

COUNTY of HIDALGO



EDINBURG, TEXAS 78539

HIDALGO COUNTY AUDITOR'S OFFICE
Hidalgo County Administration Building
2808 South Business Highway 281
Edinburg, Texas 78539-6243
PHONE: (956) 318-2511
FAX: (956) 318-2577
WEBSITE: www.co.hidalgo.tx.us/auditor

May 1, 2020

The Honorable Richard F. Cortez, Hidalgo County Judge
The Honorable David Fuentes, Commissioner, Precinct No. 1
The Honorable Eduardo Cantu, Commissioner, Precinct No. 2
The Honorable Jose M. Flores, Commissioner, Precinct No. 3
The Honorable Ellie Torres, Commissioner, Precinct No. 4

RE: Certification of Revenue

Dear Judge and Commissioners:

Pursuant to Local Government Code § 111.0706 SPECIAL BUDGET FOR GRANT OR AID MONEY:


The county auditor shall certify to the commissioner's court the receipt of all public or private grant or aid money that is available for disbursement in a fiscal year but not included in the budget for that fiscal year. On certification, the court shall adopt a special budget for the limited purpose of spending the grant or aid money for its intended purpose.

I, Maria Arcilia Duran, County Auditor of Hidalgo County, certify to the Hidalgo County Commissioners Court the receipt of an award from the Texas Department of State Health Services (TDSHS). These funds may now be made available by creating a new special budget or amending a current budget for its intended purposes.

Award No. HHS000769200001 Amendment No. 1

AMOUNT	PURPOSE
\$723,818.00	COVID-19

CERTIFIED BY:



Maria Arcilia Duran, CPA
Hidalgo County Auditor

5-4-2020

Date

HIDALGO COUNTY DISTRICT JUDGES

LUIS M. SINGLETERRY JUDGE, 2ND D.C. FERRANDO MANGIAS JUDGE, 3RD D.C. J. R. "BOBBY" FLORES JUDGE, 13TH D.C. ROSE GUERRA REYNA JUDGE, 20TH D.C. MARLA CUELLAR JUDGE, 27TH D.C. MARIO E. RAMIREZ, JR. JUDGE, 32ND D.C. NOE GONZALEZ JUDGE, 37TH D.C. OVERSEER LETICIA LOPEZ JUDGE, 38TH D.C. L. KENO VASQUEZ JUDGE, 39TH D.C. ISRAEL RAMON, JR. JUDGE, 43RD D.C. RENEE R. BETAÑOCOURT JUDGE, 44TH D.C. YSMAEL D. PONSECA JUDGE, 46TH D.C.

AI-75260

Health & Human Services
Dept. 12. B.

CC REGULAR AGENDA SPECIAL MTG Other

Meeting
Date: 05/05/2020

Submitted Eddie Olivarez, HEALTH & HUMAN SERVICES DEPT.
For:

Submitted Mike Escaname, HEALTH & HUMAN SERVICES DEPT.
By:

Department: HEALTH & HUMAN SERVICES DEPT.

Information

CAPTION

1. Requesting approval to accept and to have County Judge e-sign the COVID-19 grant contract HHS000769200001, Amendment No. 1. The purpose of the amendment is to add \$723,818.00.
2. Requesting approval of the certification of revenues by the County Auditor in the amount of \$723,818.00 and appropriation of the same.

BACKGROUND

04/07/2020 - AI-75080 - Acceptance of COVID-19 grant contract.

04/21/2020 - AI-75190 - Request to submit amendment request.

Fiscal Impact

CALENDAR YEAR:	2020	ACCT. #:	0-1293-441-00-340-076-1-XXX
FUNDS AVAILABLE Y/N?:	Y	MATCHING FUNDS Y/N?:	N

BUDGETARY IMPACT:

No local match required.

Attachments

Amendment

appropriation-revised

worksheet

Form Review

Inbox	Reviewed By	Date
-------	-------------	------

Budget & Management

Veronica Ortiz

04/22/2020 11:24 AM

Final Approval

Form Started By: Mike Escaname

Started On: 04/21/2020 09:16 AM

DATE: May 5, 2020

DEPARTMENT HEAD: Eduardo Olivarez

DEPARTMENT NAME: Health & Human Services

ACCOUNT NUMBER: 0-1293-441-00-340-076-1-XXX

Contact Person: Mike Escaname Ph#: (956) 383-6221

2020
Appropriation
AI-75260



SUBJECT: **Budget Amendments** (increase (decrease)) in accordance with Local Government Code § 111.070, Item C (2).

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Budget Amendments (increase (decrease)) in accordance with Local Government Code § 111.070, Item C (2).

INCREASE ACCOUNT NUMBER(S)	ACCOUNT (OBJECT) NAME		MOUNT
0-1293-441-00-340-076-1-113	COVID-REG F/T EMPLOYEES	168,180.00+	168,180.00
0-1293-441-00-340-076-1-122	COVID-TEMP P/T EMPLOYEES	40,560.00+	40,560.00
0-1293-441-00-340-076-1-211	COVID-HEALTH INSURANCE	208,740.00*	29,174.00
0-1293-441-00-340-076-1-212	COVID-LIFE INSURANCE		160.00
0-1293-441-00-340-076-1-220	COVID-FICA		15,969.00
0-1293-441-00-340-076-1-230	COVID-RETIREMENT		21,515.00
0-1293-441-00-340-076-1-250	COVID-UNEMPLOYMENT COMP		2,087.00
0-1293-441-00-340-076-1-260	COVID-WORKERS COMP	2,559.00+	2,087.00
		2,559.00*	
0-1293-441-00-340-076-1-581	COVID-TRAVEL IN COUNTY		2,559.00
0-1293-441-00-340-076-1-751	COVID-MACHINERY & EQUIPMENT	29,096.00+	29,096.00
		29,096.00*	
0-1293-441-00-340-076-1-610	COVID-GENERAL SUPPLIES		129,281.00
0-1293-441-00-340-076-1-610	COVID-GENERAL SUPPLIES	129,281.00+	24,000.00
0-1293-441-00-340-076-1-660	COVID-FURNITURE & EQUIP-CONTROLLED	79,565.00+	79,565.00
		208,846.00*	
0-1293-441-00-340-076-1-441	COVID-RENTAL OF LAND & BUILDING		46,974.00
0-1293-441-00-340-076-1-532	COVID-WIRELESS DEVICES		5,016.00
0-1293-441-00-340-076-1-541	COVID-ADVERTISING-NON-STATUTORY	24,000.00+	60,000.00
0-1293-441-00-340-076-1-550	COVID-PRINTING & BINDING	46,974.00+	1,000.00
0-1293-441-00-340-076-1-584	COVID-REGISTRATION FEES	5,016.00+	16,500.00
0-1293-441-00-340-076-1-650	COVID-SOFTWARE	60,000.00+	43,095.00
0-1293-441-00-340-076-1-761	COVID-SOFTWARE	1,000.00+	7,000.00
		16,500.00+	
0-1293-331-12-340-076-1-000	COVID-REVENUES	43,095.00+	723,818.00
		7,000.00+	
		203,585.00*	
TOTAL BUDGET			723,818.00

REASON: Appropriation of additional funds for COVID-19 program that starts on

DEPARTMENT HEAD SIGNATURE _____

0 * *

168,180.00+

40,560.00+

208,740.00*

29,174.00+

160.00+

15,969.00+

21,515.00+

2,087.00+

2,087.00+

70,992.00*

2,559.00+

2,559.00*

29,096.00+

29,096.00*

129,281.00+

79,565.00+

208,846.00*

24,000.00+

60,000.00+

46,974.00+

5,016.00+

60,000.00+

1,000.00+

5,016.00+

60,000.00+

1,000.00+

16,500.00+

43,095.00+

7,000.00+

203,585.00*

208,740.00+

70,992.00+

2,559.00+

29,096.00+

208,846.00+

203,585.00+

723,818.00*

on 03/15/2021.

OTHER BUDGET

APPROVED COMMISSIONERS' COURT

DATE

ATTEST COUNTY CLERK



TEXAS
Health and Human
Services

Texas Department of State Health Services

John Hellerstedt, M.D.
Commissioner

The Honorable Richard Cortez, County Judge
Hidalgo County
100 E. Cano Street
Edinburg, Texas 78539

Subject: Coronavirus 2019 (COVID-19)
 Contract Number: HHS000769200001
 Contract Amount: \$1,429,138.00
 Contract Term: April 9, 2020 through March 15, 2021

Dear Judge Cortez:

Enclosed is the Public Health Emergency Preparedness Coronavirus 2019 (COVID-19) contract between the Department of State Health Services and Hidalgo County.

The purpose of this contract is to perform activities in support of the Coronavirus 2019 (COVID-19) response and in alignment with the Public Health Crisis Response Cooperative Agreement for Emergency Response from the Centers for Disease Control and Prevention (CDC) in support of public health emergency preparedness.

This amendment increases the contract amount by \$723,818.00.

Please let me know if you have any questions or need additional information.

Sincerely,

Quynh-Nhi Ge, CTCM
Contract Manager
512-776-2304
Quynhnhige@dshs.texas.gov

DEPARTMENT OF STATE HEALTH SERVICES
CONTRACT NO. HHS000769200001
AMENDMENT NO. 1

The **DEPARTMENT OF STATE HEALTH SERVICES** ("System Agency") and **HIDALGO COUNTY** ("Grantee"), collectively the "**Parties**" to that certain contract for activities in support of Coronavirus 2019 (COVID-19) response and in alignment with the Public Health Crisis Response Cooperative Agreement for Emergency Response Contract effective April 9, 2020 and denominated as DSHS Contract No. HHS000769200001 (the "**Contract**"), now elect to amend the Contract.

WHEREAS, the Parties desire to revise the Budget to add funds to the Contract and to allow for successful completion of the activities.

The Parties therefore agree as follows:

1. **ARTICLE V**, of the Signature Document, **CONTRACT AMOUNT AND PAYMENT FOR SERVICES**, is hereby amended to add **\$723,818.00** in federal funding to the Contract. The total not-to-exceed amount of the Contract is therefore increased to **\$1,429,138.00**. All expenditures under the Contract will be in accordance with the revised budget. Funds provided in support of one Contract activity may only be used for that activity and may not be comingled with other funds provided under this Contract.
2. **ATTACHMENT B, BUDGET**, is hereby amended in its entirety and replaced with the following budget table:

Budget Categories	COVID 19 Pre-award Cost from January 20, 2020	COVID 19 Funding Allocation- Base	COVID 19 Funding Allocation-A.1	Totals
Personnel	\$0	\$298,166	\$208,740	\$506,906
Fringe Benefits	\$0	\$125,409	\$70,992	\$196,401
Travel	\$0	\$8,409	\$2,559	\$10,968
Equipment	\$0	\$22,684	\$29,096	\$51,780
Supplies	\$42,504	\$105,174	\$208,846	\$356,524
Contractual	\$0	\$0	\$0	\$0
Other	\$0	\$102,974	\$203,585	\$306,559
Total Direct Costs	\$42,504	\$662,816	\$723,818	\$1,429,138
Indirect Cost Rate Amount	\$0	\$0	\$0	\$0
Contract Total	\$42,504	\$662,816	\$723,818	\$1,429,138

3. This Amendment shall be effective upon the signature of both Parties.
4. Except as modified by this Amendment, all terms and conditions of the Contract, shall remain in effect.
5. Any further revisions to the Contract shall be by written agreement of the Parties.

SIGNATURE PAGE FOLLOWS

**SIGNATURE PAGE FOR AMENDMENT NO. 1
SYSTEM AGENCY CONTRACT NO. HHS000769200001**

DEPARTMENT OF STATE HEALTH SERVICES HIDALGO COUNTY

By: _____

Name: _____

Title: _____

Date of Signature: _____

Date of Signature: _____

**COVID-19 FY 21
Grant Application
Salary Budget
04/27/2020 - 3/15/2021
For Budget Purposes Only**

COVID-19 FY 21 (program) **\$ 723,818.00**

Slot #	Position Title	Grade / Step	2020 Proposed Budgeted Salary	Program Salary With % COLA	Hourly Rate		# of Hours in 2020	# of Hours in 2021	2020 Salary Amount from 04/27/2020 - 12/31/2020	2021 Salary Amount from 01/01/21 - 03/15/21	Projected Salaries	Fringes					Projected Total Salaries & Fringes		
					Hourly Rate (current)	Hourly Rate With 3 %						Reimbursement (12.5%)	FICA (7.65%)	Unemployment (6.18%)	Workers Comp (0.7%)	Health Ins.		Life Ins.	Projected Fringes
0009	COVID Epidemiologist I	Grade 13 / Step 1	51,084.00	52,616.52	24,5596	25,396.4	1,432	408	35,169.37	10,320.83	45,480.30	5,790.92	454.90	454.90	7,293.00	39.93	17,513.86	63,003.96	
0010	COVID Epidemiologist I	Grade 13 / Step 1	51,084.00	52,616.52	24,5596	25,296.4	1,432	408	35,169.37	10,320.83	45,480.30	5,790.92	454.90	454.90	7,293.00	39.93	17,513.86	63,003.96	
0011	COVID LVN II	Grade 11 / Step 1	43,796.00	45,109.88	21,0658	21,687.4	1,432	408	30,151.88	8,848.48	39,000.34	4,964.74	390.00	390.00	7,293.00	39.93	16,061.21	55,061.54	
0012	COVID Public Health Specialist II	Grade 11 / Step 1	43,796.00	45,109.88	21,0658	21,687.4	1,432	408	30,151.88	8,848.48	39,000.34	4,964.74	390.00	390.00	7,293.00	39.93	16,061.21	55,061.54	
0013	COVID Analyst	Grade 10 / Step 1	19.50		19.5000	-	508		9,906.00	-	9,906.00	0.00	99.06	99.06	-	-	955.93	10,861.93	
0014	COVID Analyst	Grade 10 / Step 1	19.50		19.5000	-	508		9,906.00	-	9,906.00	0.00	99.06	99.06	-	-	955.93	10,861.93	
0015	COVID Analyst	Grade 10 / Step 1	19.50		19.5000	-	508		9,906.00	-	9,906.00	0.00	99.06	99.06	-	-	955.93	10,861.93	
0016	COVID Analyst	Grade 10 / Step 1	19.50		19.5000	-	508		9,906.00	-	9,906.00	0.00	99.06	99.06	-	-	955.93	10,861.93	
											201,601.23	21,511.32	2,086.05	2,086.05	29,172.00	159.72	70,573.45	374,576.73	
												15,958.30							\$ 723,818.00
																			44,239.27

COVID-19 Allocation = Available for Operating Costs =

- This schedule was prepared on 03/26/2020.
- Factoring in a 3% COLA effective 01/01/2021; Pending CC approval.
- Using 2020 fringe rates as best available info at the time this schedule was prepared.
- Health Insurance is at 2020 rate of \$654.00 per month. Will budget a cost increase in health insurance contribution effective 01/01/21 to \$687 per month.
- \$654.00 * 8 months for 05/01/20 to 12/31/20 = \$5,232.00 and (\$687.00 * 3 for 01/01/21 to 03/15/21 = \$2,061.00) = \$7,293.00 for this budget period; (05/01/20 to 03/15/21)
- Life Insurance is at \$43.56 per year per employee.
- Note that this salary schedule is based on 10.45 months and the DSHS template would be based on 11 months due to rounding; 21 days at 8 hrs per day = 174 work hours.
- This schedule was prepared assuming a start of employment date of 04/27/2020.
- Part time Temps are budgeted at 4 hrs per day for 6 months; = 508 working hours based on webpage of working hours. (months May to Oct)

40,552.00 19.50



Minerva Diaz <minerva.diaz@auditor.co.hidalgo.tx.us>

Request - Certification of Revenue - COVID-19 Amendment - \$723,818.00

1 message

Miguel Escaname <miguel.escaname@hchd.org>
To: Minerva Diaz <minerva.diaz@auditor.co.hidalgo.tx.us>
Cc: Deborah Fischer <deborah.fischer@auditor.co.hidalgo.tx.us>

Tue, Apr 21, 2020 at 10:10 AM

Minerva,

I'd appreciate it if you can arrange for a Certification of Revenue in the total amount of \$723,818.00;

AI-75260 will be presented to CC on 05/05/20 to accept the grant contract.

--

Mike Escaname

Division Manager, Financial Accounting


Hidalgo County Health & Human Services Department

1304 S. 25th Ave

Edinburg, TX 78542-7205

Main Line (956) 383-6221

Direct Line (956) 292-7000 ext. 7210

2 attachments **HHS000769200001 for CC.pdf**
387K **AI-75260 Acceptance of Amendment 050520.pdf**
96K