



2802 S. Bus. Hwy 281  
Edinburg, Texas 78539  
Phone: (956) 318-2626  
Fax: (956) 318-2629  
www.co.hidalgo.tx.us/purchasing

## MEMORANDUM

**TO:** Eduardo "Eddie" Olivarez, Director  
Mike Escaname, Budget Manager  
Josie Escalante  
via email: [eddie.olivarez@hchd.org](mailto:eddie.olivarez@hchd.org)  
via email: [mike.escaname@hchd.org](mailto:mike.escaname@hchd.org)  
via email: [josie.escalante@hchd.org](mailto:josie.escalante@hchd.org)

**FROM:** Alexandra Vela, Contract Specialist II  
Hidalgo County Purchasing Department

**DATE:** March 4, 2020

**RE:** Department's Recommendation Prenatal Health Care Services of Inmates" **E-20-040-21**

Please be advised that I will be placing the following contract for approval of extension on the next Commissioner's Court agenda:

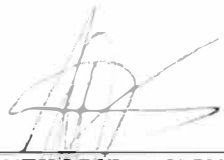
Contract #	Awarded Vendor	Title of Project	Extension Option Commencing/Expiration
E-20-040 Org. (C-17-225-05-08)	MOU bwt Hidalgo County Health Department And Hidalgo County Sheriff's Office	Prenatal Health Care Services for inmates	Exercising the additional one (1) year term to extend (as stated in the current MOU to renew on an annual basis

Therefore, we hereby request that your department respond if you wish to continue to extend/renew the services.

As provided under the current Memorandum of Understanding (MOU), Hidalgo County Commissioner's Court has the option to exercise the automatic additional one (1) year periods on an annual basis as stated on page 2, #7 of the MOU.

Please acknowledge receipt and approval to exercise this :Option: for the contract specified by signing below & returning to the Purchasing Department via-email to [alexandra.vela@co.hidalgo.tx.us](mailto:alexandra.vela@co.hidalgo.tx.us) in order to proceed with the placement of approval on the next Commissioner's Court Agenda.

Thank you for your prompt attention and cooperation to this matter. Should you require further assistance, please do not hesitate to contact me at (956) 318-2626 x 4865.

  
 AUTHORIZED SIGNATURE      Eduardo Olivarez      Health/Huma      4/9/2020  
 PRINTED NAME      DEPARTMENT      DATE

Enclosures

- C. **AI-69899** Non-Agenda Transfers Report and approval of emergency transfers for the period of February 1 through March 29, 2019 .

13.

**Purchasing Dept - Notes:**

A. FOR ANY CONTRACTS(S) AWARDED AND APPROVED UNDER THIS AGENDA, EXECUTED COPIES OF THE CONTRACT(S) WILL BE AVAILABLE ON THE COUNTY INTRA-NET WEBSITE AND WILL BE FORWARDED VIA E-MAIL, FAX OR HAND DELIVERED TO HIDALGO COUNTY AUDITOR'S OFFICE.

B. ANY AND ALL REQUESTS FOR PAYMENT(S) APPROVED WILL BE SUBJECT TO COUNTY AUDITORS PROCESSING PROCEDURES INCLUDING AUTHORITY FOR COUNTY TREASURER TO ISSUE PAYMENT (S)/CHECK(S).

- A. **AI-70022** Requesting authority to exercise the final one (1) year term extension as provided in the current contract agreement (C-17-038-04-05) under the same rates, terms and conditions with Purpose Driven Polygraph Investigative Consultants, LLC effective May 05, 2019 - May 04, 2020.
- B. **AI-69990** Approval of Application for Payment No. 23 in the amount of \$1,923.19 for the Pct 2 Regional Linear Park project submitted by contractor, Clore Construction, LLC through Contract C-16-378-02-21 and reviewed by the project engineer, Ricardo Gallaga, P.E.
- C. **AI-69851** Accept and approve the automatic renewal of Memorandum of Understanding between Hidalgo County and Jim Hogg County for the housing of County inmates on an as needed basis as stated on the agreement and AI-65309 dated 06.19.18.

**APPROVED**

- D. **AI-69853** Sheriff's Office:

Approval to exercise the automatic One (1) year renewal as stated in the current "Memorandum of Understanding: (MOU) E-17-171-05-30 (C-07-225-05-08) for the "Prenatal Health Care Services of Inmates" between the Hidalgo County Sheriff's Office and Hidalgo County Health Department effective June 25, 2019

**APPROVED**

- E. **AI-69978** WIC:  
Approval to complete, submit, and issue a purchase order for \$15.00 fee for an alarm permit for WIC Clinic #1224, located at 300 Hall Acres Rd (Ste. A), Pharr, TX 78577, as required by the City of Pharr and Pharr Police Department including approval for County Judge to sign all required documents.

- F. **AI-69979** Auxiliary Court:  
Approval of one (1) MP4055SP Copier Lease for 36 Month with G.E. Capital Information Technology Solutions, dba, Ricoh USA, through Hidalgo County's membership/participation with DIR Cooperative Contract (DIR-TSO-3041) thru Req# 391291 in the amount of \$ 182.32 per month.

**APPROVED**

- G. **AI-69981** County Wide:  
Requesting authority to exercise the final one (1) year term extension as provided in the current contract agreement (C-17-053-05-16) under the same rates, terms and conditions with Pavement Markings, Inc. effective June 07, 2019 - June 06, 2020.

- H. **AI-69996** County Wide:



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Edinburg, Texas 78539  
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www.co.hidalgo.tx.us/purchasing

**MEMORANDUM**

(Department's Recommendation)

**TO:** Eduardo "Eddie" Olivarez, Director  
Mike Escaname, Budget Manager  
Josie Escalante  
via email: [eddie.olivarez@hchd.org](mailto:eddie.olivarez@hchd.org)  
via email: [mike.escaname@hchd.org](mailto:mike.escaname@hchd.org)  
via email: [josie.escalante@hchd.org](mailto:josie.escalante@hchd.org)

**FROM:** Elena Gomez, Contract Specialist II  
Hidalgo County Purchasing Department

**DATE:** April 8, 2019

**RE:** Annual Automatic MOU Renewal: E-19-095-04-23  
Original Contract C-07-225-05-08  
**HIDALGO COUNTY – "Prenatal Health Care Services of Inmates"**

Please be advised that I will be placing the following contract for approval of extension on the next Commissioner's Court agenda:

Contract #	Awarded Vendor	Title of Project	Extension Option Commencing/Expiration
E-19-095-04-23 Previous (E-17-171-05-30) Org. (C-17-225-05-08)	MOU bwt Hidalgo County Health Department And Hidalgo County Sheriff's Office	Prenatal Health Care Services for inmates	Exercising the additional one (1) year term to extend (as stated in the current MOU to renew on an annual basis

Therefore, we hereby request that your department respond if you wish to continue to extend/renew the services.

As provided under the current Memorandum of Understanding (MOU), Hidalgo County Commissioner's Court has the option to exercise the automatic additional one (1) year periods on an annual basis as stated on page 2, #7 of the MOU.

Please acknowledge receipt and approval to exercise this :Option: for the contract specified by signing below & returning to the Purchasing Department via facsimile to (956) 292-7612 or via-email to [elena.gomez@co.hidalgo.tx.us](mailto:elena.gomez@co.hidalgo.tx.us) in order to proceed with the placement of approval on the next Commissioner's Court Agenda.

Thank you for your prompt attention and cooperation to this matter. Should you require further assistance, please do not hesitate to contact me at (956) 292-7000 x 4855.

AUTHORIZED SIGNATURE

Eduardo Olivarez  
PRINTED NAME

Health & Human Services  
DEPARTMENT

April 12, 2019  
DATE

Enclosures

Executive Office - Traffic Engineering:

Acceptance and approval of the following invoice for representation at HCMPO Policy Meetings & HCMPO Technical Meetings with authority for County Treasurer to issue payment after review and auditing procedures are completed by County Auditor:

Vendor	Invoice Date	Invoice #	Amount	PO
L&G Consulting Engineers, Inc.	4/30/18	11326878	\$12,577.44	775957

- D. **AI-64813** BCAP (1312)  
 Requesting approval of deobligating from completed BCAP projects and increasing budget for BCAP 3rd Call RD III Project (Barboza Lopez #2 Subdivision) for Roads and Drainage in the total amount of \$128,632.11.
  
- E. **AI-64827** Acceptance and approval of project invoice submitted by SAMES Engineering for surveying services for the County Services Facilities (PO# 777523) - Invoice #18-110-04 in the amount of \$ 3,055.00.
  
- F. **AI-64784** Acceptance and approval to exercise the County's option to utilize the first (1st) one (1) year renewal allowed in contract #C-17-199-09-26 under the same rates, terms and conditions with Van Ackeren Consulting, LLC dba Personalized Prevention for the provision of "Wellness Program Services" effective September 26, 2018 to September 25, 2019.
  
- G. **AI-64744** Approval to exercise the automatic one (1) year renewal as stated in the current "Memorandum of Understanding" (MOU) - E-17-171-05-30 (C-07-225-05-08) for "Prenatal Health Care Services of Inmates" between the Hidalgo County Sheriff's Office and Hidalgo County Health Department effective June 25, 2018 through June 24, 2019.
  
- H. **AI-64711** Action to Add Fuel Cards/Users including, but not limited to the following:
  1. Hidalgo County Adult Probation - fuel card user
  2. Hidalgo County Constable Pct No. 5 - fuel cards
  3. Hidalgo County Constable Pct No. 4- fuel card

E-18-087-05-15



Hidalgo County Purchasing Department  
2812 S. Business Highway 281  
New Administration Building  
Edinburg, Texas 78539  
(956) 318-2626/ Fax: (956) 318-2629

## MEMORANDUM

**TO:** Eduardo "Eddie" Olivarez, Director  
Mike Escaname, Budget Manager  
Josie Escalante  
Hidalgo County Health Department  
via email: [eddie.olivarez@hchd.org](mailto:eddie.olivarez@hchd.org)  
via email: [mike.escaname@hchd.org](mailto:mike.escaname@hchd.org)  
via email: [josie.escalante@hchd.org](mailto:josie.escalante@hchd.org)  
**TERM: 06/25/17 - 06/24/18**

**FROM:** Martha L. Salazar, CPPB/Purchasing Agent  
Heidi Garcia Ortiz, Buyer III  
Hidalgo County Purchasing Department

**DATE:** March 21, 2018

**RE:** ANNUAL AUTOMATIC RENEWAL - E-17-171-05-30 (C-07-225-05-08)  
MOU-Prenatal Health Care Services of Inmates

Please be advised that I will be placing the following contract for approval of extension on the next Commissioner's Court agenda:

Contract Nos.	Awarded Vendors	Title of Project	Extension Options Commencement/Expiration
E-17-171-05-30 (C-07-225-05-08)	MOU-Between Hidalgo County Health Department And Hidalgo County Sheriff's Office	Prenatal Health Care Services for Inmates	Exercising the additional one (1) year term to extend (as stated in the current MOU to renew on an annual basis)

Therefore, we hereby request that your department respond if you wish to continue to extend/renew these services.

**As provided under the current Memorandum of Understanding (MOU), Hidalgo County Commissioners' Court has the option to exercise the automatic additional one (1) year periods on an annual basis as stated on page 2, #7 of the MOU.**

Please acknowledge receipt and approval to exercise this "option" for the contract specified by signing below & returning to the Purchasing Department via facsimile to (956) 292-7612 or via e-mail to [Heidi.ortiz@co.hidalgo.tx.us](mailto:Heidi.ortiz@co.hidalgo.tx.us) in order to proceed with the placement of approval on the next Commissioner's Court Agenda.

Authorized Signature:   
Hidalgo County Health Department

Date: 4-18-18

Thank you for your prompt attention and cooperation to this important matter. Should you require further assistance, please do not hesitate to contact me at (956) 292-7000 x-4877.

xc: File

E-18-087-05-15



Hidalgo County Purchasing Department  
2812 S. Business Highway 281  
New Administration Building  
Edinburg, Texas 78539  
(956) 318-2626/ Fax: (956) 318-2629

## MEMORANDUM

**TO:** Hon. Eddle Guerra, Sheriff  
Chief Joel Rivera  
Monica Guajardo  
Hidalgo County Sheriff's Office  
via email [joel.rivera@hidalgoso.org](mailto:joel.rivera@hidalgoso.org)  
via email: [monica.guajardo@hidalgoso.org](mailto:monica.guajardo@hidalgoso.org)

**FROM:** Martha L. Salazar, CPPB/Purchasing Agent  
Heidi Garcia Ortiz, Buyer III  
Hidalgo County Purchasing Department

**DATE:** March 21, 2018

**RE:** ANNUAL AUTOMATIC RENEWAL - E-17-171-05-30 (C-07-225-05-08)  
MOU-Prenatal Health Care Services of Inmates

Please be advised that I will be placing the following contract for approval of extension on the next Commissioner's Court agenda:

Contract Nos.	Awarded Vendors	Title of Project	Extension Options Commencement/Expiration
E-17-171-05-30 (C-07-225-05-08)	MOU-Between Hidalgo County Health Department And Hidalgo County Sheriff's Office	Prenatal Health Care Services for Inmates	Exercising the additional one (1) year term to extend (as stated in the current MOU to renew on an annual basis)

Therefore, we hereby request that your department respond if you wish to continue to extend/renew these services.

**Provided under the current Memorandum of Understanding (MOU), Hidalgo County Commissioners' Court has the option to exercise the automatic additional one (1) year periods on an annual basis as stated on page 2, #7 of the MOU.**

Please acknowledge receipt and approval to exercise this "option" for the contract specified by signing below & returning to the Purchasing Department via facsimile to (956) 292-7612 or via e-mail to [Heidi.ortiz@co.hidalgo.tx.us](mailto:Heidi.ortiz@co.hidalgo.tx.us) in order to proceed with the placement of approval on the next Commissioner's Court Agenda.

Authorized Signature: *Belinda Rodriguez* Date: 4/18/18  
Hidalgo County Sheriff's Office

Thank you for your prompt attention and cooperation to this important matter. Should you require further assistance, please do not hesitate to contact me at (956) 292-7000 x-4877.

xc: File

**E-17-171-05-30**



Hidalgo County Purchasing Department  
2812 S. Business Highway 281  
New Administration Building  
Edinburg, Texas 78539  
(956) 318-2626/ Fax: (956) 318-2629

## MEMORANDUM

**TO:** Hon. Eddie Guerra, Sheriff  
Chief Joel Rivera  
Monica Guajardo  
Hidalgo County Sheriff's Office  
via email [joel.rivera@hidalgoso.org](mailto:joel.rivera@hidalgoso.org)  
via email: [monica.guajardo@hidalgoso.org](mailto:monica.guajardo@hidalgoso.org)  
Term: 06/25/17 - 06/24/18

**FROM:** Martha L. Salazar, CPPB/Purchasing Agent  
Leticia Saenz, CPPB, Contract Manager  
Hidalgo County Purchasing Department

**DATE:** May 19, 2017

**RE:** ANNUAL AUTOMATIC RENEWAL - E-16-129-05-10 (C-07-228-05-08)  
MOU-Prenatal Health Care Services of Inmates

Please be advised that I will be placing the following contract for approval of extension on the next Commissioner's Court agenda:

Contract Nos.	Awarded Vendors	Title of Project	Extension Options Commencement/Expiration
<b>E-16-129-05-10</b> (C-07-228-05-08)	MOU-Between Hidalgo County Health Department And Hidalgo County Sheriff's Office	Prenatal Health Care Services for Inmates	Exercising the add'l one (1) year term to extend (as stated in the current MOU to renew on an annual basis)

Therefore, we hereby request that your department respond if you wish to continue to extend/renew these services.

**Provided under the current Memorandum of Understanding (MOU), Hidalgo County Commissioners' Court has the option to exercise the automatic additional one (1) year periods on an annual basis as stated on page 2, #7 of the MOU.**

Please acknowledge receipt and approval to exercise this "option" for the contract specified by signing below & returning to the Purchasing Department via facsimile to (956) 318-2629 or via e-mail to [lettysaenz@yahoo.com](mailto:lettysaenz@yahoo.com) in order to proceed with the placement of approval on the next Commissioner's Court Agenda.

Authorized Signature: \_\_\_\_\_

Hidalgo County Sheriff's Office

Date: \_\_\_\_\_

5-22-17

Thank you for your prompt attention and cooperation to this important matter. Should you require further assistance, please do not hesitate to contact me at (956) 292-7000 x-4861.

xc: File



Hidalgo County Purchasing Department  
2812 S. Business Highway 281  
New Administration Building  
Edinburg, Texas 78539  
(956) 318-2626/ Fax: (956) 318-2629

## MEMORANDUM

**TO:** Eduardo "Eddie" Olivarez, Director  
Mike Escaname, Budget Manager  
Josie Escalante  
Hidalgo County Health Department  
via email: [eddie.olivarez@hchd.org](mailto:eddie.olivarez@hchd.org)  
via email: [mike.escaname@hchd.org](mailto:mike.escaname@hchd.org)  
via email: [josie.escalante@hchd.org](mailto:josie.escalante@hchd.org)  
**TERM: 06/25/17 - 06/24/18**

**FROM:** Martha L. Salazar, CPPB/Purchasing Agent  
Leticia Saenz, CPPB, Contracts Manager  
Hidalgo County Purchasing Department

**DATE:** May 19, 2017

**RE:** ANNUAL AUTOMATIC RENEWAL - E-16-129-05-10 (C-07-228-05-08)  
MOU-Prenatal Health Care Services of Inmates

Please be advised that I will be placing the following contract for approval of extension on the next Commissioner's Court agenda:

Contract Nos.	Awarded Vendors	Title of Project	Extension Options Commencement/Expiration
E-16-129-05-10 (C-07-228-05-08)	MOU-Between Hidalgo County Health Department And Hidalgo County Sheriff's Office	Prenatal Health Care Services for Inmates	Exercising the add'l one (1) year term to extend (as stated in the current MOU to renew on an annual basis)

Therefore, we hereby request that your department respond if you wish to continue to extend/renew these services.

***As provided under the current Memorandum of Understanding (MOU), Hidalgo County Commissioners' Court has the option to exercise the automatic additional one (1) year periods on an annual basis as stated on page 2, #7 of the MOU.***

Please acknowledge receipt and approval to exercise this "option" for the contract specified by signing below & returning to the Purchasing Department via facsimile to (956) 318-2629 or via e-mail to [lettysaenz@yahoo.com](mailto:lettysaenz@yahoo.com) in order to proceed with the placement of approval on the next Commissioner's Court Agenda.

Authorized Signature: \_\_\_\_\_

Hidalgo County Health Department

Eduardo Olivarez

Date: \_\_\_\_\_

5/22/17

Thank you for your prompt attention and cooperation to this important matter. Should you require further assistance, please do not hesitate to contact me at (956) 292-7000 x-4861.

xc: File

**SPECIAL MEETING - May 30, 2017**

**BE IT REMEMBERED**, that on this 30th day of May A.D., 2017, there was begun and held a **SPECIAL MEETING** of the Honorable Commissioners' Court of Hidalgo County, Texas, wherein the following members thereof were present, to-wit:

HONORABLE RAMON GARCIA

HIDALGO COUNTY JUDGE

HONORABLE DAVID FUENTES

COMMISSIONER, PRECINCT NO. 1

HONORABLE EDUARDO "EDDIE" CANTU

COMMISSIONER, PRECINCT NO. 2

HONORABLE JOE M. FLORES

COMMISSIONER, PRECINCT NO. 3

HONORABLE JOSEPH PALACIOS

COMMISSIONER, PRECINCT NO. 4

and **ARTURO GUAJARDO, JR.**, COUNTY CLERK & EX-OFFICIO CLERK OF THE **COMMISSIONERS' COURT** of Hidalgo County, Texas, wherein the following proceedings were had, to-wit:

May 30, 2017



**AGENDA**  
**CC REGULAR CONSENT**  
**COMMISSIONERS' COURT**  
**May 30, 2017**  
**9:30 A.M.**

NOTICE is hereby given in accordance with Chapter 551, Texas Government Code, that a SPECIAL MEETING of the Commissioners' Court will be held at the Edinburg Council Chambers 415 W. University Drive, Edinburg, Hidalgo County, Texas. Discussion and possible action relating to the following business will be transacted:

**NOTICE TO THE PUBLIC**  
**CONSENT AGENDA**

The following items are of a routine or administrative nature. The Commissioners' Court has been furnished with background and support on each item, and/or it has been discussed at a previous meeting. All items will be acted upon by one vote without being discussed separately unless requested by a Court Commissioner, in which event the item or items will immediately be withdrawn for individual consideration in its normal sequence after the items not requiring separate discussion have been acted upon. The remaining items will be adopted by one vote.

On motion by COMMISSIONER PCT. 4, JOSEPH PALACIOS, seconded by COMMISSIONER PCT. 3, JOE M. FLORES, the Court made a UNANIMOUS vote of approval of Consent Agenda Items with the exception of Items.12.C. and 12.I. to be pulled for further discussion.

**Vote: 5 - 0 – Unanimously**

On motion by COMMISSIONER PCT. 4, JOSEPH PALACIOS, seconded by COMMISSIONER PCT. 3, JOE M. FLORES, the Court made a UNANIMOUS vote of approval of Consent Agenda Items with abstention from Commissioner David Fuentes on Consent Agenda Items.11.A.B and C.

**Vote: 4 - 0 – Unanimously**

*Court proceeded to Item. 12.C*

1. **AI-60058** Approval of check register and payment of claims and bills - (Payments from Juvenile Probation, Adult Probation, LEOSE Fund, DA Motor Vehicle Theft Fund, DA Check Fraud Fund, DA Forfeiture Fund, Sheriff Forfeiture Funds, Constable Forfeiture Funds, HIDTA Forfeiture Funds and VIT Interest Fund are presented for recording purposes only.)
2. **Auditor's Office:**
  - A. **AI-60061** Presentation of Fund Information Report
  - B. **AI-59877** Pursuant to Local Government Code Section 115.0035, requesting approval of the attached reports.

*Commissioner David Fuentes abstained from voting on this item.*

- D. AI-59921** TXDOT Pct 4 10th Street Extension (SH107-FM1925) (1315):  
Approval to issue check payable to Texas Department of Transportation Trust Fund in the amount of \$6,834.00 to cover the County's estimate share of Construction Direct State Costs (State review and oversight of construction engineering) with the authority for the County Treasurer to issue check after review, audit and processing procedures are completed by the County Auditor. (CSJ:0921-02-300)

**E. Interfund transfers:**

- 1. AI-59973** Transfers Out-Health Grants (1100)/Transfers In-General Fund (1293):  
Approval of 2017 interfund transfer from Transfers Out-Health Grants (1100) and Transfers In-General Fund (1293) fiscal year 7 & 8 into program account numbers 008, 011, 013 & 047 to allocate the cash match into the appropriate programs in the total amount of \$281,083.00.
- 2. AI-59974** Pct. 4 (1100):  
Approval of 2017 interfund transfer from Pct 4 Rd Maintenance, program 007 (1200), to Pct 4 CRC Sunflower, program 186 (1100), in the amount of \$14,944.94.

**12.**

**Purchasing Dept - Notes:**

A. FOR ANY CONTRACTS(S) AWARDED AND APPROVED UNDER THIS AGENDA, EXECUTED COPIES OF THE CONTRACT(S) WILL BE AVAILABLE ON THE COUNTY INTRA-NET WEBSITE AND WILL BE FORWARDED VIA E-MAIL, FAX OR HAND DELIVERED TO HIDALGO COUNTY AUDITOR'S OFFICE.

B. ANY AND ALL REQUESTS FOR PAYMENT(S) APPROVED WILL BE SUBJECT TO COUNTY AUDITORS PROCESSING PROCEDURES INCLUDING AUTHORITY FOR COUNTY TREASURER TO ISSUE PAYMENT(S)/CHECK(S).

- A. AI-60031** Requesting authority to advertise and approval of procurement packet (i.e. specifications/requirements, legal notice, draft requirements etc.) as attached hereto for: Hidalgo County "J.R. MILO PONCE MEMORIAL PARK IMPROVEMENTS 2017-173-06-14-TDL" including the re-advertisement of project when and if necessary or required.
- B. AI-60034** Requesting authority to exercise the first extension (under the same rates, terms and conditions) as provided in current Contract # C-16-077-06-20 for: "Flex Base Material - Crushed Caliche" for Hidalgo County with Frontera Materials Inc., effective, July 02, 2017.
- C. AI-59970** Pct. #1:  
Requesting authority & approval to purchase a GPS System for Precinct's 120 Vehicle Fleet to include GPS Units, Installation, & GPS Service from Unicom Government, Inc. through Purchasing Cooperative, US Communities Contract #4400006645 [Expires 4/30/19] through Requisition #315384 in the amount of \$61,479.33 including note that the purchase of this GPS System and subject to compliance with HB1295 and/or HB23-Modified CIQ if and when applicable.

*Martha Salazar informed they sent the vendor the request and recommended*

approval.

On motion by COMMISSIONER PCT. 4, JOSEPH PALACIOS, seconded by COMMISSIONER PCT. 2, EDUARDO "EDDIE" CANTU, the Court made a UNANIMOUS vote of approval.

Vote: 5 - 0 – Unanimously

Court proceeded to Item. 12.I.

**D. AI-60024** Presentation for discussion, consideration, acceptance, and approval to exercise the automatic one (1) year renewal as stated in the current "Memorandum of Understanding" (MOU) - E-16-129-05-10 (C-07-225-05-08) for "Prenatal Health Care Services of Inmates" between the Hidalgo County Sheriff's Office and Hidalgo County Health Department effective/commencing, June 24, 2017.

**APPROVED**

- E. AI-60015** Requesting authority to exercise the additional one (1) year period, under the same rates, terms and conditions as provided in current contract# C-16-159-06-14 for the purposes of:"Hauling Services for ALL Road Materials" for Precinct 1 with Benchmark Utility Contractors, Inc. d/b/a Cen-Tex Trucking, effective/commencing, June 28, 2017.
- F. AI-60021** Requesting authority to exercise the final year extension under the same rates, terms and conditions as provided in current Contract #E-16-229-06-07 (C-15-031-06-23) for: Pest Control Services for Hidalgo County with Robert Sanchez d/b/a KILL A BUG PEST CONTROL, effective/commencing July 13, 2017.
- G. AI-59975** BCAP/Pct. 4 requests acceptance and approval of Invoice No.5 in the amount of \$1,909.68 as submitted by Dos Logistics Inc. for professional engineering services provided under Contract (C-CAP-12-129-07-31) Engleman Estates Subdivision Project.
- H. AI-60030** Requesting approval of payment of Invoice #1 in the amount of \$12,954.64 submitted by Hidalgo County Urban Program for issuance of purchase order to Liberty Mutual (Western American Insurance Company) for the finalizing Sunflower Park Improvement Project.
- I. AI-59990** Requesting acceptance and approval of the following request for payments submitted by JCON Construction LLC. Project-Linn San Manuel Emergency Facility. P.O. 712761:  
1.) Payment Application No. 13- <\$100.70 credit>  
2.) Payment Application No. 14 (retainage) - \$66,194.51

Martha Salazar commented that the certificates of completion have not been placed on the agenda for approval. However, Commissioner Palacios is asking for retainage to make sure that they can be release. Salazar recommended taking no action on this item.

Court took no action on this item.

STATE OF TEXAS       §  
                                  §  
COUNTY OF HIDALGO   §

**AMENDMENT  
TO  
MEMORANDUM OF UNDERSTANDING (MOU)  
BY AND BETWEEN HIDALGO COUNTY HEALTH DEPARTMENT and  
HIDALGO COUNTY SHERIFF'S OFFICE  
(C-07-225-05-08) - E-13-160-04-30**

This **AMENDMENT** to the **Memorandum of Understanding (MOU)** (as defined below) between **HIDALGO COUNTY HEALTH DEPARTMENT**, hereinafter referred to (the "Health Department") and **HIDALGO COUNTY SHERIFF'S OFFICE**, hereinafter referred to (the "Sheriff's Office"), is effective the 25<sup>th</sup> day of **June**, 2013, and is made between the Health Department and the Sheriff's Office (the "Amendment") as follows:

**WHEREAS**, on or about **May 8<sup>th</sup>, 2007**, **Health Department** and **Sheriff's Office** executed that certain **Memorandum of Understanding (MOU)**, between **Health Department** and the **Sheriff's Office**, in which the Health Department agreed to provide "professional services" for: "**PRENATAL HEALTH CARE SERVICES OF INMATES**" (the "MOU");

**WHEREAS**, due to a change in Exhibit A- Full Pay Clients Payment Schedule, at the request of the Health Department, the Sheriff's Office and the Health Department have agreed to amend the original Exhibit A-Fees for "**PRENATAL HEALTH CARE SERVICES OF INMATES**" (the "MOU");

**WHEREAS**, the parties desire to amend the Agreement as hereinafter provided;

**NOW THEREFORE**, for and in consideration of the terms and provisions set forth herein, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, Health Department and Sheriff's Office hereby agree to the amend the Memorandum of Understanding (MOU) as follow:

1. Exhibit "A" Full Pay Clients Payment Schedule to the Memorandum of Understanding (MOU) is deleted in its entirety and the modified **Exhibit A-Full Pay Prenatal Client's Payment Schedule** attached hereto is inserted in lieu thereof;
2. Except as modified herein, all terms and conditions of the Memorandum of Understanding (MOU), as amended by this Amendment, remain in full force and effect and Health Department and Sheriff's Office ratify and confirm the terms and provisions of the Memorandum of Understanding (MOU), as amended by this Amendment.

## Exhibit A

### Full Pay Prenatal Client's Payment Schedule (Non-Title V/Medicaid/CHIP) Effective March 1, 2013

Prenatal Intake (In-house Lab Only)	\$ 30.00
Prenatal Physical Exam	\$ 35.00
Pap Smear	\$ 35.00
CT/GC	\$ 35.00
Prenatal Panel (HIV, Rubella/Hepatitis B/RPR)	\$ 30.00
RH Type	\$ 5.00
Quad	\$ 35.00
Glucose Serum	\$ 5.00
3 Hr. GTT	\$ 20.00
Prenatal Return Visit	\$ 10.00
Prenatal Supplies:	
Prenatal Vitamins	\$ 5.00
Iron	\$ 5.00

Schedule of Fees Apply to:

Clients that refuse or unable to follow through with the Medicaid/CHIP application process.

**APPROVED**

**AI-39214**

**Purchasing Department**

**43. L. 0.**

**CC REGULAR**

**Meeting Date: 06/25/2013**

**Submitted For:** Martha L Salazar

**Submitted By:** Letty Saenz, PURCHASING DEPT.

**Department:** PURCHASING DEPT.

Information

CAPTION

Approval of Amendment to Exhibit "A" to Memorandume of Understanding (MOU) by and between Hidalgo County Health Department and Hidalgo County Sheriff's Office for the purposes of "PRENATAL HEALTH CARE SERVICES TO INMATES" in connection to contract#E-13-160-04-30 (C-07-225-05-08).

BACKGROUND

Amendment - MOU#E-13-160-04-30 (C-07-225-05-08)

Fiscal Impact

**FISCAL YEAR:** 2013

**ACCT. #:** 3-1100-423-21-280-002-0-331/432

**FUNDS AVAILABLE Y/N?:**

**MATCHING FUNDS Y/N?:**

**BUDGETARY IMPACT:**

Attachments

Amendment to MOU(apprvd by legal)  
MOU-E-13-160-04-30 (C-07-225-05-08)

Form Review

**Inbox**  
Purchasing Department  
Budget & Management  
Purchasing Department  
Budget & Management  
Obdett Calzada  
Auditor's Office

**Reviewed By**  
Darlene Betancourt  
Obdett Calzada  
Darlene Betancourt  
Obdett Calzada

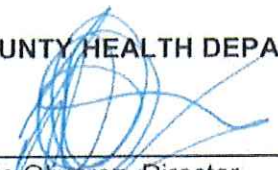
**Date**  
06/12/2013 05:13 PM  
06/13/2013 11:03 AM  
06/12/2013 05:13 PM  
06/13/2013 11:03 AM

Form Started By: Letty Saenz

Started On: 06/12/2013 01:57 PM

EXECUTED IN DUPLICATE ORIGINALS and effective as of the day and year first written above.

HIDALGO COUNTY HEALTH DEPARTMENT

By:  7-10-13  
Eduardo Olivarez, Director

HIDALGO COUNTY SHERIFF'S OFFICE

By:   
Guadalupe "Lupe" Trevino, Sheriff

HIDALGO COUNTY

By:   
Ramon Garcia, County Judge


ATTEST:

By:   
Arturo Guajardo Jr., County Clerk

Approved by Commissioners' Court  
on 6/25/13 RO

Approved by Commissioner's Court JUNE 25, 2013

APPROVED AS TO FORM:  
ATLAS, HALL & RODRIGUEZ, L.L.P.

By:   
Stephen L. Crain, Attorney



Hidalgo County Purchasing Department  
2812 S. Business Highway 281  
New Administration Building  
Edinburg, Texas 78539  
(956) 318-2626/ Fax: (956) 318-2629

**E-13-160-04-30**

## MEMORANDUM

TO: Mr. Eduardo Olivarez, Director  
Hidalgo County Health Department via email [eddie.olivarez@hchd.org](mailto:eddie.olivarez@hchd.org)

FROM: Leticia Saenz, CPPB, Contract Manager  
Hidalgo County Purchasing Department

DATE: April 17, 2013

RE: **NOTICE OF INTENT TO EXTEND CONTRACT**  
*Contract No. E-12-132-05-08 (C-07-228-05-08)-MOU-Prenatal Health Care Services of Inmates*

Please be advised that I will be placing the following contract for approval of extension on the next Commissioner's Court agenda:

Contract Nos.	Awarded Vendors	Title of Project	Extension Options Commencement/Expiration
E-12-132-05-08 (C-07-228-05-08)	MOU-Between Hidalgo County Health Department And Hidalgo County Sheriff's Office	Prenatal Health Care Services for Inmates	Exercising the addt'l one (1) year term to extend (as stated in the current MOU to renew on an annual basis)

Therefore, we hereby request that your department respond if you wish to continue to extend/renew these services.

*Provided under the current Memorandum of Understanding (MOU), Hidalgo County Commissioners' Court has the option to exercise the additional one (1) year periods on an annual basis as stated on page 2, #7 of the MOU.*

Please acknowledge receipt and approval to exercise this "option" for the contract specified by signing below & returning to the Purchasing Department via facsimile to (956) 318-2629 or via e-mail to [lettysaenz@yahoo.com](mailto:lettysaenz@yahoo.com) in order to proceed with the placement of approval on the next Commissioner's Court Agenda.

YES \_\_\_\_\_ I do wish to obtain the additional year period extension.  
NO \_\_\_\_\_ I do not wish to obtain the extension/renewal.

If answer is no, please explain: \_\_\_\_\_

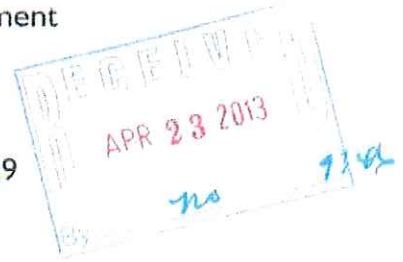
Authorized Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
Hidalgo County Health Department

Thank you for your prompt attention and cooperation to this important matter. Should you require further assistance, please do not hesitate to contact me at (956) 292-7000 x-4861.

xc: File



Hidalgo County Purchasing Department  
 2812 S. Business Highway 281  
 New Administration Building  
 Edinburg, Texas 78539  
 (956) 318-2626/ Fax: (956) 318-2629



## MEMORANDUM

**TO:** Honorable Guadalupe "Lupe" Trevino, Sheriff  
**Attn:** Rene Gonzalez, Captain  
 Juan Tapia, Procurement Specialist  
 Hidalgo County Sheriff's Office  
 via email [rene.gonzalez@co.hidalgo.tx.us](mailto:rene.gonzalez@co.hidalgo.tx.us)  
 via email [juan.tapia@co.hidalgo.tx.us](mailto:juan.tapia@co.hidalgo.tx.us)

**FROM:** Leticia Saenz, CPPB, Contract Manager  
 Hidalgo County Purchasing Department

**DATE:** April 17, 2013

**RE:** **NOTICE OF INTENT TO EXTEND CONTRACT**  
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Therefore, we hereby request that your department respond if you wish to continue to extend/renew these services.

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YES  I do wish to obtain the additional year period extension.  
 NO  I do not wish to obtain the extension/renewal.

If answer is no, please explain:

Authorized Signature: \_\_\_\_\_

Hidalgo County Sheriff's Office

Date: \_\_\_\_\_

4-19-13

Thank you for your prompt attention and cooperation to this important matter. Should you require further assistance, please do not hesitate to contact me at (956) 292-7000 x-4861.

xc: File

STATE OF TEXAS       §  
                                  §  
HIDALGO COUNTY       §

C-07-225-05-08

**MEMORANDUM OF UNDERSTANDING  
BETWEEN THE HIDALGO COUNTY HEALTH DEPARTMENT  
AND THE HIDALGO COUNTY SHERIFF'S OFFICE**

This Memorandum of Understanding (MOU) is made on this the 8<sup>th</sup> day of **May, 2007**, by and between the Hidalgo County Health Department, hereinafter referred to as "Health Department", and the Hidalgo County Sheriff's Office hereinafter referred to as "Sheriff's Office";

**WHEREAS**, the Sheriff's Office is responsible for providing basic health related services to inmates detained at the Hidalgo County Adult Detention Center (the "Adult Detention Center");

**WHEREAS**, the Health Department provides basic healthcare services to County residents and further provides reduced or paid services to eligible residents who meet the income and resources requirements established by the Texas Health & Safety Code Chapter 61;

**WHEREAS**, a small percentage of inmates at the Adult Detention Center require prenatal care while incarcerated;

**WHEREAS**, the Sheriff's Office seeks assistance from the Health Department for the provision of healthcare services in instances in which a County resident who is incarcerated and is being held at the Adult Detention Center, requires prenatal care and does not qualify for County reduced or paid services;

**WHEREAS**, the Health Department has proposed a rate schedule to the Sheriff's Office which is attached hereto as Exhibit "A", in which the Sheriff's Office would pay for the prenatal care of an inmate who does not qualify for reduced or paid health care.

Now therefore, the parties agree as follows:

1. The Sheriff's Office agrees to reimburse the Health Department for basic prenatal healthcare services provided to inmates who do not qualify as an "eligible resident" under the Indigent Health Care and Treatment Act (Texas Health & Safety Code Chapter 61) for reduced or paid healthcare based on the rate schedule presented as Exhibit "A" attached hereto.

2. The parties agree that the Adult Detention Center will call the RN Supervisor at the Health Department's Edinburg Clinic to schedule an appointment for prenatal inmate referrals (the "Referrals").
3. The prenatal inmate referrals will be assessed by the RN Supervisor for high risk conditions prior to scheduling an appointment.
4. The Referrals will receive a prenatal assessment during clinic days that the Nurse Practitioner is present and not by the RN alone.
5. The Health Department Edinburg Clinic shall assign a prenatal care inmate a return appointment at the end of each clinic visit, unless the Nurse Practitioner identifies the patient as having a high risk pregnancy in which case the Health Department shall not provide further prenatal care. In addition, any abnormal test results will be referred back to the Adult Detention Center physician for follow up.
6. The Adult Detention Center nurse shall, in a timely manner, inform the Health Department Edinburg Clinic when prenatal care inmates have been transferred to another facility or are removed from the Center. The Adult Detention Center shall make every effort to provide the Health Department Edinburg Clinic a forwarding address for prenatal care inmates.
7. **Duration of MOU.** The term of this MOU is one year from the date first written above. The parties may mutually consent in writing to renew this MOU for additional one (1) year periods.
8. **Amendments.** This MOU may be amended at any time by written approval of both parties and their respective designees.
9. **Termination of MOU.** Any party may unilaterally withdraw at any time from this MOU, except as stipulated above, by transmitting a signed statement to the effect to the other party. This MOU thereby shall be considered terminated thirty (30) days from the date the non-withdrawing party actually receives the notice of withdrawal from the withdrawing party.
10. **Primary Contacts.** The parties intend that the work under this MOU shall be carried out in the most efficient manner possible. To that end, the parties intend to designate individuals that will serve as primary contacts between the parties. The parties intend that, to the maximum extent possible and unless otherwise approved by the other party, all significant communications between the parties shall be made through the primary contacts or their designees. The designated primary contacts for each party are:

For Hidalgo County Health Department:


Mr. Eduardo Olivarez  
Chief Administrative Officer  
1304 South 25<sup>th</sup>  
Edinburg, Texas 78539

Hidalgo County Sheriff's Office:

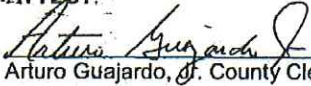
Sheriff Guadalupe Trevino  
P.O. BOX 1228  
Edinburg, Texas 78540

**WITNESS THE HANDS OF THE PARTIES** effective as of the day and year first written above.

**HIDALGO COUNTY**

  
\_\_\_\_\_  
Juan D. Salinas, III, County Judge

**ATTEST:**

  
\_\_\_\_\_  
Arturo Guajardo, Jr. County Clerk

**HIDALGO COUNTY SHERIFF'S OFFICE**

  
\_\_\_\_\_  
Guadalupe Trevino, Sheriff

**HIDALGO COUNTY HEALTH DEPARTMENT**

  
\_\_\_\_\_  
Eduardo Olivarez, Director

**APPROVED AS TO FORM:**

Atlas & Hall, L.L.P.

By:   
\_\_\_\_\_  
Stephen L. Crain

**FULL PAY CLIENTS PAYMENT SCHEDULE  
(AS IDENTIFIED IN THE ELIGIBILITY GUIDELINES)**

**FAMILY PLANNING**

Family Planning Intake with supplies .....	\$ 10.00
Family Planning Physical Exam .....	\$ 50.00
Refills .....	\$ 7.00 (one pack)
Depo Provera .....	\$ 21.00 (per injection)
Pregnancy Test .....	\$ 8.00

**PRENATAL**

Maternity Intake .....	\$ 60.00
Physical Exam .....	\$ 30.00
Refills .....	\$ 10.00
Prenatal Vitamins .....	\$ 10.00
Iron .....	\$ 3.00
RhoGam .....	\$ 75.00
Triple Screen .....	\$ 45.00

**CHILD HEALTH**

Therapy .....	\$ 30.00
Lead (with Therapy) no walk - in .....	\$ 15.00
**Newborn Screens (walk - in) .....	\$ 15.00
**HGB (walk - in) .....	\$ 5.00
**Hemocoe Glucose (walk - in) .....	\$ 5.00
**Blood Pressure Reading (walk - in) .....	\$ 5.00
Immunization/FPD Card Copy .....	\$ 5.00

**PULMONARY**

FPD Screen & Reading/PTSD referral, open TB record/w/o X-Rays .....	\$ 30.00
Medical Evaluation/x-ray/meds .....	\$ 40.00
Follow-up Medical Evaluation/x-ray/meds .....	\$ 20.00
Monthly Toxicity/meds(DOT/D-OAT) included in monthly Tx .....	\$ 30.00
X-Rays only .....	\$ 10.00
Alternate Care for TB Contacts (comprehensive services) .....	\$ 10.00

**STD'S**

STD Office Visit/lab .....	\$ 10.00
STD Medical Evaluation/Tx/lab .....	\$ 25.00
STD follow-up Lab/Tx .....	\$ 10.00

\*\*An L-37 Short Term Record must be opened on all Walk - in's

Schedule of Fees applies to :

- These clients screened as potentially elig. for Medicaid and refuse to follow thru with the Medicaid Application
- One Time visits (non-residents, insured, special circumstances cases)

HCHD Revised September 2005





Hidalgo County Purchasing Department  
2812 S. Business Highway 281  
New Administration Building  
Edinburg, Texas 78539  
(956) 318-2626/ Fax: (956) 318-2629

**E-13-160-04-30**

## MEMORANDUM

TO: Mr. Eduardo Olivarez, Director  
Hidalgo County Health Department via email [eddie.olivarez@hchcd.org](mailto:eddie.olivarez@hchcd.org)

FROM: Leticia Saenz, CPPB, Contract Manager  
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DATE: April 17, 2013

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YES \_\_\_\_\_ I do wish to obtain the additional year period extension.  
NO \_\_\_\_\_ I do not wish to obtain the extension/renewal.

If answer is no, please explain: \_\_\_\_\_

Authorized Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
Hidalgo County Health Department

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xc: File