuity or \$250.00 per event.)  
 Breakfast  + Lunch  + Dinner  = Total 1  
 Refreshments:  (Refreshments may not exceed \$3.00 per person or \$125.00 per event.)  
 Related Expenses:  (Related expenses may not exceed \$25.00 per event.)

	<b>ACTUAL</b>	<b>ALLOWABLE</b>
Meals Expense:	\$ <u>937.50</u>	\$ <u>250.00</u>
Refreshments Expense:	\$ <u>-</u>	\$ <u>-</u>
Related Expenses:	\$ <u>-</u>	\$ <u>-</u>
Total Event Expenses:	\$ <u>937.50</u>	\$ <u>250.00</u>

(Please attach original receipts.)

**FUNDING**

Purchase Order Number: 813559 Account Number: 0-1281-412-00-080-021-9-630

**APPROVAL**

I, the undersigned, certify to the best of my knowledge, that the expenditures incurred were for official County business, have been expressly authorized by the Purchasing Department, and are in compliance with the Policy on Non-Travel Meals, Refreshments, and Related Expenses.

Rosalinda Cantú  
 Name of Approving County Official/Department Head  
 (Please Print)

Rosalinda Cantú  
 Signature of Approving County Official/Department Head

March 25, 2020  
 Date

Received  
 Auditor's Office  
 MAR 26 PM 2:53



The Hidalgo County Criminal District Attorney  
**RICARDO RODRIGUEZ, JR.**  
*in collaboration with*  
 The Buffett-McCain Institute Initiative to Combat  
 Modern Day Slavery, Rio Grande Valley Anti-Human  
 Trafficking Taskforce & San Juan PD  
*invites you to their 1<sup>st</sup> annual*



# Labor Trafficking Conference

118 Paseo del Prado, Edinburg, Texas 78539

**March 11&12, 2020**

**8:00-5:00pm**



*Texas Human Trafficking Prevention Taskforce regional meeting  
 will be held on March 12, 2020 from 12-2 p.m.*

Sessions will include  
 speakers from agencies  
 of:

International  
 Association of Chiefs of  
 Police

AEquitas

Buffett-McCain Institute

Hidalgo County  
 Criminal District  
 Attorney's Office

### Registration Details

The two day event is offered at NO COST to participants. TCOLE & CLE hours, Breakfast and lunch will be provided. If you have any questions, please call HCDA Victims Unit at (956) 292-7616

**\*Travel Reimbursement will be available for pre-approved attendees that drive over 100 miles**

---

**Labor Trafficking Conference:**  
***Effective Strategies to***  
***Investigate and Prosecute Labor Trafficking***

---

**Presented by: The Hidalgo County Criminal District Attorney**  
**RICARDO RODRIGUEZ, JR.**  
**in collaboration with:**

**The Buffett-McCain Institute Initiative to Combat Modern Day Slavery & Rio**  
**Grande Valley Anti-Human Trafficking Taskforce McAllen, TX**  
**March 11-12, 2020**

At the end of this conference, participants will be better able to...

- Identify labor trafficking and the modes, means, and methods with which offenders recruit and control victims
- Investigate labor trafficking through targeted, data-driven operations as well as in response to identified red flags, victim disclosures, and tips from the allied partners
- Implement trauma-informed practices to support victims, encourage participation, and conduct effective interviews
- Hold offenders accountable by employing offender-focused prosecution strategies and leveraging multiple avenues to justice

**Presenters:**

**Theresa Nietzel**, Detective, assigned to the Human Trafficking Unit within the Narcotics & Intelligence Division of the Erie County Sheriff's Office

**Jane Anderson**, Attorney Advisor, AEquitas; former prosecutor and founding member of the Miami Dade State Attorney's Human Trafficking Unit

---

**DAY ONE**

---

8:30am – 9:00am

**Welcome Remarks- Honorable Ricardo Rodriguez Jr., Hidalgo County District Attorney**

9:00am – 10:00am

**A Look at Labor Trafficking in the United States**

At the end of this module, participants will be better able to...

- Define labor trafficking
- Analyze how "coercion" can be proved in labor trafficking cases
- Describe populations vulnerable to labor trafficking
- Identify how offenders recruit and control victims in a variety of labor trafficking venues

10:00am – 10:15am **BREAK**

---

## **Labor Trafficking Conference:**

### ***Effective Strategies to Investigate and Prosecute Labor Trafficking***

---

10:15am – 10:45am **A Look at Labor Trafficking in the United States, cont'd.**

10:45am – 11:45am **Identifying Labor Trafficking**

At the end of this module, participants will be better able to...

- Identify common challenges to victim identification
- Collaborate law enforcement and community partners to better identify victims of labor trafficking
- Recognize indicators of labor trafficking

11:45am – 12:45pm **LUNCH (to be provided)**

12:45pm – 2:15pm **Identifying Labor Trafficking, cont'd.**

2:15pm – 2:30pm **BREAK**

2:30pm – 3:30pm **Investigating Labor Trafficking**

At the end of this module, participants will be better able to...

- Develop strategies for proactively investigating labor trafficking
- Implement collaborative responses to suspected labor trafficking, including civil and criminal authorities
- Conduct interviews to minimize re-traumatization and maximize information gathering

3:30pm – 3:45pm **BREAK**

3:45pm – 5:00pm **Investigating Labor Trafficking, cont'd.**

5:00pm **CONCLUSION OF DAY ONE**

---

## **DAY TWO**

---

9:00am – 9:15am **Welcome & Housekeeping**

9:15am – 10:30am **Investigating Labor Trafficking, cont'd.**

10:30am – 10:45am **BREAK**

---

**Labor Trafficking Conference:**  
***Effective Strategies to  
Investigate and Prosecute Labor Trafficking***

---

10:45am – 12:00pm **LUNCH (to be provided)**

12:00pm – 2:00pm Texas Human Trafficking Prevention Taskforce Meeting

2:00pm – 2:15pm **BREAK**

2:15pm – 3:30pm **Achieving Justice in Labor Trafficking Cases**

At the end of this module, participants will be better able to...

- Make charging decisions and sentencing recommendations that appropriately address the offender's criminal culpability
- Develop offender-focused trial strategies
- Recreate the reality of the crime by utilizing trauma-informed practices at trial
- Leverage alternative avenues to justice

3:30pm – 3:45pm **BREAK**

3:45pm – 5:00pm **Achieving Justice in Labor Trafficking Cases, cont'd.**

5:00pm **CONCLUSION OF TRAINING**



# Purchase Order COUNTY OF HIDALGO

PO# 813559

DATE: 03/10/20

PAGE NO: 1 Of 1

**PO TYPE:**

VENDOR: 481769

REQ: 00411631

PHONE: (956) 630-5656

Fax: (956) 682-0934

EMAIL: kokos5656@gmail.com

SHIP TO: Hidalgo County District Attorney  
100 East Cano  
Edinburg Tx 78539

KOKO'S UPTOWN CAFE  
KOKO'S SUAREZ LLC  
6100 N. 10TH ST. STE A  
MCALLEN TX 78504

CONTACT: RODRIG URESTE (956) 292-7604

SITE: CRIMINAL DISTRICT ATTORNEY

CONTRACT NO:

**SPECIAL INSTRUCTIONS:**

**VENDOR NOTES**

1. Do not add to, or alter this Purchase Order. This Order is not renewable.
2. TAX EXEMPTION: This Purchase Order may be accepted in lieu of Exemption Certificate.
3. This Order is also placed F.O.B. Destination. Vendor must repay all shipping costs.
4. Invoice each Purchase Order singly. Original invoices are required customer copy may be accepted. Out number must appear on all invoices, bills of lading, and packages.
5. Payment will be made only for bona fide and full completed orders, unless otherwise attached.

QTY	UOM	DESCRIPTION	UNIT PRICE	AMOUNT
		DO NOT DUPLICATE ORDER		
		DISTRICT ATTORNEY'S OFFICE WILL BE HOSTING 1ST ANNUAL - LABOR TRAFFICKING CONFRENCE THE BUFFETT-MCCAIN INSTITUTE INITIATIVE TO COMBAT MODERN DAY SLAVERY ,RIO GRANDE VALLEY ANTI-HUMAN TRAFFICKING TASKFORCE		
		ATTENDEES:HIDALGO COUNTY ASSISTANT DISTRICT ATTORNEY'S AND VALLY WIDE LAW ENFORCEMENT AGENCIES DATE : MARCH 11 & 12 2020 TIME : 8:00AM - 5:00PM LOCATION : 118 PASEO DEL PRADO EDINBURG TEXAAS 78539		
150.00	EACH	EX (150 BREAKFAST TACOS) SALSA , WATER, COFFEE , ORANGE JUICE , PASTRIES	6.2500	937.50
1.00		( MARCH 11,2020 A.M. )	.0000	.00
		<b>TOTAL:</b>		937.50
		DUNN # 015096412 ACTIVE AI-74508 CC APPROVED 02/26/2020 ITEM # 2		
		REPORT ROAD HAZARDS 1-866-HCR-SAFE OR 1-866-427-7233		
		***** For Hidalgo County use only 0-1281-412-00-080-021-9-630		937.50

REC'D DA ADMIN I  
MAR 11 2020 AM 11:05

Authorized by: Martha L Salazar