

COUNTY of HIDALGO



EDINBURG, TEXAS 78539

HIDALGO COUNTY AUDITOR'S OFFICE
Hidalgo County Administration Building
2808 South Business Highway 281
Edinburg, Texas 78539-6243
PHONE: (956) 318-2511
FAX: (956) 318-2577
WEBSITE: www.co.hidalgo.tx.us/auditor

April 07, 2020

The Honorable Richard Cortez, Hidalgo County Judge
The Honorable David Fuentes, Commissioner, Precinct No. 1
The Honorable Eduardo Cantu, Commissioner, Precinct No. 2
The Honorable Jose Flores, Commissioner, Precinct No. 3
The Honorable Ellie Torres, Commissioner, Precinct No. 4

RE: Certification of Revenue

Dear Judge and Commissioners:

Pursuant to Local Government Code § 111.0706 SPECIAL BUDGET FOR GRANT OR AID MONEY:

The county auditor shall certify to the commissioners court the receipt of all public or private grant or aid money that is available for disbursement in a fiscal year but not included in the budget for that fiscal year. On certification, the court shall adopt a special budget for the limited purpose of spending the grant or aid money for its intended purpose.

I, Maria Arcilia Duran, County Auditor of Hidalgo County, certify to the Hidalgo County Commissioners Court the receipt of an award from the Texas Office of the Texas Department of State Health Services. These funds may now be made available by creating a new special budget or amending a current budget for its intended purposes.

AMOUNT
\$200,000.00

PURPOSE
Award No. HHS000455900001
Lactation Support Center Services



CERTIFIED BY:

Maria A. Duran
Maria Arcilia Duran, CPA

4-6-20
Date

HIDALGO COUNTY DISTRICT JUDGES

- LUIS M. SINGOLETERRY JUDGE, 62ND D.C.
- FERNANDO NANCAS JUDGE, 87TH D.C.
- J. R. "BOBBY" FLORES JUDGE, 139TH D.C.
- ROSE GUERRA REYNA JUDGE, 204TH D.C.
- MARLA CUELLAR JUDGE, 270TH D.C.
- MARIO E. RAMIREZ, JR. JUDGE, 312TH D.C.
- NOE GONZALEZ JUDGE, 370TH D.C. OVERSEER
- LETICIA LOPEZ JUDGE, 387TH D.C.
- L. KENO VASQUEZ JUDGE, 388TH D.C.
- ISRAEL RAMON, JR. JUDGE, 430TH D.C.
- RENEE R. BEYANCOURT JUDGE, 448TH D.C.
- YSMAEL D. FONSECA JUDGE, 464TH D.C.

AI-74992

WIC 37. A.

CC REGULAR AGENDA SPECIAL MTG

Meeting Date: 04/07/2020

Submitted Margarita Gonzalez, WIC

By:

Department: WIC

Information

CAPTION

WIC Lactation Support Center Services:018-(1292)

1. Requesting approval to accept the Lactation Support Center Services Program Contract No. HHS000455900001, Amendment No.1 in the amount of \$400,000.00 for the contract term September 1, 2019 to August 31,2021.
2. Requesting approval for County Judge to e-sign the Lactation Support Center Services Program Grant and Signature Page attachment B and B1 - Budget.
3. Requesting approval of the Certification of Revenue by the County Auditor in the amount of \$200,000.00 and appropriation of the same.

BACKGROUND

Fiscal Impact

CALENDAR YEAR:	2020 ACCT. #:	0-1292-441-00-350-018-1-XXX
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FUNDS AVAILABLE Y/N?:	Y	MATCHING FUNDS Y/N?:
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BUDGETARY IMPACT:
100% State Funded

Attachments

Appropriation

Amendment No. 1

Form Review

Inbox	Reviewed By	Date
Budget & Management	Veronica Ortiz	03/27/2020 11:18 AM
Final Approval		
Form Started By: Margarita Gonzalez		Started On: 03/23/2020 02:55 PM



Azael Munoz <azael.munoz@auditor.co.hidalgo.tx.us>

Re: Certification of Revenues Request

1 message

Margarita Gonzalez <mague.gonzalez@wic.co.hidalgo.tx.us>

Wed, Apr 1, 2020 at 9:50 AM

To: "Munoz, Azael" <azael.munoz@auditor.co.hidalgo.tx.us>

I would like to request the Certification of Revenue Request for AI- 74992.
LSCS: 0-1292-331-12-350-018-1-000- \$200,000.00

On Wed, Apr 1, 2020 at 9:42 AM Margarita Gonzalez <mague.gonzalez@wic.co.hidalgo.tx.us> wrote:

I would like to request the Certification of Revenue Request for AI- 74992.
LSCS: 0-1292-331-12-350-001-0-000- \$200,000.00

--

Margarita Gonzalez
Division Manager II
mague.gonzalez@wic.co.hidalgo.tx.us
(956)381-4646 ext.4042

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Margarita Gonzalez
Division Manager II
mague.gonzalez@wic.co.hidalgo.tx.us
(956)381-4646 ext.4042

DATE: March 24, 2020

DEPARTMENT HEAD: Clarissa Ramirez

2020
Appropriation



DEPARTMENT NAME: WIC

ACCOUNT NUMBER: 0-1292-441-00-350-018-1-XXX WIC LAC SUPP CENTER

Contact Person: M. Gonzalez Ph#: (956)381-4646 ext. 4042

SUBJECT: **Budget Amendments (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).**

Honorable Commissioners' Court of Hidalgo County;

I would like to request the following Budget Amendments (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

INCREASE ACCOUNT NUMBER(S)	ACCOUNT (OBJECT) NAME	AMOUNT
0-1292-441-00-350-018-1-113	WIC LAC SUPP CENTER-REG F/T EMPLOYEES	134,242.00
0-1292-441-00-350-018-1-115	WIC LAC SUPP CENTER-LONGEVITY PAY	1,068.00
0-1292-441-00-350-018-1-211	WIC LAC SUPP CENTER-HEALTH INSURANCE	18,075.00
0-1292-441-00-350-018-1-212	WIC LAC SUPP CENTER-LIFE INSURANCE	96.00
0-1292-441-00-350-018-1-220	WIC LAC SUPP CENTER-FICA	10,352.00
0-1292-441-00-350-018-1-230	WIC LAC SUPP CENTER-RETIREMENT	17,225.00
0-1292-441-00-350-018-1-250	WIC LAC SUPP CENTER-UNEMPLOYMENT COMP	812.00
0-1292-441-00-350-018-1-260	WIC LAC SUPP CENTER-WORKERS COMP	1,272.00
0-1292-441-00-350-018-1-583	WIC LAC SUPP CENTER-TRAVEL OUT OF COUNTY	4,993.00
0-1292-441-00-350-018-1-584	WIC LAC SUPP CENTER-REGISTRATION FEES	540.00
0-1292-441-00-350-018-1-610	WIC LAC SUPP CENTER-GENERAL SUPPLIES	11,325.00
0-1292-334-10-350-018-1-000	WIC LAC SUPP CENTER REVENUES	200,000.00
TOTAL BUDGET INCREASE (DECREASE)		200,000.00

REASON: To appropriate the LSCS-SBP FY21 state grant/contract budget awarded by the Department of State Health Services (DSHS), contract # HHS000455900001. Grant contract renewal period is from 09/01/2020 to 08/31/2021.

Clarissa Ramirez
DEPARTMENT HEAD SIGNATURE

APPROVED COMMISSIONERS' COURT

3/27/20
DATE

ATTEST COUNTY CLERK

134,242.00 +
 1,068.00 +
 18,075.00 +
 96.00 +
 10,352.00 +
 17,225.00 +
 812.00 +
 1,272.00 +
 4,993.00 +
 540.00 +
 11,325.00 +
 200,000.00 +
 *



TEXAS
Health and Human
Services

Texas Department of State Health Services

John Hellerstedt, M.D.
Commissioner

The Honorable Richard F. Cortez
Hidalgo County Judge
Hidalgo County
3105 W. University
Edinburg, Texas 78539

Subject: Lactation Support Center Services Program
Contract Number: HHS000455900001, Amendment No. 1
Contract Amount: \$400,000.00
Contract Term: September 1, 2019 – August 31, 2021

Dear Judge Cortez:

Enclosed is the Lactation Support Center Services Program contract between the Department of State Health Services and Hidalgo County.

The purpose of this contract is to develop and implement the Lactation Support Center Services – Strategic Expansion Program and provide a training center, lactation education, counseling and referral services to women not currently participating in the Texas Special Supplemental Nutrition Program for Women, Infants and Children (WIC).

This amendment increases the contract amount by \$200,000.00 for Fiscal Year 2021 and extends the end of the contract term to August 31, 2021.

With all renewals exercised, the total contract amount is projected to be \$1,000,000.00.

Please let me know if you have any questions or need additional information.

Sincerely,

Kevin Ruiz, CTCM
Contract Manager
512-776-2192
Kevin.ruiz@dshs.texas.gov

**DEPARTMENT OF STATE HEALTH SERVICES
CONTRACT NO. HHS000455900001
AMENDMENT NO. 1**

The **DEPARTMENT OF STATE HEALTH SERVICES** ("System Agency" or "DSHS") and **HIDALGO COUNTY** ("Grantee"), each a "Party" and collectively the "Parties," to that certain grant Contract effective September 1, 2019 and denominated DSHS Contract No. HHS000455900001 (the "Contract"), now desire to amend the Contract.

WHEREAS, the System Agency has chosen to exercise its option to renew the Contract in accordance with Section III of the Contract, Duration; and

WHEREAS, the Parties desire to revise the Budget and add funds for the period beginning September 1, 2020, through August 31, 2021.

NOW, THEREFORE, the Parties hereby amend and modify the Contract as follows:

1. **SECTION III** of the Contract, **DURATION**, is hereby amended to reflect a revised termination date of August 31, 2021.
2. **SECTION IV** of the Contract, **BUDGET**, is hereby amended to add **\$200,000.00** in state funds to the Contract for a revised total Contract amount not to exceed **\$400,000.00**. All expenditures under the Contract will be in accordance with **ATTACHMENTS B** and **B-1**.
3. **ATTACHMENT B** of the Contract is hereby supplemented with the addition of **ATTACHMENT B-1**.
4. This Amendment shall be effective upon September 1, 2020.
5. Except as amended and modified by this Amendment, all terms and conditions of the Contract shall remain in full force and effect.
6. Any further revisions to the Contract shall be by written agreement of the Parties.

SIGNATURE PAGE FOLLOWS

**SIGNATURE PAGE FOR AMENDMENT NO. 1
DSHS CONTRACT NO. HHS000455900001**

DEPARTMENT OF STATE HEALTH SERVICES HIDALGO COUNTY

Date of Signature: _____

Date of Signature: _____

**THE FOLLOWING ATTACHMENTS ARE ATTACHED AND INCORPORATED AS PART OF THE
CONTRACT:**

ATTACHMENT B-1 - BUDGET

**ATTACHMENT B-1
BUDGET
CONTRACT NO. HHS000455900001**

Budget Categories	FY2021 Budget
Personnel	\$ 135,310.00
Fringe Benefits	\$ 47,832.00
Travel	\$ 5,533.00
Equipment	\$ 0.00
Supplies	\$ 11,325.00
Contractual	\$ 0.00
Other	\$ 0.00
Total Direct Costs	\$ 200,000.00
Indirect Costs	\$ 0.00
Total of Direct Costs and Indirect Costs	\$ 200,000.00

Certificate Of Completion

Envelope Id: 2A7C0A76DE7E498B850A0062B8075F26	Status: Sent
Subject: Amending \$1,000,000; HHS000455900001; Hidalgo County A-1; DSHS/CMS	
Source Envelope:	
Document Pages: 13	Signatures: 0
Certificate Pages: 2	Initials: 0
AutoNav: Enabled	Envelope Originator:
Envelope Stamping: Enabled	Texas Health and Human Services Commission
Time Zone: (UTC-06:00) Central Time (US & Canada)	1100 W. 49th St.
	Austin, TX 78756
	PCS_DocuSign@hhsc.state.tx.us
	IP Address: 167.137.1.14

Record Tracking

Status: Original	Holder: Texas Health and Human Services	Location: DocuSign
3/23/2020 9:56:47 AM	Commission	
	PCS_DocuSign@hhsc.state.tx.us	

Signer Events

Signature	Timestamp
Richard Cortez countyjudge@co.hidalgo.tx.us Hidalgo County Judge Hidalgo County Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign	Sent: 3/23/2020 10:04:13 AM

Andy Marker
Edward.Marker@hhsc.state.tx.us
Security Level: Email, Account Authentication (None)
Electronic Record and Signature Disclosure:
Not Offered via DocuSign

Karen Ray
Karen.Ray@hhsc.state.tx.us
Security Level: Email, Account Authentication (None)
Electronic Record and Signature Disclosure:
Not Offered via DocuSign

Jennifer Sims
Jennifer.Sims@dshs.texas.gov
Security Level: Email, Account Authentication (None)
Electronic Record and Signature Disclosure:
Not Offered via DocuSign

In Person Signer Events	Signature	Timestamp
Editor Delivery Events	Status	Timestamp
Agent Delivery Events	Status	Timestamp
Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	Status	Timestamp

Carbon Copy Events	Status	Timestamp
CMS CMUcontracts@dshs.texas.gov Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign	COPIED	Sent: 3/23/2020 10:04:13 AM
Kevin Ruiz kevin.ruiz@dshs.texas.gov Program Specialist and Contract Manager Texas Health and Human Services Commission Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign	COPIED	Sent: 3/23/2020 10:04:13 AM
Clarissa Ramirez Clarissa.ramirez@wic.co.hidalgo.tx.us Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign	COPIED	Sent: 3/23/2020 10:04:13 AM Viewed: 3/23/2020 10:20:34 AM

Witness Events	Signature	Timestamp
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Notary Events	Signature	Timestamp
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Envelope Summary Events	Status	Timestamps
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Envelope Sent	Hashed/Encrypted	3/23/2020 10:04:13 AM
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Payment Events	Status	Timestamps
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