DATE: April 24, 2020

DEPARTMENT HEAD: IDA TREJO

DEPARTMENT NAME: DOMESTIC RELATIONS OFFICE

ACCOUNT NUMBER: 0-1100-412-00-125-029-0-XXX

SUBJECT: **Intra-departmental Transfer/s (increase/decrease) in Accordance with Local Government Code, Chapter 111, Subchapter C, Section 111.070, Subsection C.**

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Intra-departmental transfer/s (increase/decrease) in accordance with Local Government Code, Chapter 111, Subchapter C Section 111.070, Subsection C.

FROM OBJECT CODE	OBJECT DESCRIPTION	TO OBJECT CODE	OBJECT DESCRIPTION	AMOUNT
890	OTHER	320	PROFESSIONAL SERVICES	$ 3,000.00
610	GENERAL SUPPLIES	640	REFERENCE MATERIALS	$ 300.00
610	GENERAL SUPPLIES	532	WIRELESS DEVICES	$ 350.00
610	GENERAL SUPPLIES	631	BOTTLED WATER	$ 50.00
610	GENERAL SUPPLIES	442	EQUIP & VEHICLE RENTAL	$ 20.00
			TOTAL	3,720.00

REASON: To increase PO for DRO consultant - Contract extended thru May 24, 2020.
To pay for wireless data card or MIFI service for laptop and order of law books,water cooler/rental.

DEPARTMENT HEAD SIGNATURE

APPROVED COMMISSIONERS' COURT

/ /
DATE

ATTEST COUNTY CLERK