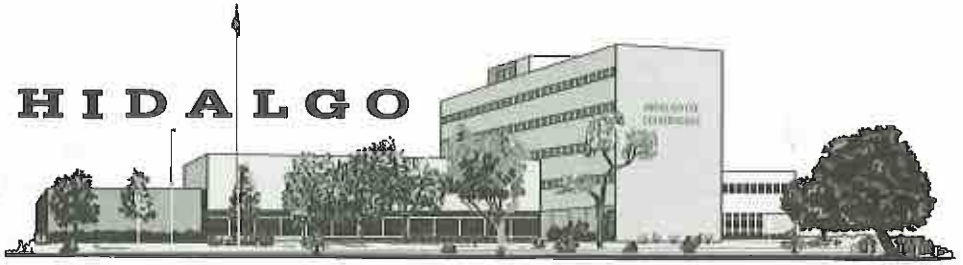


# COUNTY of HIDALGO



EDINBURG, TEXAS 78539

HIDALGO COUNTY AUDITOR'S OFFICE  
Hidalgo County Administration Building  
2808 South Business Highway 281  
Edinburg, Texas 78539-6243  
PHONE: (956) 318-2511  
FAX: (956) 318-2577  
WEBSITE: [www.co.hidalgo.tx.us/auditor](http://www.co.hidalgo.tx.us/auditor)

May 05, 2020

The Honorable Richard Cortez, Hidalgo County Judge  
The Honorable David Fuentes, Commissioner, Precinct No. 1  
The Honorable Eduardo Cantu, Commissioner, Precinct No. 2  
The Honorable Jose M. Flores, Commissioner, Precinct No. 3  
The Honorable Ellie Torres, Commissioner, Precinct No. 4

**RE: Certification of Revenue**

Dear Judge and Commissioners:

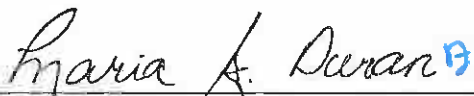
Pursuant to Local Government Code § 111.0706 SPECIAL BUDGET FOR GRANT OR AID MONEY:

The county auditor shall certify to the commissioners court the receipt of all public or private grant or aid money that is available for disbursement in a fiscal year but not included in the budget for that fiscal year. On certification, the court shall adopt a special budget for the limited purpose of spending the grant or aid money for its intended purpose.

I, Maria Arcilia Duran, County Auditor of Hidalgo County, certify to the Hidalgo County Commissioners Court the receipt of an award from the Texas Office of the Texas Department of State Health Services. These funds may now be made available by creating a new special budget or amending a current budget for its intended purposes.

AMOUNT	PURPOSE
\$ 69,114.00	Award No. PENDING TO RECIEVE ADMENDMENT EXTRA FUNDING-COVID-19 PROG 026 FY20

CERTIFIED BY:

  
\_\_\_\_\_  
Maria Arcilia Duran, CPA

5-4-2020  
\_\_\_\_\_  
Date

**HIDALGO COUNTY DISTRICT JUDGES**

LUIS N. SINGLETERRY JUDGE, 92 <sup>ND</sup> D.C.	BERNARDO RIANJAS JUDGE, 93 <sup>RD</sup> D.C.	J.R. "BOBBY" FLORES JUDGE, 13 <sup>TH</sup> D.C.	ROSE GUERRA REYNA JUDGE, 20 <sup>TH</sup> D.C.	MARLA CUELLAR JUDGE, 27 <sup>TH</sup> D.C.	MARIO E. RAMIREZ, JR. JUDGE, 32 <sup>ND</sup> D.C.	NOE GONZALEZ JUDGE, 37 <sup>TH</sup> D.C. OVERSEER	LETICIA LOPEZ JUDGE, 38 <sup>TH</sup> D.C.	L. XENO VASQUEZ JUDGE, 39 <sup>TH</sup> D.C.	ISRAEL RAMON, JR. JUDGE, 43 <sup>RD</sup> D.C.	RENEZ R. BETANCOURT JUDGE, 48 <sup>TH</sup> D.C.	YSMAEL D. FONSECA JUDGE, 44 <sup>TH</sup> D.C.
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AI-75277

WIC 37. A.

CC REGULAR AGENDA SPECIAL MTG

Meeting Date: 05/05/2020

Submitted By: Margarita Gonzalez, WIC

By:

Department: WIC

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Information

CAPTION

WIC- COVID-19 Funding Program: 026-(1292)

1. Requesting approval to accept the FY 2020 Extra Funding -COVID-19 in the amount of \$69,114.00 from the FY 2017 amended contract effective March 1, 2020.
2. Requesting approval of Certification of Revenues in the amount of \$69,114.00 as certified by the County Auditor, for the FY 2020 Extra Funding COVID-19 and appropriation of the same.

BACKGROUND

COVID-19 Extra Funding Effective Letter March 1, 2020

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Fiscal Impact

CALENDAR YEAR: 2020 ACCT. #: 0.1292.441.00.350.026.0.xxx

FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?: N

BUDGETARY IMPACT:

No Budgetary Impact: 100% Federally Funded

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Attachments

Extra Funding FY 17 Amended Letter COVID 19

Budget Appropriation COVID 19

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Form Review

Inbox

Reviewed By

Date

Budget & Management

Veronica Ortiz

04/29/2020 10:17 AM

Final Approval

Form Started By: Margarita Gonzalez

Started On: 04/23/2020 03:55 PM

DATE: April 27, 2020

DEPARTMENT HEAD: Clarissa Ramirez

**2020**  
Appropriation  
AI- 75277



DEPARTMENT NAME: WIC

ACCOUNT NUMBER: 0.1292.441.00.350.026.0. xxx COVID-19

Contact Person: M.Gonzalez Ph#: (956)381-4646

SUBJECT: **Budget Amendments** (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Budget Amendments (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

INCREASE ACCOUNT NUMBER(S)	ACCOUNT (OBJECT) NAME	AMOUNT
0.1292.441.00.350.026.0.532	WIC Extra Funding COVID-19 Wireless Device	3,000.00
0.1292.441.00.350.026.0.535	WIC Extra Funding COVID-19 Postage	5,000.00
0.1292.441.00.350.026.0.610	WIC Extra Funding COVID-19 General Supplies	61,114.00
0.1292.331.12.350.026.0.000	WIC Extra Funding COVID-19 Revenue	69,114.00
<b>TOTAL BUDGET INCREASE (DECREASE)</b>		<b>69,114.00</b>

REASON:

Encumber cost for the WIC Extra Funding COVID-19 on items that are needed at the clinics.

DEPARTMENT HEAD SIGNATURE

APPROVED COMMISSIONERS' COURT

\_\_\_\_\_  
DATE

ATTEST COUNTY CLERK

0 \*  
3,000.00+  
5,000.00+  
61,114.00+  
69,114.00\*



Azael Munoz <a~~z~~ael.munoz@auditor.co.hidalgo.tx.us>

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## Certification of Revenue Request AI-75277

1 message

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**Margarita Gonzalez** <mague.gonzalez@wic.co.hidalgo.tx.us>

Thu, Apr 30, 2020 at 8:55 AM

To: "Munoz, Azael" <a~~z~~ael.munoz@auditor.co.hidalgo.tx.us>, "ramirez, clarissa" <clarissa.ramirez@wic.co.hidalgo.tx.us>, Hector Sandoval <hector.sandoval@wic.co.hidalgo.tx.us>

Azael, I would like to request a Certification of Revenue Request for the following grant.  
WIC- Extra Funding COVID-19 (26) - 1292.331.12.350.026.0.000- \$69,114.00

Thank you.

--

**Margarita Gonzalez**  
Division Manager II  
mague.gonzalez@wic.co.hidalgo.tx.us  
(956)381-4646 ext.4042



Azael Munoz &lt;azael.munoz@auditor.co.hidalgo.tx.us&gt;

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**RE: Extra Funding COVID-19 Guide lines LA-12**

1 message

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Latortue, Tanya (HHSC) <Tanya.Latortue@hhsc.state.tx.us>  
To: Azael Munoz <azael.munoz@auditor.co.hidalgo.tx.us>  
Cc: Deborah Fischer <deborah.fischer@auditor.co.hidalgo.tx.us>

Tue, Apr 28, 2020 at 1:42 PM

Hello Azael,

Beginning with the March 2020 vouchers, LAs requesting to be reimbursed for COVID-19 expenses are required to keep track of all COVID-19 purchases. Additional voucher instructions for all COVID-19 purchases is described below.

Each LA will bill for all COVID-19 associated expenses on their Extra Voucher. Each expense will have to be identified as follows:

- 1) Postage
- 2) Equipment (includes phones and laptops)
- 3) Other (such as thermometers, or any other expenses)

A sample voucher is attached for your use.

For additional questions, see my contact information below.

*I am currently teleworking at this time, please feel free to contact me on my cell phone number below, messages left on the office number will be checked 2x per day.*

*Cell Phone: 512.435.9727*

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**From:** Azael Munoz <azael.munoz@auditor.co.hidalgo.tx.us>  
**Sent:** Tuesday, April 28, 2020 10:56 AM



**Clarissa Ramirez, WIC Director**  
**Hidalgo County, LA 012**

Your FY 2017 Contract has been amended and funding for FY 2020 has been reallocated. Effective March 1, 2020, your organization has received Extra funding as listed below. A contract amendment reflecting these changes is currently being processed and will be emailed to your organization's designated signatory.

Your Guaranteed participation amount is: 57,742. This amount will be guaranteed for April and May.

Project	Project Contact	Current Amount (\$)	Redistribution Amount (\$)	Revised Project Total (\$)
<b>Extra Funding</b>	COVID-19 Tanya Latortue <a href="mailto:Tanya.latortue@hhsc.state.tx.us">Tanya.latortue@hhsc.state.tx.us</a> (512) 341-4526	0	69,114	69,114
<b>Total</b>		0	69,114	69,114

**This notice is for informational purposes only and it does not relieve the agency from seeking additional approvals as required by WIC Policy.**

In order for the State Agency to track these expenditures, please continue to bill for each of these projects on separate *State of Texas Purchase Vouchers (Form 4116)*. Once you exceed the allocation amount on special projects, any subsequent amount billed will be charged appropriately to your WIC Admin funding.

\*If purchases of these items or services will be attained with Extra Funding; please identify the category of expense; Summer Food Program, TXIN Internet, etc. on the face of the voucher. Please submit the reimbursement request on a separate State of Texas purchase voucher indicating "Extra Funding." All purchases must be in compliance with WIC policies and the Uniform Grant Management Standards.

For questions regarding purchase requests, please contact Belinda Saunders at (512) 341-4444 or [WICLRequests@hhsc.state.tx.us](mailto:WICLRequests@hhsc.state.tx.us). For questions regarding funding concerns, please contact Tanya Latortue, WIC Financial Liaison, at (512) 341-4526 or [tanya.latortue@hhsc.state.tx.us](mailto:tanya.latortue@hhsc.state.tx.us).